



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

September 9, 2020

MEMORANDUM

TO: City and County Superintendents of Education
FROM: Eric G. Mackey *EGM*
State Superintendent of Education
RE: Secure Second Grade Child Find Protocols

In an effort to maintain the validity of the Second Grade Child Find Procedures during this time of COVID-19, it is important to remember that the required activities (transformation/squiggle and analogy activities) are secure protocols provided by the Alabama State Department of Education gifted specialists. The security of these protocols should be maintained at the local education agency (LEA) and school sites by gifted coordinators and gifted specialists. The secure protocols must not be shared via email, regular mail, or through virtual platforms (which allows the download and/or printing capability of said protocols).

Gifted coordinators shall ensure that gifted specialists understand the importance of securing these materials to maintain the validity of the Second Grade Child Find process. Gifted coordinators should consult with the instructional technology coordinator in their LEA for guidance on the use of appropriate virtual platforms best suited to maintain the security of the Second Grade Child Find Protocols.

For additional information, please contact Mrs. Emily P. Hurst at ehurst@alsde.edu or Mrs. Ashley Strickland at ashley.strickland@alsde.edu or by telephone at 334-694-4782.

EGM/EH/MLP

cc: City and County Special Education Coordinators
City and County Gifted Coordinators
Dr. Daniel Boyd
Mrs. Angela Martin
Ms. Crystal Richardson
Ms. Tina Sanders
Mrs. Emily P. Hurst
Mrs. Ashley Strickland

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