



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

April 30, 2024

Alabama
State Board
of Education

MEMORANDUM

Governor Kay Ivey
President

TO: City and County Superintendents of Education

Jackie Zeigler
District I

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

Tracie West
District II
Vice President

RE: 2023-2024 [Alabama Literacy Act 2019-523](#) Reporting Requirements for the Alabama Reading Initiative

Stephanie Bell
District III

The *Alabama Literacy Act* (ALA) outlines requirements for local education agencies (LEAs) to report literacy data. To minimize paperwork and streamline processes, the Alabama Reading Initiative (ARI) coordinated with various sections within the Alabama State Department of Education (ALSDE) to procure Unified Insights for use in serving as the platform for the majority of the reporting requirements outlined in the ALA, as well as to reduce the workload involved in the paperwork required through the Student Reading Improvement Plans (SRIPs), portfolios and summer learning. Additionally, PowerSchool will import data for other components.

Yvette M. Richardson, Ed.D.
District IV

Tonya S. Chestnut, Ed.D.
District V
President Pro Tem

Mrs. Stacy Royster and the PowerSchool team have worked diligently with the ARI staff and the Unified Insights developers to create a system to achieve these goals. Training on the data system and the ARI student plans has already taken place for each LEA. Additional tutorial supports are available through Mrs. Royster's team. Because these processes are streamlined, the information gathered in the SRIPs, the portfolios, summer reading camp interventions, the Literacy Act page, and other PowerSchool components will be used to gather the necessary reporting of student data.

Marie Manning
District VI

Belinda McRae
District VII

SRIP

Wayne Reynolds, Ed.D.
District VIII

- The SRIPs from this school year (2023-2024) should be entered into Unified Insights at this time. It has been suggested to do this during the regular Problem-Solving Team (PST) meetings, as much of the information will automatically merge into the document. [Adding a Student Plan in Unified Insights](#) may be a helpful video to reference.

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

Portfolio

- A portfolio should have been started for all students scoring below the cut score on the 2nd grade ACAP Summative Assessment 2023. Portfolios from this school year (2023-2024) should be entered into Unified Insights for students who do not meet the 3rd grade ACAP cut score. The video you view for creating an SRIP, [Adding a Student Plan in Unified Insights](#), will also support building portfolios.
 - Portfolio documentation is required for any student whose portfolio will be used as their path to promotion.
 - Portfolio documentation is also important for all students who will be promoted on a good cause exemption or retained. It is possible that the portfolio evidence may not be complete for these students. Show evidence for each standard the student has mastered. Show evidence of standards students are working on to obtain mastery but have been unable to achieve. It may be unreasonable for some students to have all 27 pieces of evidence, especially if there are several standards where mastery has been an ongoing difficulty.

Summer Reading Camp Interventions

- Summer Reading Camp Interventions are to be completed inside Unified Insights for all students who attend summer reading camp. Attendance data will be collected here; therefore, additional summer reading camp data will not need to be submitted. [Creating a Student Group in Unified Insights](#) may be a helpful video to reference. Complete the [Summer Learning Camp Locations 2024](#) to assist the ALSDE regional staff in providing summer learning support. The link is also inside the [ALSDE Guidance for Summer Programs memo](#) dated February 28, 2024. Contact your Regional Literacy Leadership Specialist with questions.

Literacy Act Page

- The Literacy Act page in PowerSchool will also need to be completed for each student. This information was outlined in [FY23-2050 Alabama Literacy Act \(ALA\) Reporting Inside PowerSchool](#) dated May 22, 2023. [Accessing the Literacy Act Page in PowerTeacher](#) video may be a helpful resource. Lexi's Law for third-grade cursive writing proficiency will also be entered into the Literacy Act page. The [Entering Lexi's Law information into PowerSchool](#) video may be a helpful resource.

Professional Learning

- New structures have been built in PowerSchool so that teacher training information can be collected. The only action required is to be sure all K-3 educators and administrators have completed or are engaged in the science of reading training and dyslexia awareness training.

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To assist with all reporting inside Unified Insights, this [repository](#) provides visuals and resources. We recommended that SRIPs, portfolios, and the Literacy Act pages' information be entered before the last day of the 2023-2024 school year so the classroom teacher, who has the most comprehensive data for the student, is present and can contribute. We recommend that Summer Reading Camp Intervention data be entered during summer learning. In the upcoming school years, these data points should be collected in real-time to maximize the benefits of the tools. All components of this final report are due no later than Monday, September 16, 2024.

EGM:BS:AM

cc: LEA Curriculum Directors
Alabama Reading Initiative Contacts
Mrs. Angela Martin
Dr. Melissa Shields
Mrs. Stacy Royster
Mrs. Bonnie Short
Ms. Karen Rutledge-Bell

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