



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

December 4, 2025

Alabama
State Board
of Education

MEMORANDUM

Governor Kay Ivey
President

TO: City and County Superintendents of Education

Jackie Zeigler
District I

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

Tracie West
District II

RE: District Test Coordinators Winter Training

Kelly Mooney
District III
President Pro Tem

The District Test Coordinators Winter Training has been scheduled for **Wednesday, January 28, 2026**, and **Thursday, January 29, 2026**. The meeting will be held at the Montgomery Marriott Prattville Hotel & Conference Center at Capitol Hill located at 2500 Legends Circle, Prattville, Alabama, 36066. Registration for this meeting will begin at 8:30 a.m. on Wednesday. The meeting will begin promptly at 9 a.m. and will conclude by 4 p.m. Thursday's meeting will begin at 8:30 a.m. and will conclude by 2 p.m. For those not able to attend in person, there will be a virtual meeting option available. Please be advised that there **will not** be a block of rooms reserved.

Yvette M. Richardson, Ed.D.
District IV

The purpose of the District Test Coordinators Winter Training is to instruct all District Test Coordinators on the procedures, requirements, and logistics involved with the administration of the spring 2026 state assessments. Additional information will be emailed to the District Test Coordinators in advance of the training. All identified District Test Coordinators **must** attend, and all expenses incurred will be the responsibility of the school system. In person attendance is limited to the identified District Test Coordinator **only**.

Tonya S. Chestnut, Ed.D.
District V

Marie Manning
District VI
Vice President

If you have any questions, please contact Mrs. Maggie Hicks at (334) 694-4817 or by email at mhicks@alsde.edu.

Allen Long, M.D.
District VII

Wayne Reynolds, Ed.D.
District VIII

EGM/MH/NC

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

cc: City and County District Test Coordinators

FY26-2011