



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

December 17, 2020

Alabama  
State Board  
of Education

**MEMORANDUM**

Governor Kay Ivey  
President

**TO:** City and County Superintendents of Education

Jackie Zeigler  
District I  
Vice President

**FROM:** Eric G. Mackey   
State Superintendent of Education

Tracie West  
District II

**RE:** System Test Coordinators Spring Training

Stephanie Bell  
District III

The System Test Coordinators Spring Training has been scheduled for Wednesday, January 27, 2021, from 9 a.m. until 3 p.m. The New System Test Coordinators training is scheduled for Thursday, January 28, 2021, from 9 a.m. until 12 noon. These trainings will be virtual only and will not be recorded. It is mandatory that all identified System Test Coordinators attend the training on Wednesday, January 27. System Test Coordinators who have been in position for less than one year must attend the training on Thursday, January 28.

Yvette M. Richardson, Ed.D.  
District IV  
President Pro Tem

The purpose of the System Test Coordinators Spring Training is to instruct all System Test Coordinators on the procedures, requirements, and logistics involved with the administration of the 2020-2021 state assessments. Additional information will be emailed to the System Test Coordinators in advance of the training.

Tommie T. Stewart, Ph.D.  
District V

If you have any questions, please contact Mrs. Maggie Hicks at (334) 694-4817 or via email at [mhicks@alsde.edu](mailto:mhicks@alsde.edu).

Cynthia McCarty, Ph.D.  
District VI

EGM/MH

Jeff Newman  
District VII

cc: City and County System Test Coordinators

Wayne Reynolds, Ed.D.  
District VIII

FY21-2033

Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer