



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

June 6, 2025

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: Fiscal Year (FY) 2025 Allocations for Principal Act Stipend

In accordance with the *School Principal Leadership and Mentoring Act* (2023-340), the Alabama State Department of Education (ALSDE) shall provide an annual base supplement up to \$10,000 to any eligible principal and up to \$5,000 to any eligible assistant principal who successfully completes the Alabama Principal Leadership Development System (APLDS) Program. The ALSDE shall also provide an additional supplement of up to \$5,000 to any eligible principal and up to \$2,500 to any eligible assistant principal serving in a low-performing school or high-poverty school. To receive the stipend, the eligible school administrator must serve in the position for the remainder of the academic school year.

The base supplements and additional supplements are fully funded for FY 2025 (School Year 2024-2025). Additionally, the appropriated funds will cover the employer portion of benefits. The fund source is 1274.

A stipend allocation form will be sent to superintendents and chief school financial officers for review and certification via DocuSign with the following information:

- Number of principals and assistant principals who are eligible for the stipend.
- Number of principals and assistant principals who are to receive the stipend due to successful completion of all program requirements.
- List of principals and assistant principals who are to receive the stipend.
- Base supplement and additional supplement amounts for each principal and assistant principal receiving the stipend.
- Total amount allocated to the district for the employer portion of benefits.

If the local education agency (LEA) is allocated more funding than is required to pay the stipends and employer benefits, the remaining funds must be returned to the ALSDE as part of the year-end closing process. Funds will be disbursed once all requirements have been met and allocation forms approved.

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If you have any questions about the information provided in the stipend allocation form, please contact Dr. Anna Shepherd-Jones at (334) 694-0785 or by email at anna.jones@alsde.edu.

If you have any questions about stipend allocations, please contact a member of the LEA Accounting staff at (334) 694-4617.

EGM/MS/TM

cc: City and County Chief School Financial Officers
Mrs. Angela Martin
Mr. Arthur Watts, Jr.
Dr. Melissa Shields
Mrs. Nancy Smith
Mr. Ethan Taylor
Mrs. Sonja Peaspanen
Mr. Brady Vaughn
Ms. Telenia Madison

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