

## Credit Advancement

School systems may choose to offer students who exhibit proficiency beyond the level required for all students for an individual course the opportunity to pursue **Credit Advancement** as an alternative to the traditional Carnegie Unit approach to course completion if offered by the local school system. For a student to be eligible for Credit Advancement he or she must:

1. Be recommended by a current or former teacher of the subject/course being considered for Credit Advancement.
2. Have criterion-referenced or norm-referenced test scores that support an above grade-level proficiency of content in the subject/course being considered for Credit Advancement.
3. Complete a Request for Credit Advancement form, signed by the parent or guardian, the high school counselor, and high school principal (Attachment A).

Credit Advancement may occur in the following two ways:

1. The student may request to take an **End-of-Course Assessment** covering all of the standards of the course before formal enrollment in the course. The state **End-of-Course Assessment** must be given during one of the three available windows (four-week window at the end of term one, four-week window at the end of term two, or during the eight-week summer window) .A **mastery score of 80 or above** must be obtained to receive credit for the course through Credit Advancement, and this score will be included in the student's overall Grade Point Average.

If a student (or parent/guardian) does not want to accept (rejects) the student's mastery score of 80 or above, the student may enroll in the course and will take the **End-of-Course Assessment** as required at the end of the course.

2. The student may show **Proficiency** during a course and request permission to work ahead through independent and teacher-supported assignments or through online opportunities. At a point jointly agreed upon by the student and teacher of record, the student will be administered the **End-of-Course Assessment**, and if he or she obtains a proficiency score of 80 or above, the student may move forward into the next course in the sequence of that content area. This situation would offer an opportunity for the student to pursue online options or other local education agency (LEA) developed options for individualized independent study.

*The student will be allowed to take each end of course Assessment for Credit Advancement one time.*

LEAs should be aware that the National Collegiate Athletic Association (NCAA) may not recognize Credit Advancement for course credit. Please check with the NCAA.

# Attachment A

**Attachment A**

**(Place on School Letterhead)**

**CREDIT ADVANCEMENT REQUEST FORM**

I, \_\_\_\_\_, would like to request the opportunity to obtain credit for  
(Student name)

\_\_\_\_\_ through Credit Advancement. I have obtained the  
(Name of course)

recommendation of my former teachers of the course listed above, and my high school counselor has documented my above-average ability through a review of my performance on state and national assessments of achievement. I realize that I must obtain a score of 80 or above on the comprehensive exam for the course requested to be eligible for Credit Advancement. After receiving my score on the comprehensive exam, I have the option of accepting the grade or pursuing the course through traditional means. Should I accept the exam score, it will be used in the calculation of my Grade Point Average.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Counselor Signature Date Attached Documentation

\_\_\_\_\_  
Teacher Signature Date Attached Documentation

\_\_\_\_\_  
Principal Signature Date