**Alabama State Department of Education Educator Certification Section** 

5215 Gordon Persons Building Post Office Box 302101 Montgomery, AL 36130-2101 Telephone: (334) 694-4557

counseling:



This	section	must	be	completed	by	the	Alabama
colleg	e/univer	sity.					

Paper Clip Only. Do NOT Staple.

**Institution Code:** 

## SUPPLEMENT SA1b

2025-2026 Scholastic Year

Alternative Class A State-approved Educator Preparation Program

OR

Traditional Class A or Class AA State-approved Educator Preparation Programs <u>OR</u>

		CACRE	P-accredited School	Counseling Program	
form m an Alak Employ approve	nust be completed by the pama county/city supering yment Certificate (IEC). ed educator preparation	Alabama collegentendent or admin Individuals mus program or CAC	e or university certification of an eligibit be unconditional REP-accredited Sch	ication official for indivi ole nonpublic/private sch lly admitted and curre	gust 1, 2025, and thereafter. This iduals who have been employed by ool and are seeking a <u>First</u> Interinatly enrolled in an Alabama State. Unconditional admission must be ideation Section.
I certify	that				met:
,	First	Middle	Maiden	Last Name	Social Security Number
Da	nte of Unconditional Admission		Instructional L	Special Education teaching fi	Grade Level(s)
State				Class A State-approved	educator preparation program.
	I have <u>attached and p</u> Certificate in a teachin				Alabama Professional Educator
					or six full semesters) of full-time, year of full-time P-12 classroom
	Applicant holds only	a valid Alabam	a Professional Edu	cator Certificate endors	sed in library media or school

b - Based on the 2025 Educator Preparation Chapter of the Alabama Administrative Code rules

12 setting in the school system.

employing Alabama superintendent.

Supplement SA1b 07/2025 Page 1 of 4

☐ I have *attached and personally signed* Supplement EXP verifying **four** full years (or eight full semesters) of full-time professional educational work experience as a library media specialist or school counselor, in a P-

□ I have attached and personally signed a copy of the applicant's written recommendation from the current

	Library Media
State I	Rule 290-3-333 for unconditional admission to the <u>traditional</u> Class A State-approved educator preparation program.
	I have <u>attached and personally signed</u> a copy of the applicant's prerequisite valid Alabama Professional Educator
	Certificate or a valid Alabama Professional Leadership Certificate.
	I have <u>attached and personally signed</u> a copy of the applicant's Supplement EXP verifying <b>one</b> full year of full-time,
	professional educational work experience in a P-12 setting in the school system. The experience must have been earned
	prior to unconditional admission.
C. I	School Counseling
	Rule 290-3-336 for unconditional admission to the <b>traditional Class A State-approved educator preparation program</b> .
	I have <u>attached and personally signed</u> a copy of the applicant's prerequisite valid Alabama Professional Educator Certificate or a valid Alabama Professional Leadership Certificate.
	I have <u>attached and personally signed</u> a copy of the applicant's Supplement EXP verifying one full year of full-time,
	professional educational work experience in a P-12 setting in the school system. The experience must have been earned
	prior to unconditional admission.
	School Counseling (CACREP Approach)
State I	Rule 290-3-222 for unconditional admission to a CACREP-accredited School Counseling program.
	I have <u>attached and personally signed</u> a copy of the applicant's official transcript verifying at least a bachelor's
	degree, earned prior to unconditional admission to the CACREP-accredited School Counseling program, from a senior
	institution that was regionally accredited or accredited by the Distance Education Accreditation
	Commission (DEAC) at the time the degree was earned.
	Traditional Class A Teaching Field
The (	Class B Certificate held must be in a different teaching field from the <b>initial</b> Class A program for which the applicant
	has been unconditionally admitted.
	If the applicant is certified in a composite area (e.g., general science) and seeks advanced certification within a
compo	onent area (e.g., biology, chemistry, and physics), an IEC is not required.
Note:	This section also includes English for Speakers of Other Languages, Gifted, and Special Education.
State I	Rule 290-3-330 for unconditional admission to an initial <u>Traditional Class A State-approved educator preparation</u>
progr	am:
	I have <u>attached and personally signed</u> a copy of the applicant's prerequisite valid Alabama Professional Educator
	Certificate in a teaching field.
	Class AA Teaching Field
	Only for English for Speakers of Other Languages, Gifted, and Special Education
	Rule 290-3-340 for unconditional admission to the initial <u>Traditional</u> Class AA State-approved educator preparation
progr	
	I have <u>attached and personally signed</u> a copy of the applicant's prerequisite valid Alabama Professional Educator
	Certificate in a teaching field.

SSN\_\_\_\_\_

b – Based on the 2025 Educator Preparation Chapter of the Alabama Administrative Code rules

Supplement SA1b 07/2025 Page 2 of 4

Name	SSN										
				Alternative	e Class A	<b>Feaching</b>	Field				
Stat	e Rule 290-3-331	for unco	nditional	admission to an	Alternativ	e Class A	State-appro	ved educa	tor prej	parati	on program:
									g that t	he req	uired degree
No	and grade point me of College/Univ		Degree			dmission	, as noted bell <b>Date</b>	ow. <b>GPA</b>	Pag	ionally	Accredited
INA	me of Conege/Oniv	er sity	Degree	Major			Degree Conferred	GIA	Reg	Accredited	
										□ Ye □ No	
grac revi	Option 1: Admitted with a bachelor's or higher degree from a regionally accredited institution with a minimum overall grade point average (GPA) of at least 2.5 on a 4.0 scale. Degrees earned from non-regionally accredited institutions must be reviewed, on an individual basis, by the ALSDE. Please email a copy of the transcript to your certification specialist for review and approval.  OR										
If th	ne GPA is below *	2.50:			OI.	•					
grac	☐ Option 2: The Educator Preparation Provider (EPP) verifies that the applicant took four additional undergraduate or graduate courses in the teaching field. Credit must have been earned after the bachelor's degree was conferred and with no grade below a "B" (complete COURSEWORK chart below).  OR										
teac	Option 3: The EPP verifies that the applicant completed the first four courses (at least one of the courses must be in the teaching field) in the Alternative A program while conditionally admitted and made no grade below a "B" (complete COURSEWORK chart below).										
shov char *The o	OR  Option 4: Earned the increased Praxis score(s) on the prescribed Praxis subject area test(s) for the teaching field(s) as shown on the Increased Score Option document, attained prior to the date of unconditionally admission (complete TESTING chart below).  *The overall GPA must be the GPA used as the basis for granting the degree and posted on the official transcript of the degree-granting institution. An applicant who holds a valid Professional Educator Certificate or valid Professional Leadership Certificate is exempt from the GPA requirement.										
	COURSEWORK										
σı	☐ Undergraduate Coursework ☐ Graduate Coursework ☐ Both Undergraduate and Graduate Coursework										
	Course Prefix & Course Number		Course	Title	Grade Earned	Semeste Taken	r Universi	niversity/College where Accreditati		ecreditation elect either: nally, DEAC, or DE - (ALSDE Approval	
TESTING											
	Praxis Subject Area Test(s)			Praxis Test Code(s)		Date Praxis Test(s) Taken		Increased Praxis Score(s)			
			Requ					ired	Attained		

b – Based on the 2025 Educator Preparation Chapter of the Alabama Administrative Code rules

Supplement SA1b 07/2025 Page 3 of 4

	AUTHORIZATION and RESPONSIBILITIES
1.	I certify the named applicant has been placed on the appropriate SA1 (SA1 <sup>a</sup> or SA1 <sup>b</sup> ) based on the date of unconditional admission.
2.	I certify the named applicant is currently enrolled and has met all unconditional admission requirements prior to the date the application for the first IEC is received in the Educator Certification Section.
3.	I understand it is solely the responsibility of this institution to ensure all admission, program, experience, and testing requirements are met as outlined in the Educator Preparation Chapter of the <i>Alabama Administrative Code</i> , Educator Assessment Policy Manual B, and any applicable memoranda.
4.	I understand that the issuance of an Interim Employment Certificate (IEC) does not guarantee the issuance of a Professional Educator Certificate if all admission, program, experience, and testing requirements have not been met.
5.	I understand that a new SA1 <sup>a</sup> or SA1 <sup>b</sup> is required when an applicant changes programs.
6.	I have <u>attached</u> a copy of the State-approved educator preparation program checklist, or the Alternative Class A State-approved educator preparation program checklist, or the CACREP-accredited School Counseling program checklist appropriate to this applicant.
7.	I understand that degrees earned from non-regionally accredited institutions must be reviewed, on an individual basis, by the ALSDE. Please email a copy of the transcript to your certification specialist for review and approval.

 $SSN_{\perp}$ 

Signature of Authorized Certification Official

Name of Alabama Institution

Name \_

Date

Supplement SA1b 07/2025 Page 4 of 4