



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

Alabama
State Board
of Education

June 6, 2025

M E M O R A N D U M

Governor Kay Ivey
President

TO: City and County Superintendents of Education

Jackie Zeigler
District I

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

Tracie West
District II

RE: PowerSchool Student Plans and Problem-Solving Teams Processes

Kelly Mooney
District III

Problem-Solving Teams play a critical role in identifying and supporting the academic and behavioral needs of students. According to the *Alabama Administrative Code* (AAC), "Each school shall implement a Problem-Solving Team to address the needs of students who are not responding to instruction and/or behavioral interventions" (AAC 290-13-1-.02(18)). These teams use data-informed decision-making to design, implement, and monitor interventions tailored to the individualized needs of each student. The Alabama State Department of Education (ALSDE) has designated PowerSchool Analytics and Insights (formerly Unified Insights) as the digital platform for collecting and analyzing data for students in Grades K-12 that inform the team's decisions, improve student outcomes, and fulfill reporting requirements established within the *Alabama Literacy Act* and the *Alabama Numeracy Act*.

Yvette M. Richardson, Ed.D.
District IV

Beginning with the 2025-2026 school year, all student plans requiring Tier III interventions must be documented in PowerSchool Analytics and Insights:

Tonya S. Chestnut, Ed.D.
District V
Vice President

- For students in Grades K-5 with identified consistent deficiencies in literacy, documentation must be entered using the ALSDE Student Reading Improvement Plan (SRIP). For all other identified core academic needs, including mathematics, and/or behavioral concerns, the ALSDE Problem-Solving Team (PST) Plan must be implemented.
- For students in Grades 6-12 with academic needs and/or behavioral concerns requiring Tier III interventions, documentation must be entered using the ALSDE Problem-Solving Team (PST) Plan.

Marie Manning
District VI
President Pro Tem

Allen Long, M.D.
District VII

Corresponding evidence-based interventions are located on the Multi-Tier System of Support (MTSS) Interventions tab within PowerSchool Analytics and Insights. Additional guidance and previously recorded webinars may be accessed [here](#). For technical assistance with PowerSchool Analytics and Insights, visit [PowerSchool Alabama edition](#), which includes user guides and on-demand video tutorials. In addition, [Virtual Office Hours](#) are held on the third Friday of every month from 10:30 a.m.-11:30 a.m. to address questions regarding Problem-Solving Teams, student plans, interventions, and PowerSchool Analytics and Insights.

Wayne Reynolds, Ed.D.
District VIII

To support the successful completion of End-of-Year (EOY) processes in PowerSchool Analytics and Insights, the following actions must be taken during each school's final Problem-Solving Team meeting:

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

- If a student's plan will be continued into the next school year, the plan's end date(s) should be extended accordingly.
- A student's ALSDE Student Reading Improvement Plan (SRIP) must be continued until the identified consistent deficiency no longer exists.
- The status of MTSS Intervention(s) must be marked **completed** by the last day of the current school year.

As part of EOY data cleanup, the following must be completed and/or verified:

- That only ALSDE-approved templates have been used for all student plans.
- That ALSDE naming conventions are applied consistently.
- That any training or test plans created during the year are deleted.

For questions, please contact the following:

English Learners, Individual English
Language Plan
Mrs. Maria Franco
maria.franco@alsde.edu

Math Interventions
Mrs. Amy Tilford
amy.tilford@alsde.edu

Problem-Solving Teams, Student Plans
Mrs. Kristie Shankles
kristie.shankles@alsde.edu

Student Reading Improvement Plans
Reading Interventions
Mrs. Misty Wilson
misty.wilson@alsde.edu

PowerSchool Analytics and Insights
Mrs. Kendall Tankersley
kendall.tankersley@alsde.edu

EGM/SJS/KS

cc: LEA Elementary Curriculum Coordinators
LEA Middle School Curriculum Coordinators
LEA Secondary Curriculum Coordinators
LEA Counseling Coordinators
LEA PowerSchool Primary Contacts
LEA Principals
LEA AL-MTSS Primary Contacts
Mrs. Angela Martin
Dr. Melissa Shields
Dr. Karen Anderson
Mrs. Stacy Royster
Mrs. Bonnie Short

Mr. Sean J. Stevens
Mrs. Maria Franco
Mrs. Amy Tilford
Mrs. Kristie Shankles
Mrs. Kendall Tankersley
Mrs. Misty Wilson
Mrs. Jennifer Abney
Dr. Andrea Beall
Mrs. Courtney Nelson
Mrs. Andrea Walker