



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

May 4, 2026

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**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey *EGM*  
State Superintendent of Education

**RE:** Annual Charter School Authorizer Trainings

In accordance with the [Alabama School Choice and Student Opportunity, Act 2015-3](#), and [2023-420](#), as amended, the Alabama State Department of Education (ALSDE) Office of Charter Authorizers will conduct three training sessions to fulfill the annual training requirement for current local school board authorizers and any local school board interested in becoming a public charter school authorizer. Please use this link to register for the [Annual Charter Authorizer Training](#) of your choice.

Thursday, July 30, 2026 9:00 a.m.-12:30 p.m.	Huntsville City Schools, Central Office 2601 North Memorial Parkway, Huntsville, AL 35810
Wednesday, August 19, 2026 9:00 a.m.-12:30 p.m.	ALSDE – Birmingham Office 1800 International Park Drive, Suite 400, Birmingham, AL 35243
Tuesday, September 15, 2026 9:00 a.m.-12:30 p.m.	ALSDE, Gordon Persons Building Auditorium 50 North Ripley Street, Montgomery, AL 36130

**To apply as a public charter school authorizer, your local school board must follow the procedures below:**

- The local board of education must submit written notification to the ALSDE of its intent to serve as a charter authorizer in accordance with the Act using this link: [Intent to Serve as Public Charter School Authorizer](#).
- Submit an application for approval to serve as a charter school authorizer using this link: [Charter Authorizer Application](#).

If you have any questions related to the annual trainings or the charter school authorizer application process, please contact Dr. Margaret M. Jones by email at [charterauthorizers@alsde.edu](mailto:charterauthorizers@alsde.edu) or via telephone at (334) 694-4994.

EGM/MMJ/SMB

cc: Mr. Jason Swann  
Dr. Autumm M. Jeter

FY26-1010