



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

September 21, 2020

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

SUBJECT: October 1, 2020, Child Count of Children with Disabilities

In order to assist you as your personnel work to ensure the accuracy of child records for the October 1, 2020, Child Count, the following information is being provided. Please pay special attention to the information in bold. As a reminder, **failure to submit Child Count and/or the Child Count Certification Form by the due dates may negatively impact your LEA's determination status.**

The capture date for this year's Child Count is October 1, 2020. Your report must be submitted no later than October 9, 2020.

Directions for completing this report are located on the Alabama State Department of Education (ALSDE) website at www.alsde.edu in the *2020 Child Count Help Document*. To locate this document, hover over the Support Systems link and then select the Special Education Services link under the General Information heading. On the Special Education page, select Data/Reporting from the links on the right side of the page. Next, select the *2020 Child Count Help Document* file under the General Information tab.

Although the submission process is completed electronically, **the original Child Count Certification Form (Attachment 1) must be mailed to the ALSDE no later than October 30, 2020.** A copy of the required form, along with directions for completion, is located in the *2020 Child Count Help Document*.

If you have questions regarding the submission of your Child Count data file, please contact the Servicedesk at (334) 694-4777 or by email at servicedesk@alsde.edu. For technical assistance regarding difficulties with the SETS software, call PowerSchool Support at (800) 844-0884. Questions regarding Child Count data requirements should be directed to Mr. Eric Dickson at (334) 694-4792 or by email at edickson@alsde.edu.

EGM/ED/MB

cc: City and County Special Education Coordinators
Directors of Specialized Treatment Centers
Special Education Coordinators of Specialized Treatment Centers
Data Managers
Dr. Daniel Boyd
Mrs. Angela Martin
Mr. Gary Watson
Ms. Crystal Richardson
Mr. Eric Dickson

FY20-2156

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