December 17, 2020

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: System Test Coordinators Spring Training

The System Test Coordinators Spring Training has been scheduled for Wednesday, January 27, 2021, from 9 a.m. until 3 p.m. The New System Test Coordinators training is scheduled for Thursday, January 28, 2021, from 9 a.m. until 12 noon. These trainings will be virtual only and will not be recorded. It is mandatory that all identified System Test Coordinators attend the training on Wednesday, January 27. System Test Coordinators who have been in position for less than one year must attend the training on Thursday, January 28.

The purpose of the System Test Coordinators Spring Training is to instruct all System Test Coordinators on the procedures, requirements, and logistics involved with the administration of the 2020-2021 state assessments. Additional information will be emailed to the System Test Coordinators in advance of the training.

If you have any questions, please contact Mrs. Maggie Hicks at (334) 694-4817 or via email at mhicks@alsde.edu.

EGM/MH

cc: City and County System Test Coordinators

FY21-2033