TO:  County/City Superintendent of Education

The School Architect’s Section has received an initial submittal from your architect,

Architect:

System: 

School: 

Funds: 

Please complete and return this form so that a letter of construction approval may be written and the submittal processed.

Name of School ____________________________________________________________

Type of School ____________________________________________________________

(K-Elementary, Elementary, Middle, Junior High, High)

Outline proposed facilities. ____________________________________________________

__________________________________________________________________________

__________________________________________________________________________

State need and intended use of proposed facilities. ________________________________

__________________________________________________________________________

__________________________________________________________________________

New facilities ____________________  Addition to existing facilities __________________

This capital improvement project has been included in the LEA 5-year Capital Outlay Plan.  _____ Yes  

_____ No

Type of Funding ____________________________________________________________

(Note:  Be sure construction cost for this project has been included in your budget filed with the State Department of Education.)

Superintendent  County/City System  Date

Return To:  Mr. E. Perry Taylor
State Department of Education
P. O. Box 302101
Montgomery, AL  36130-2101