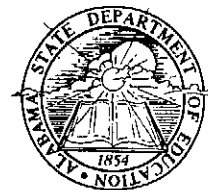




STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Joseph B. Morton
State Superintendent of Education

Alabama
State Board
of Education

Child Nutrition Claim Submission Policy
Alabama Department of Education (SDE)

Governor
Robert Bentley
President

Effective April 1, 2011, due to stricter interpretation of United States Department of Agriculture (USDA) submission policies for any claim relating to the Child Nutrition Programs, it is the policy of SDE that claim deadlines be established as follow:

Randy McKinney, J.D.
District I
Vice President

Initial claims are required to be received within twenty (20) days of the month reported and upward (\$) revisions are required to be received within fifty (50) days of the month reported. The regulatory exception will be claims that are a result of an audit or a review. Claims received outside of these timeframes may not be reimbursed.

Betty Peters
District II

Invalid claims must be corrected and resubmitted within the deadlines but in no case later than five days after the notification date. Invalid claims resubmitted after these timeframes may not be reimbursed.

Stephanie W. Bell
District III

Yvette M.
Richardson, Ed.D.
District IV

There is no limitation for downward (\$) claims to be submitted. These downward claims, according to regulation, must always be submitted.

Ella B. Bell
District V

These deadlines will be implemented for the March, 2011 initial claims and February, 2011 revised claims for ALL Child Nutrition Programs.

Charles E. Elliott, M.D.
District VI

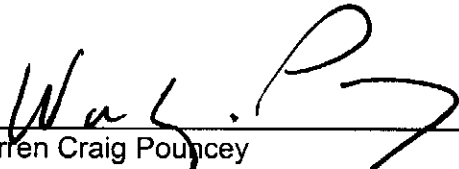


Perry W. Fulton, Director
Child Nutrition Programs

4-5-11
Date

Gary Warren
District VII
President Pro Tem

Mary Scott Hunter, J.D.
District VIII



Warren Craig Pouncey
Deputy State Superintendent
Administrative and Financial Services

4/5/11
Date

Joseph B. Morton, Ph.D.
Secretary and
Executive Officer