May 20, 2020

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Updated ACT Makeup and ACT WorkKeys Retest Options

On April 29, 2020, you received a memorandum regarding spring makeup options for both the ACT with Writing and ACT WorkKeys. This is an update to the information already provided and includes additional options for students. ACT is continually working to offer as many alternate administration solutions as possible. These additional options would allow students who missed an opportunity in the spring to take the tests in the near future.

The options that are available are listed in the chart below and changes to the original schedule are highlighted in yellow. ACT is also offering an additional remote administration for the ACT WorkKeys. The date for the remote administration has not been released. These options are subject to change due to regulations around the COVID-19 pandemic.

<table>
<thead>
<tr>
<th>ACT Make-Up Testing from Spring 2020 (2019-2020 11th Graders)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 11 students who did not test in March 2020.</td>
</tr>
<tr>
<td>School Administration</td>
</tr>
<tr>
<td></td>
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<tr>
<td>National Test Date</td>
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<tr>
<td>National Test Date</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACT – Make-Up Testing from Spring 2020 Paper Only (2020-2021 12th Graders)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Grade 12 students who did not test in 11th grade during March, June, or July, 2020)</td>
</tr>
<tr>
<td>September 22</td>
</tr>
<tr>
<td>September 22 - October 2</td>
</tr>
<tr>
<td>October 6</td>
</tr>
<tr>
<td>October 6 - 12</td>
</tr>
</tbody>
</table>
### ACT WorkKeys Retest (2019-2020 12th Graders)

Grade 12 students who tested in Fall 2019 but did not benchmark or did not test in Fall 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 3</td>
<td>Paper</td>
</tr>
<tr>
<td>June 3-9</td>
<td>Accommodations/Supports Window</td>
</tr>
<tr>
<td>June 3-July 31</td>
<td>Online Window</td>
</tr>
</tbody>
</table>

| TBD        | **ACT® WorkKeys® At-Home Option** – Due to the recent COVID-19 pandemic, ACT is offering a short-term testing option. While this is temporarily available, a student may take the ACT WorkKeys online in a non-secured, non-proctored environment. If a student earns a National Career Readiness Certificate, it will be branded with a COVID-19 disclaimer to identify the non-secure assessments. Students will be required to test using a specific realm for this test administration. Each student will be required to take all three assessments (Applied Math, Graphic Literacy, and Workplace Documents). Scores from the At-Home WorkKeys Option cannot be combined with other WorkKeys scores for a National Career Readiness Certificate. |

If you have any questions, please contact Mrs. Maggie Hicks, Student Assessment, at mhicks@alsde.edu or 334-694-4817.

EGM/MH

c: System Test Coordinators

FY20-2074