



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

May 20, 2025

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: Annual Charter School Authorizer Trainings

In accordance with the [Alabama School Choice and Student Opportunity, Act 2015-3](#), and [2023-420](#), as amended, the Alabama State Department of Education (ALSDE) Office of Charter Schools will conduct six training sessions to fulfill the annual training requirement for current local school board authorizers and any local school board interested in becoming a public charter school authorizer. Please use this link to register for the [Annual Charter Authorizer Training](#) of your choice.

July 9, 2025 9:00 a.m.–12:30 p.m.	Auburn University – Ralph Brown Draughon Library, Room #4027 231 Mell Street, Auburn, AL 36849
July 24, 2025 9:00 a.m.–12:30 p.m.	ALSDE – Birmingham Office 1800 International Drive, Suite 400, Birmingham, AL 35243
July 31, 2025 9:00 a.m.–12:30 p.m.	University of North Alabama – Regional Inservice Center 1640 Tune Avenue, Florence, AL 35630
August 7, 2025 9:00 a.m. – 12:30 p.m.	Alabama A&M University – Welcome Center 3900 Meridian Street North, Huntsville, AL 35811
August 21, 2025 9:00 a.m.–12:30 p.m.	University of South Alabama – College of Education, Collaboratory #3240 75 South University Boulevard, Mobile, AL 36608
September 18, 2025 9:00 a.m.–12:30 p.m.	Alabama State University – Ralph David Abernathy Hall 1625 Harris Way, Montgomery, AL 36106

To apply as a public charter school authorizer, your local school board must follow the procedures below:

- The local board of education must submit written notification to the ALSDE of its intent to serve as a charter authorizer in accordance with the Act using this link: [Intent to Serve as Public Charter School Authorizer](#).
- Submit an application for approval to serve as a charter school authorizer using this link: [Charter Authorizer Application](#).

If you have any questions related to the annual trainings or the charter school authorizer application process, please contact Dr. Margaret M. Jones by email at charterschools@alsde.edu or via telephone at (334) 694-4994.

EGM/MMJ

FY25-1005

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