Fed Chats: Professional Learning for Federal Programs Coordinators
Welcome
PowerSchool Registration Information

For 1 PLU credit:
PLUACLD857

For 20 CEU credits:
CEUFP857
Homework Assignments

PLU Participants: A specialist from the Federal Programs section will be reaching out to you after applicable homework assignments to provide feedback.

If you have questions regarding any of the homework assignments, please do not hesitate to contact Calandra Hawkins.

Calandra Hawkins- ALSDE Federal Programs
Calandra.hawkins@alsde.edu
334-694-4520
Session 2
The ACIP and Continuous Improvement: Implementing and Monitoring the ACIP

Special Guest Presenter:
Mr. Blake Frazier, Assistant Federal Programs Director
Jefferson County Schools
ACIP Components for Title I and Non-Title I Schools

### REQUIRED ACIP COMPONENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Title I</th>
<th>Non-Title I</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Parent Surveys</strong></td>
<td>● Must use the recommended Title I Parent Survey.</td>
<td>● Must use the recommended Title I Parent Survey.</td>
</tr>
<tr>
<td></td>
<td>● Must include English and Spanish.</td>
<td>● Must include English and Spanish.</td>
</tr>
<tr>
<td></td>
<td>● Non-Title I schools may use any parent surveys currently used under the Advanced ELA/ELP Certification.</td>
<td>● Non-Title I schools may use any parent surveys currently used under the Advanced ELA/ELP Certification.</td>
</tr>
<tr>
<td><strong>Teacher Surveys or Inventories</strong></td>
<td>● Schools may use any teacher survey/ assessment or inventory created under the Advanced ELA/ELP Certification.</td>
<td>● Schools may use any teacher survey/ assessment or inventory created under the Advanced ELA/ELP Certification.</td>
</tr>
<tr>
<td><strong>Student Surveys or Inventories</strong></td>
<td>● Schools may use any student survey/ assessment or inventory created under the Advanced ELA/ELP Certification.</td>
<td>● Schools may use any student survey/ assessment or inventory created under the Advanced ELA/ELP Certification.</td>
</tr>
<tr>
<td><strong>Title I Schools</strong></td>
<td>● School must complete Title I ACP Assessment.</td>
<td>● School must complete Title I ACP Assessment.</td>
</tr>
<tr>
<td></td>
<td>● School must complete Title I ACP Assessment.</td>
<td>● School must complete Title I ACP Assessment.</td>
</tr>
<tr>
<td><strong>Non-Title I Schools</strong></td>
<td>● School must complete Title I ACP Assessment.</td>
<td>● School must complete Title I ACP Assessment.</td>
</tr>
</tbody>
</table>

### Title I Schools ACP Checklist

- Administer Title I Parent Surveys (Spring or Fall)
- Administer Staff and Student Surveys (Spring or Fall)
- Complete applicable Title I Diagnostic (Schoolwide or Targeted Assistance)
- Complete plan in eProve Strategies

### Non-Title I Schools ACP Checklist

- Administer Parent Surveys (Spring or Fall)
- Administer Staff and Student Surveys (Spring or Fall)
- Complete Title I Coordinated Program Plan for Special Education
- Complete plan in eProve Strategies
Continuous Improvement is more than completing a yearly Continuous Improvement Plan.
Doing the Work of Continuous Improvement

Special Guest Presenter:
Mr. Blake Frazier, Assistant Federal Programs Director
Jefferson County Schools
Partnering with Schools to Support Continuous Improvement

Blake Frazier
Federal Programs, Asst. Director
bfrazier@jefcoed.com
205-296-4611
Collaborative Effort
* Continuous impr
COVID has made us
## CIP/eProve Strategies Timeline 2020-2021

<table>
<thead>
<tr>
<th>June-July</th>
<th>All Schools</th>
<th>Title I Schools ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select your CIP team</td>
<td>Conduct a comprehensive needs analysis of school data, including academic achievement, academic growth, culture/climate, student/teacher attendance, discipline, and other identified measures of school and student performance</td>
<td></td>
</tr>
<tr>
<td>August 5-6, 2020</td>
<td>Attend District Summer CILT Meeting</td>
<td></td>
</tr>
<tr>
<td>September 15, 2020</td>
<td>Complete Activities 1, 2, and 3 from Summer CILT Meeting</td>
<td></td>
</tr>
<tr>
<td>Activity 1</td>
<td>Activity 2</td>
<td>Activity 3</td>
</tr>
<tr>
<td>September 15, 2020</td>
<td>Upload Completed Activities in eProve Strategies</td>
<td></td>
</tr>
<tr>
<td>September 15, 2020</td>
<td>Complete CIP SW Diagnostics in eProve Diagnostics</td>
<td></td>
</tr>
<tr>
<td>FP Dept. will complete the budget portion of the Diagnostic.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Timeline and Expectations for CIP Work

- **June-July**: Select your CIP team. Conduct a comprehensive needs analysis of school data, including academic achievement, academic growth, culture/climate, student/teacher attendance, discipline, and other identified measures of school and student performance.
- **August 5-6, 2020**: Attend District Summer CILT Meeting.
- **September 15, 2020**: Complete Activities 1, 2, and 3 from Summer CILT Meeting.
  - Activity 1
  - Activity 2
  - Activity 3
- **September 15, 2020**: Upload completed activities in eProve Strategies.
- **September 15, 2020**: Complete Title I SW Diagnostics in eProve Diagnostics.
  - FP Dept. will complete the budget portion of the Diagnostic.
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1, 2020</td>
<td>Complete CIP in eProve Strategies (should reflect CIP Action Plan Template)</td>
</tr>
<tr>
<td>October 27-28</td>
<td>Attend District CILT Meeting</td>
</tr>
</tbody>
</table>
| September - May (Ongoing) | Implement and monitor the effectiveness of the school level activities in the CIP.  
|               | - Use data to monitor progress  
|               | - Allow for revisions  
|               | - Celebrate efforts and achievements  
|               | - School level CIP checkpoints - quarterly                                                          |
| January/February | Complete Mid Year Review (MYR) in eProve Strategies                                                   |
| February 23-24 | Attend District CILT Meeting                                                                         |
| March/April    | Conduct Stakeholder Surveys:  
|               | - Staff Survey  
|               | - Student Survey  
|               | - Parent Survey  
|               | Analyze results of surveys and document in eProve Strategies                                           |
| May - July     | Complete End of Year Review (EYR), including progress notes, in eProve Strategies                     |

Additional Resources/Guides that may assist you with eProve Strategies:
- ASSIST to eProve Terminology
- Frequently Asked Questions
- Glossary
- Tagging Explained
District CILT Leadership
## Activity 3: CIP Action Plan

**CIP Action Plan**

**2020 - 2021**

### Identified Areas of Focus:
- Literacy
- Social-Emotional Learning
- Digital Platform Support for Students and Teachers

### Schools without a Grade 12:
- Academic achievement: 40%
- Academic growth: 40%
- Chronic Absenteeism: 15%
- Progress in English LP: 5%

### Strategic Theme: Learning

**Objective 1:** Students will be proficient on grade-level standards

<table>
<thead>
<tr>
<th>Critical Initiative</th>
<th>Activity</th>
<th>Person Responsible</th>
<th>Activity Measures/Evidence for Implementation</th>
<th>Timeline Launch/Target Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Initiative #1: Plan, provide, and monitor instruction</td>
<td>Co-planning and utilizing lesson plan template</td>
<td>Teachers, Admin</td>
<td>Classroom Observations, Feedback</td>
<td>September 1, 2020 -monitored weekly</td>
</tr>
<tr>
<td></td>
<td>PD on lesson planning template for new teachers</td>
<td>Curriculum and Instruction, Lead teacher, Admins.</td>
<td>Training Agenda Notes, Sign In Sheets</td>
<td>August 17, 2020 -monitored weekly</td>
</tr>
<tr>
<td></td>
<td>Feedback on lesson plan template and instruction</td>
<td>Admins, Curriculum Staff</td>
<td>Feedback Tools</td>
<td>September 1, 2020 -monitored weekly</td>
</tr>
</tbody>
</table>

### Activity 1: Measures/Evidence Timelines for Implementation Launch/Target Dates

- Classroom Observations - monitored weekly
- Feedback Tools - monitored weekly
### Critical Initiative #5: Increase teacher engagement

<table>
<thead>
<tr>
<th>Task</th>
<th>Responsible Parties</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Teacher PLN</td>
<td>Admin, Lead Teacher, Mentors, New Teachers</td>
<td>September 1, 2020-Monitor weekly</td>
</tr>
<tr>
<td>Teacher Award, Recognition &amp; Motivation (PBIS)</td>
<td>PBIS Team, Admin</td>
<td>September 1, 2020-monthly quarterly</td>
</tr>
<tr>
<td>Instrument rounds and mandatory feedback/conferences on lesson plans and informal walkthroughs</td>
<td>Admin, Teachers, Curriculum Partners</td>
<td>September 1, 2020-Monitor quarterly</td>
</tr>
<tr>
<td>Increase technology proficiency and opportunities to assess remote learning</td>
<td>Teachers, E-Team Leader, Admin</td>
<td>September 1, 2020-monthly quarterly</td>
</tr>
<tr>
<td>Informal parent/stakeholder surveys</td>
<td>Admin, Counselors, Teachers</td>
<td>November 2020 - monitored end of each semester</td>
</tr>
<tr>
<td>Grow stakeholder engagement programs</td>
<td>Admin, PTA, Teachers, Counselors</td>
<td>August 31, 2020 - monitored end of each semester</td>
</tr>
<tr>
<td>Increase communication and stakeholder engagement with programs to increase parental awareness and support</td>
<td>Admin, E-Team Leader, Counselors, PTA, Teachers</td>
<td>August 2020 - monitored quarterly</td>
</tr>
<tr>
<td>Stakeholder Learning Opportunities</td>
<td>Admin, Teachers, Counselors</td>
<td>September 20, 2020 - monitored quarterly</td>
</tr>
</tbody>
</table>

### Critical Initiative #6: Increase parent engagement

<table>
<thead>
<tr>
<th>Task</th>
<th>Responsible Parties</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase communication and stakeholder engagement with programs to increase parental awareness and support</td>
<td>Admin, E-Team Leader, Counselors, PTA, Teachers</td>
<td>August 2020 - monitored quarterly</td>
</tr>
<tr>
<td>Stakeholder Learning Opportunities</td>
<td>Admin, Teachers, Counselors</td>
<td>September 20, 2020 - monitored quarterly</td>
</tr>
</tbody>
</table>
District CILT Leadership
### Continuous Improvement Leadership Team Roles and District Personnel Responsibilities

<table>
<thead>
<tr>
<th>Focus Areas</th>
<th>District Personnel Responsibilities</th>
<th>School Principal</th>
<th>Continuous Improvement Leadership Team (CILT)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Providing Direction</strong></td>
<td>• Set direction and focus for the District. (Purpose Driven Mindset)</td>
<td>• Ensure the school adopts local vision, mission, and goals that align with the District’s Strategic Plan.</td>
<td>• Work with the principal to develop clear strategies for achieving local school and district goals.</td>
</tr>
<tr>
<td></td>
<td>• Use change knowledge to move the District forward (Change Leadership)</td>
<td>• Plan and manage the change process.</td>
<td>• Build a cadre of support for change and improvement and test ideas with faculty and staff.</td>
</tr>
<tr>
<td></td>
<td>• Promote a culture of district-wide innovation and intended results. (Impactful Goals and Critical Initiatives)</td>
<td>• Focus on planning for improvements in instructional practice, culture, and systems that are aligned to school and district goals.</td>
<td>• Build relationships while challenging others to work toward intended goals and overcome fear in risk-taking.</td>
</tr>
<tr>
<td><strong>Deepening Learning</strong></td>
<td>• Develop a lateral knowledge of each department’s work and deliver a message of consistency. (Clarity in Learning Goals)</td>
<td>• Ensure that teachers continue to utilize the components of the District Lesson Planning Template and have accountability measures in place.</td>
<td>• Work vertically and across contents to be aware of learning progressions.</td>
</tr>
<tr>
<td></td>
<td>• Maintain high learning expectations and encourage purposeful collaboration. (Precision in Pedagogy)</td>
<td>• Encourage teacher collaboration through PLCs and participation in professional learning opportunities such as NIC and Gear-up grant work.</td>
<td>• Serve as resources for one another to improve practice and student achievement.</td>
</tr>
<tr>
<td></td>
<td>• Build networks and partnerships within and among schools in the district, as well as outside partnerships. (Shifting Practices Through Capacity-Building)</td>
<td>• Focus on instruction and participate in outside networks. “Go outside to get better inside.”</td>
<td>• Lead and encourage the formation of networks and partnerships with other district schools and outside partners.</td>
</tr>
</tbody>
</table>
Transfer CIP Action Plan to eProve Strategies

October 1, 2020

Utilize Budget Narratives to ensure Title I funds are connected to activities.
Step by Step Directions for eProve Strategies

Before starting Phase III

CILT/CIP teams participated in District Summer CILT meetings on August 5th or 6th.

Teams were tasked to complete 3 activities in order to develop the 2020-21 CIP.

- **Activity 1** - Review activities from last year to determine effectiveness (keep, revise, or punt)
- **Activity 2** - Align activities to report card indicators to determine if there are gaps to address
- **Activity 3** - CIP Action Plan Template (this is the detailed CIP that focuses on processes and procedures - the how)

You will need the **completed CIP Action Plan Template (Activity 3)** in order to proceed to Phase III.

Be sure you have already followed the **step by step directions for Phase I and II**.

[Steps to complete Phase I - Envisioning](#)
[Steps to complete Phase II - Planning](#)
Download the guide to learn more about Design and Implementation Plan.

Review your Critical Initiatives displayed below:

All Critical Initiatives Selected (6)  View

<table>
<thead>
<tr>
<th>Critical Initiative</th>
<th>Plan, provide, and monitor instruction to ensure success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Date: 08/13/2020</td>
<td>End Date: 05/28/2021</td>
</tr>
<tr>
<td>Objective: Students will be proficient on grade level standards</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity</th>
<th>Use of lesson plan template</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person Responsible: All teachers</td>
<td></td>
</tr>
<tr>
<td>Resource(s):</td>
<td></td>
</tr>
<tr>
<td>Financial Resources:</td>
<td></td>
</tr>
<tr>
<td>Source of Funding: Other:</td>
<td></td>
</tr>
<tr>
<td>Activity Measure(s): Classroom Observations</td>
<td></td>
</tr>
<tr>
<td>Benchmark(s): 100% of teachers utilize and implement the LPTS  Target: 10/14/2019</td>
<td></td>
</tr>
</tbody>
</table>
### Critical Initiative

Plan, provide, and monitor instruction to ensure success

- **Start Date:** 08/13/2020  **End Date:** 05/28/2021
- **Objective:** Students will be proficient on grade level standards

### Activity

**Use of lesson plan template**

- **Person Responsible:** All teachers
- **Launch Date:** 10/01/2019
- **Resource(s)**
  - **Financial Resources:**
  - **Source of Funding:**
  - **Other:**
- **Activity Measure(s)**
  - Classroom Observations
- **Benchmark(s)**
  - 100% of teachers utilize and implement the LPTS  **Target:** 10/14/2019
**Critical Initiative**
Plan, provide, and monitor instruction to ensure success

**Start Date:** 08/13/2020  **End Date:** 05/28/2021

**Objective:** Students will be proficient on grade level standards

**Activity**
Use of lesson plan template

**Person Responsible:** All teachers

**Resource(s)**
- Financial Resources: Source of Funding:
- Other:

**Activity Measure(s)**
- Classroom Observations

**Benchmark(s)**
- 100% of teachers utilize an

**Activity**
PD on lesson planning template (instr. strategies)

**Person Responsible:** C and I, Lead Teachers, Admins

**Resource(s)**
- Financial Resources: Source of Funding:
- Other:

**Activity Measure(s)**
- Training Agenda/Notes/Sign in sheets

**Benchmark(s)**
- 100% of teachers trained
Activity Measure(s)

- Classroom Observations
- Collaborative Planning Meetings/Agendas/Notes

Remaining: 232

Create Target Cycle

- Select target date
- Enter benchmark

Remaining: 150

Target Date | Benchmark(s)
-------------|-----------------
10/14/2019   | 100% of teachers utilize and implement the LPTS
Note that each section is filled in with the appropriate
District CILT Leadership
District CILT Leadership
Direct Support/Assistance Provided by Federal Programs
Questions?

Blake Frazier
Federal Programs, Asst. Director
bfrasier@jefcoed.com
205-296-4611
Due Date: October 15, 2020. A November 1, 2020 extension may be granted if necessary. CSI schools may have different directives from the Office of School Improvement.


ALSDE Technical Assistance with ACIP- Dr. Milanda Dean
○ mdean@alsde.edu
○ 334-694-4524

ALSDE Technical Assistance with eProve- Jean Scott
○ jscott@alsde.edu
○ 334-694-4715

ACIP Resource Links:
https://www.alsde.edu/sec/fp/Pages/resources-all.aspx?navtext=Resources
(click on the Continuous Improvement Plans tab)
Session 2 Evaluation
Implementing and Monitoring the ACIP

https://forms.office.com/Pages/ResponsePage.aspx?id=xR8fNaFG3EW3EUPMffG2KzwSnvdG9y1Ogc6S-bscSHBURFJRQ0JPNkxLOEVWOEQ5NDUwSTgwNDhLNi4u

Your feedback is appreciated.
Upcoming ACIP Webinars (Cognia)

Webinar #4  
**Title:** ACIP – Part 2  
**Date:** October 7, 2020  
**Time:** 10:30am – 12:00pm Central Time

**Description:** Learn/review components of the strategic thinking process including Cognia Improvement Platform (formerly eProve) Strategies Planning and Implementation Phases as part of developing the ACIP for the current school year. Participants will be expected to have access to the Strategies module to interact with their school’s ACIP. Part 2 of 4.

**Target Audience:** District Administrators, School Administrators, School Improvement Leadership Team Members, District Instructional Technology, School Instructional Technology

Webinar #5
Title: ACIP – Part 3
Date: October 14, 2020
Time: 10:30am – 12:00pm Central Time

Description: Participants will learn how to monitor the implementation of their schools’ ACIPs, review measures, and plan to evaluate the ACIP. Participants will be expected to have access to the Strategies module to interact with their school’s ACIP. Part 3 of 4. Note that Part 4 of 4 will be to implement the Evaluation Phase and will be advertised in early 2021.

Target Audience: District Administrators, School Administrators, School Improvement Leadership Team Members, District Instructional Technology, School Instructional Technology

Registration: https://bit.ly/31WS5uv
Webinar #6
Title: Cognia’s Continuous Improvement Process
Date: October 21, 2020
Time: 10:30am – 12:00pm Central Time

Description: Promote a culture of continuous improvement by using a dynamic four-step strategic thinking and planning improvement process.

Target Audience: District Administrators, School Administrators, School Improvement Leadership Team Members

Registration: https://bit.ly/31ZcHm5
Webinar #7

Title: Cognia’s Continuous Improvement Process Tools
Date: October 28, 2020
Time: 10:30am – 12:00pm Central Time

Description: Learn the Cognia Improvement Platform (formerly eProve) tools available to support the collection of data through Cognia’s Continuous Improvement Process and the development of the ACIP within the Strategies module. Continuous Improvement modules emphasized will include surveys, eleot, diagnostics and formative assessment.

Target Audience: District Administrators, School Administrators, School Improvement Leadership Team Members, District Instructional Technology, School Instructional Technology

Session 3
Fed Chats: Q & A with Brustein and Manasevit

Thursday, November 5, 2020
1:00 p.m. to 2:30 p.m. CST

Special Guest Presenter:
Mrs. Tiffany Winters Kesslar, Esquire
The Law Office of Brustein & Manasevit
Washington, DC
Session 2
PLU Homework Assignment
Due October 15, 2020

• Federal Programs Coordinators: Submit questions/topics you would like Mrs. Tiffany Winters Kessler to discuss during next month’s Q & A session.

• Non-Federal Programs Coordinator: Meet with your district’s Federal Programs Coordinator to learn more about Federal Programs. Submit questions/topics to discuss during next month’s Q & A session.

Use Schoology to submit your assignment. Log in information can be found on the next slide.

Fed Chats: Professional Learning For Federal Programs Coordinators:
Master Course Fed Chats

Federal Programs
Beginning with Session 2, we will start using Schoology to submit PLU homework assignments. Disregard if you are receiving CEU credits. You do not have to submit PLU assignments. Use the information on the previous slide to submit Session 1 homework.

- Log in to Schoology (schoology.com)
- Your username is the email address you used to register for this course. The password is Schoology2020. Feel free to change your password after logging in.
- Select Courses in the top menu.
- Click My Courses.
- From the My Courses page, click Join Course on the right side of the page.
- Enter the course access code Q3FV-TKSZ-GGN9P
- Click Join.
- If you are having issues accessing Schoology, please email Dr. Milanda Dean at mdean@alsde.edu.