MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Portable Information

The information that is being requested in this memorandum is very important since it will be provided to the Alabama State Legislature as required by law. Even though you have previously submitted similar data, it is for your protection and in your best interest to provide this information.

Please provide the two (2) quantities requested on the appropriate lines:

Quantity A. ________ Number of systemwide **portable buildings** being utilized for **instructional** purposes as of October 1, 2020.

Quantity B. ________ Number of systemwide **portable buildings** either unoccupied or being utilized for **non-instructional** purposes as of October 1, 2020.

Please sign and return this document to E. Perry Taylor as soon as possible, but no later than November 13, 2020. You may scan and email it to ndailey@alsde.edu. Should you have questions or need assistance, feel free to contact Mr. Taylor at (334) 694-4602.

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System Name Signature of Local Superintendent

EGM/EPT/NFD

FY21-3001