



STATE OF ALABAMA
DEPARTMENT OF EDUCATION




Eric G. Mackey, Ed.D.
State Superintendent of Education

January 13, 2021

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey 
State Superintendent of Education

RE: Companion Competitive Grant to Local Education Agencies (LEAs)
Awarded the Mental Health Service Coordinator Grant in October 2020

The Building Capacity and Expanding the LEA Mental Health (social and emotional behavior) Matters in Alabama Plan is a competitive grant and a companion to the October 2020 Mental Health Service Coordinator Grant, which was awarded to 102 LEAs, unless otherwise approved by Alabama State Department of Education (ALSDE), that will be used to provide K-12 prevention and support services/programs/practices to secure a safe school environment and student wellness. Funding for this grant is limited. Preference will be given to applicants seeking to develop and implement an evidence-based early warning system (EWS) to reflect at a minimum: real-time data for identifying students at-risk at school or participating in a virtual situation; immediate feedback to the students and to the LEA contact; and confidentially, evidence-based professional interventions, and supply data to reflect patterns and trends for the LEA or specific school(s) in a timely manner. If the LEA already has an EWS in place that supports the above criteria, the focus of this competitive grant may also address Tier I, Tier II, and Tier III of *A Comprehensive LEA Mental Health Matters* model of all students receiving prevention education and peers working to support and identify at-risk students. Any applicable prevention curriculum must be comprehensive and satisfy the following mandates: *Jamari Terrell Williams Act*, *Erin's Law*, *Jason Flatt Act* as well as the Drug and Alcohol Education requirements as they relate to the students. In addition, any program related to mental health should be flexible enough to focus on the greatest mental health needs for each individual school. For accountability purposes, reporting data must include the number of students engaged in the service program, the number of students supported, number of students referred to adults as at risk, and the number of recidivism students.

This competitive grant has a short turn-around time with distribution projected for **January 13, 2021**, and the attached application must be received by Dr. Kay Atchison Warfield no later than 12 noon on **January 21, 2021**. Funds do not roll over and must be fully expended by **September 30, 2021**. The LEA must submit an evaluation (anecdotal and /or data to support goals success) and expenditure report by **October 31, 2021**. Submit the budget detail in Microsoft Excel to sdees@alsde.edu.

Contact Dr. Kay Atchison Warfield, Administrator, Prevention and Support Services Section, by email at kaw@alsde.edu, by telephone 334-694-4724, or at 205-394-1747 if you have any questions.

EGM:KAW

Attachment

FY21-2036

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of Education

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ALABAMA STATE DEPARTMENT OF EDUCATION
Prevention and Support Services Section

**Building Capacity and Expanding the LEA Mental Health (Social
and Emotional Behavior) Matters in Alabama Plan: Competitive
Grant in Support of the Alabama Mental Health Service
Coordinator (MHSC) Pilot
Application/Guidelines**



Application Deadline

January 21, 2021

All mail must be received by this date.
(Submission guidelines are contained herein.)

Mail to:

**Alabama State Department of Education
Attention: Kay Atchison Warfield, Ed.D.
Prevention and Support Services Section
5227 Gordon Persons Building
P. O. Box 302101
Montgomery, AL 36130-2101
Telephone: 334-694-4717**

Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application

Alabama State Department of Education

Prevention and Support Services

Purpose of the Program:

The **Building Capacity and Expanding the LEA Mental Health (social and emotional behavior) Matters in Alabama Plan** is a competitive grant and a companion to the October 2020 Mental Health Service Coordinator Grant awarded to only the 102 LEAs, unless otherwise approved by Alabama State Department of Education (ALSDE), that will be used to provide K-12 prevention and support services/programs/practices to secure a safe school environment and student wellness. Funding for this grant is limited. Preference will be given to applicants seeking to develop and implement an evidence-based early warning system (EWS) to reflect at a minimum: real-time data for identifying students at-risk at school or participating in a virtual situation, immediate feedback to the students and to the LEA contact, confidentially, evidence-based professional interventions and supply data to reflect patterns and trends for the LEA or specific school(s) in a timely manner. If the LEA already has in place an EWS that supports the above criteria, the focus of this competitive grant may also address Tier I, Tier II and Tier III of *A Comprehensive LEA Mental Health Matters* model of all students receiving prevention education and peers working to support and identify at-risk students. Any applicable prevention curriculum must be comprehensive and satisfy the following mandates: Jamari Terrell Williams Act, Erin's Law, Jason Flatt Act as well as the Drug and Alcohol Education requirements as they relate to the students. In addition, any program related to mental health should be flexible enough to focus on the greatest mental health needs for each individual school. For accountability purposes, reporting data must include the number of students engaged in the services/ programs/practices, number of students supported, the number of students referred to adults as at-risk and the number of recidivism students.

The selected program must include a minimum of the following with documentation to support:

- Grade-level curriculum to address all four identified prevention mandates (bullying, abuse, substance use and suicide) in a comprehensive manner; Curriculum must be updated annually.
- Evidenced-based program.
- Early Warning System to identify at-risk students- social and emotional behaviors
Data collection in real time must include all three stated student group numbers (number of students engaged in the program, number of students supported, the number of students referred to adults as at-risk and number of recidivism students).
- Addresses mental health supports on Tier 1 (all students prevention) and Tier 2 (student peer support) and Tier 3 (students referred to community mental health centers or other agencies).
- Continuous Professional Development.

Only one grant is available per system. Each LEA can apply to receive funding and systemwide implementation is preferred.

Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application

Alabama State Department of Education Prevention and Support Services

Eligibility:

- Only the 102 Alabama public-school systems who received the Mental Health Service Coordinator Grant in October 2020, unless otherwise approved by ALSDE, are eligible.
- Applicants must complete the grant application and include quotes for the selected program.

Application Available: January 13, 2021

Deadline for Applications: January 21, 2021

Submissions: Applications must be received by **12:00 p.m. on January 21, 2021**, to receive funding. **Applications** must be **Superintendent Approved**. *Please include the following in your packet:* cover sheet, rationale, brief description of program with documentation to support, budget sheet and signed assurances page. The applicant is responsible for ensuring the application is received by the deadline.

Expenditure Deadline: September 30, 2021

Duration:

The grant will need to be implemented during the 2020-2021 academic year. **Funds do not rollover. All funds must be fully expended by September 30, 2021.** ALSDE requires reporting data must include the number of students engaged in the program, number of students supported, and the number of students referred to adults as at-risk. ALSDE staff may request photos, interim site visits, or any other documentation as requested to document successful implementation of funds spent. The LEA must submit an evaluation (anecdotal and/or data to support goals success) and expenditure report by October 31, 2021. Submit the budget detail in Microsoft Excel to shenitra.dees@alsde.edu.

Budget Detail

Provide a line item budget with a brief rationale and description for the proposed work using the budget spreadsheet section of the application.

Funding

The *Building Capacity and Expanding the LEA Mental Health (social and emotional behavior) Matters in Alabama Plan* grant funds may only be used for an evidence-based prevention and support services/programs/practices with required training which actively engages students K-12 with required reporting capabilities for accountability purposes. Services/Programs/Practices meeting all areas of minimum program requirements will be given priority in funding.

Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application
Alabama State Department of Education
Prevention and Support Services

Notification of Award

After applications have been received and approved by the Alabama State Department of Education, the LEA will be notified by email so they can proceed with their purchases.

Alabama State Department of Education, Eric G. Mackey, State Superintendent of Education

The Alabama State Board of Education and the Alabama State Department of Education do not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The following person is responsible for handling inquiries regarding the non-discrimination policies: Title IX Coordinator, Alabama State Department of Education, P. O. Box 302101, Montgomery, AL 36130-2101, telephone (334) 694-4717.



Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application



Alabama State Department of Education Prevention and Support Services Application Cover Page

Part 1 - LEA Information

LEA:	
Grant Request:	\$

Signature of District Program Coordinator/Requestor

Typed Name of District Program Coordinator/Requestor

Contact Phone Number and Email Address

Date

I certify that I am authorized by the governing board of the above-named school system or other eligible entity to submit this application or amendment; that all assurances, certifications, and disclosures submitted with the application will be observed; that the program will be implemented as described; and that the governing board is responsible for complying with all state and federal requirements, including any audit exceptions.

<p>FOR ALSDE USE ONLY: Approved:</p> <p>Eric G. Mackey <i>State Superintendent of Education</i></p> <p>Date</p>
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Signature of Superintendent or Authorized Official

Typed Name of Superintendent/Authorized Official

Email address of Superintendent/Authorized Official

Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application

Alabama State Department of Education Prevention and Support Services

Part 2 - Rationale and Justification

- A) Provide a brief rationale in support of LEA selected evidence-based prevention and support program/service.

- B) Provide proof that selected program/service meets stated requirements.

Part 3 - Budget Detail:

Use the **Building Capacity and Expanding the LEA Mental Health (social and emotional behavior) Matters in Alabama Plan Spreadsheet** to detail how funds will be used to purchase an evidence-based prevention and support service/program/practice which actively engages students K-12. Attach a quote from selected service/program/practice provider.

Building Capacity and Expanding the LEA Mental Health (social and emotional behavior) Matters in Alabama Plan Budget FY 21
 Revenue/Fund Source Code 1271/1271

School System: _____

Function	Program	Object		Unit Cost	Quantity	Total Cost (Please round to whole dollars)
Code	Code	Code	Item Description			
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Building Capacity and Expanding the LEA Mental Health (Social and Emotional Behavior) Matters in Alabama Plan Application
Alabama State Department of Education
Prevention and Support Services

Part 4 - Assurances

Certification: I certify that I am authorized by the governing board of the named school system to submit this application; that all certifications, and disclosures submitted with this application will be observed; that the program will be implemented as described in the approved application; that the funds will be used in accordance with the laws, regulations, and provisions of this grant; and that the governing board is responsible for complying with all state and federal requirements.

Date Signed

Signature of LEA Superintendent

Date Signed

Signature of LEA Program Coordinator

Date Signed

Signature of Chief Financial Officer