The Sixth-Year Equivalent Health Science 4 Career and Technical Certificate Approach for the 2020-2021 Scholastic Year

Application Part 1 of 2 and Summary of Requirements

This form must be printed and submitted along with Form HS4.

Alabama State Department of Education
Educator Certification Section

5215 Gordon Persons Building
Post Office Box 302101
Montgomery, AL 36130-2101

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www.alsde.edu/EdCert

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GENERAL INFORMATION

This application is to be completed by individuals seeking the Sixth-Year Equivalent Health Science 4 Career and Technical Certificate and submitted directly to the Educator Certification Section.

All requirements must be met for the Sixth-Year Equivalent Health Science 4 Career and Technical Certificate prior to the date the application for the Sixth-Year Equivalent Health Science 4 Career and Technical Certificate is received in the Educator Certification Section.

DEGREE EQUIVALENT CAREER AND TECHNICAL CERTIFICATES IN HEALTH SCIENCE

<table>
<thead>
<tr>
<th>Certificates</th>
<th>Degree Equivalency</th>
<th>Valid Period</th>
<th>Renewable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s Equivalent Health Science 1</td>
<td>Bachelor’s</td>
<td>Minimum of 2 years&lt;sup&gt;A&lt;/sup&gt;</td>
<td>No</td>
</tr>
<tr>
<td>Bachelor’s Equivalent Health Science 2</td>
<td>Bachelor’s</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Master’s Equivalent Health Science 3</td>
<td>Master’s</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Sixth-Year Equivalent Health Science 4</td>
<td>Sixth-year</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Specialty Area 1</td>
<td>Bachelor's</td>
<td>Minimum of 2 years&lt;sup&gt;C, D&lt;/sup&gt;</td>
<td>No</td>
</tr>
<tr>
<td>Specialty Area 2</td>
<td>Bachelor's</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Specialty Area 3</td>
<td>Master's</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Specialty Area 4</td>
<td>Master's</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
<tr>
<td>Specialty Area 5</td>
<td>Sixth-year</td>
<td>Minimum of 5 years&lt;sup&gt;B&lt;/sup&gt;</td>
<td>Yes</td>
</tr>
</tbody>
</table>

<sup>A</sup> Bachelor’s Equivalent Health Science 1 Certificates are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next two consecutive scholastic years.

<sup>B</sup> These Career and Technical Certificates are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

<sup>C</sup> Specialty Area 1 Certificates issued beginning February 10, 2015, were valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next two consecutive scholastic years. Specialty Area Certificates were phased out after the 2015-2016 scholastic year.

<sup>D</sup> Specialty Area 1 Certificates issued prior to February 10, 2015, and with a valid period beginning July 1, 2013 or July 1, 2014, were valid for two scholastic years. Specialty Area Certificates were phased out after the 2015-2016 scholastic year.

OCCUPATIONAL PROFICIENCY INFORMATION

1. Information about the Alabama State Department of Education (ALSDE) approved occupational proficiency assessments (test score, license, or credential) in health science may be obtained at Approved Occupational Proficiencies. Since occupational proficiency assessments are subject to change, applicants may review current requirements at Approved Occupational Proficiencies.

2. Occupational proficiency assessments are approved by the Alabama State Department of Education (ALSDE) at the ENTRY LEVEL and the MASTER LEVEL. The ENTRY LEVEL assessments meet requirements for the Bachelor’s Equivalent Health Science 1 and the Bachelor’s Equivalent Health Science 2 Career and Technical Certificates. The MASTER LEVEL assessments meet requirements for the Master’s Equivalent Health Science 3 and Sixth-Year Equivalent Health Science 4 Certificates. MASTER LEVEL assessments may also be used to meet requirements for the Bachelor’s Equivalent Health Science 1 and Bachelor’s Equivalent Health Science 2 Certificates.

3. It is the applicant’s responsibility to know the occupational proficiency assessment(s) for health science which must be met prior to applying for a subsequent Degree Equivalent Health Science certificate.
# SUMMARY OF REQUIRED DEGREES/CERTIFICATES and PREREQUISITE CERTIFICATES

*This summary is for general information and is not all inclusive.

<table>
<thead>
<tr>
<th>Options</th>
<th>Required Degrees/Certificates</th>
<th>Prerequisite Certificates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Option 1</strong></td>
<td>A master’s or higher degree in a healthcare or related area A</td>
<td>Valid Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in health science or Master’s Equivalent Health Science 3 Career and Technical Certificate C OR Requirements met for Master’s Equivalent Health Science 3 Career and Technical Certificate if Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in Health Science or the Master’s Equivalent Health Science 3 Career and Technical Certificate has not been held or has expired. C</td>
</tr>
<tr>
<td><strong>Option 2</strong> (Only available for the 2020-2021 scholastic year)</td>
<td>A master’s or higher degree with an academic major in a healthcare or related area B</td>
<td>Valid Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in health science or Master’s Equivalent Health Science 3 Career and Technical Certificate C OR Requirements met for Master’s Equivalent Health Science 3 Career and Technical Certificate if Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in Health Science or the Master’s Equivalent Health Science 3 Career and Technical Certificate has not been held or has expired. C</td>
</tr>
</tbody>
</table>

A Must be earned from a senior institution that was regionally accredited at the time the degree was earned in a healthcare or related area.

B Must be earned from a senior institution that was regionally accredited at the time the degree was earned with an academic major in a healthcare or related area.

C Required prerequisite certificate must be in health science.
APPLICATION REQUIREMENTS and CHECKLIST

APPLICATION FORMS AND SUPPORTING DOCUMENTS ARE NOT ACCEPTED BY FAX OR E-MAIL.

An application packet for Alabama certification must include the items listed below:

- Supplement CIT with supporting documentation verifying United States citizenship or lawful presence in the United States.
- Application Part 1 of 2 (Supplement 4SH).
- Application Part 2 of 2 (Form HS4) including the personal data barcode page.
- A $30.00 nonrefundable application fee. Each additional certificate for which an applicant is determined to be eligible will require a $30.00 nonrefundable fee for issuance. Neither personal checks nor cash will be accepted.
  - The fee must be paid by cashier’s check or money order made payable to the Alabama State Department of Education or through the Alabama State Department of Education Educator Certification Online Payment System, with a major credit card, at www.alabamaintertactive.org/education (a $4.00 transaction fee will be applied).
  - The cashier’s check, money order, or copy of the receipt verifying the confirmation number for the online payment must accompany the application packet.
- Background clearance based on a fingerprint review.
  - Applicants may verify whether their Alabama State Bureau of Investigation (ASBI) and Federal Bureau of Investigation (FBI) criminal history background checks have been completed and whether they are suitable and fit to teach under state law at https://tcert.alsde.edu/Portal.
  - Applicants for initial certification, additional certification, and certificate renewal who have not been cleared by both the ASBI and FBI through the Educator Certification Section of the ALSDE are required to be fingerprinted for a criminal history background check through the ASBI and FBI.
  - Instructions regarding the fingerprint process are available through Gemalto Cogent at https://www.aps.gemalto.com/al/index_adeNew.htm or by calling (866) 989-9316.

Documentation of required prerequisite certificate:
- All prerequisite Career and Technical Education Certificates must be valid or all requirements must be met for eligibility to hold the valid certificate(s) prior to the date the application is received in the Educator Certification Section.
- All prerequisite Career and Technical Education Certificates in Options 1, 2, and 3 must be in health science.

**Option 1:** A valid Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in health science OR a valid Master’s Equivalent Health Science 3 Career and Technical Certificate.
  - Submission of a photocopy of the applicant’s valid Specialty Area 3 or Specialty Area 4 Career and Technical Certificate in health science; or
  - Submission of a photocopy of the applicant’s valid Master’s Equivalent Health Science 3 Career and Technical Certificate.

**Option 2:** If the Specialty Area 3 or Specialty Area 4 OR the Master’s Equivalent Health Science 3 Career and Technical Certificate has expired, the certificate must be reinstated before applying for the Sixth-Year Equivalent Health Science 4 Career and Technical Certificate.

**Option 3:** If the Specialty Area 3 or Specialty Area 4 OR Master’s Equivalent Health Science 3 Career and Technical Certificate has not been held, all requirements for the Master’s Equivalent Health Science 3 Career and Technical Certificate must have been met by the applicant prior to the date the application is received in the Educator Certification Section.
  - Submission of Supplement 3HM the Application for the Master’s Equivalent Health Science 3 Career and Technical Certificate for the 2020-2021 Scholastic Year, with the required supporting documents.
REQUIREMENTS

For issuance of the Sixth-Year Equivalent Health Science 4 Career and Technical Certificate, verification that one of the following two options, as appropriate, was met by the applicant prior to the date the application is received in the Educator Certification Section:

Option 1: Completion of the Alabama State Department of Education (ALSDE) approved MASTER LEVEL occupational proficiency assessment and a master’s or higher degree.

☐ Submission of the official transcript of the applicant verifying an earned master’s or higher degree in a healthcare or related area from a senior institution that was regionally accredited at the time the degree was earned. The degree must have been earned prior to the date the application is received in the Educator Certification Section.

☐ Submission of a photocopy of the applicant’s currently valid score on the Alabama State Department of Education (ALSDE) approved MASTER LEVEL occupational proficiency assessment (test score, license, or credential) in health science. The current occupational proficiency requirements may be obtained at Approved Occupational Proficiencies. See the OCCUPATIONAL PROFICIENCY INFORMATION section of this form for additional information.

☐ A photocopy of the applicant’s currently valid score on the Alabama State Department of Education (ALSDE) approved MASTER LEVEL occupational proficiency assessment (test score, license, or credential) in health science. The current occupational proficiency requirements may be obtained at Approved Occupational Proficiencies. See the OCCUPATIONAL PROFICIENCY INFORMATION section of this form for additional information.

Option 2: Verification the requirements in effect for the 2019-2020 scholastic year have been met. This option will only be available for the 2020-2021 scholastic year. All requirements must be met no later than June 30, 2021, and the application must be postmarked no later than June 30, 2021.

This option requires completion of the ALSDE approved occupational proficiency assessment that was in effect for the 2019-2020 scholastic year and a master’s or higher degree.

Option 2 Occupational Proficiency Assessment Requirements:

☐ Submission of a photocopy of the applicant’s currently valid score on the ALSDE approved occupational proficiency assessment (test score, license, or credential) that was in effect for the 2019-2020 scholastic year for health science. The 2019-2020 scholastic year occupational proficiency requirements may be obtained at www.alsde.edu/edcert (click Career and Technical Certificates Health Science Archived Occupational Proficiency). See the OCCUPATIONAL PROFICIENCY INFORMATION section of this form for additional information.

The score must have been attained prior to the date the application is received in the Educator Certification Section.

For Option 2 the applicant must meet the following requirement:

☐ Submission of the official transcript of the applicant verifying an earned master’s or higher degree with an academic major in a healthcare or related area from a senior institution that was regionally accredited at the time the degree was earned. The degree must have been earned prior to the date the application is received in the Educator Certification Section.
APPLICATION SUBMISSION and ATTESTATIONS

~I understand the Educator Certification Section is unable to determine eligibility for Alabama certification until all required application components have been received and reviewed. Additional information may be requested upon review of the file.

~I understand the submission of supporting documents ONLY (e.g., official transcripts) does not constitute making application for certification. Incomplete forms will delay the review of the file.

~I understand that I must meet all Alabama certification requirements in effect on the date the application is received in the Educator Certification Section. Since certification requirements are subject to change, current requirements may be viewed at Sixth-Year Equivalent Health Science 4.

~I understand that APPLICATION FORMS AND SUPPORTING DOCUMENTS ARE NOT ACCEPTED BY FAX OR E-MAIL.

~I understand that I must thoroughly read all requirements of this approach (Supplement 4HS 09/2020).

~I understand issuance of each Degree Equivalent Health Science Career and Technical Certificate in health science requires verification of a currently valid passing score on the appropriate ALSDE approved ENTRY LEVEL (for the Bachelor’s Equivalent Health Science 1 and 2 certificates) or MASTER LEVEL (for the Master’s Equivalent Health Science 3 and Sixth-Year Equivalent Health Science 4 certificates) occupational proficiency assessment (test score, license, or credential). I also understand the passing score on the appropriate ALSDE approved occupational proficiency assessment must be attained prior to the date the application for a subsequent Degree Equivalent Health Science Career and Technical Certificate is received in the Educator Certification Section.

~I understand issuance of each Degree Equivalent Health Science Career and Technical Certificate requires verification of my currently active Alabama license in a registered nursing, paramedical, or approved allied health specialty which I must attain prior to the date the application for a subsequent Degree Equivalent Health Science Career and Technical Certificate is received in the Educator Certification Section. For information on the current ALSDE approved occupational proficiency assessments, contact the Educator Certification Section at (334) 694-4557 or refer to Approved Occupational Proficiencies.

~I understand Option 2 under the REQUIREMENTS section of this form is only available for the 2020-2021 scholastic year. All requirements must be met no later than June 30, 2021, and the application must be postmarked no later than June 30, 2021.

~I understand that it is my responsibility to keep all personal data on file in the Educator Certification Section current.

~I understand that by affixing my signature to this document, I am certifying that true and correct information is being provided.

Date ______________________  Signature of Applicant

I have completed the following documents, and I am mailing them to the address below:

☐ Supplement CIT, including supporting documentation
☐ Application Part 1 of 2 (Supplement 4SH)
☐ Application Part 2 of 2 (Form HS4), including the personal data barcode page
☐ Money order, cashier’s check, or receipt verifying online payment of $30.00 application fee
☐ Required supporting documentation

All documents must be mailed to the following address:

Alabama State Department of Education Educator Certification Section
5215 Gordon Persons Building
Post Office Box 302101
Montgomery, AL  36130-2101