ACCESS for ELLs (PAPER) ALSDE APPROVAL REQUIRED
Accommodation Selection Checklist

The accommodation supports selected below must mirror instructional supports, which are provided regularly in the classroom when the student receives instruction and takes classroom tests and have proven to be successful. When completed by the educational team, the checklist becomes part of the student's plan.

Student Name: _____ School Name: _____ Grade: _____ School Year: _____

_____ IEP   _____ 504 Plan

◯ Accommodation supports **are** required   ◯ Accommodation supports **are not** required

Accommodations
For additional guidance, refer to the *WIDA Accessibility and Accommodations Supplement*: wida.wisc.edu

L=Listening   R=Reading   S=Speaking   W=Writing

Accommodation Requires IEP or 504 Plan	Test Domains				Key Information
	L	**R**	**S**	**W**	
Braille with Tactile Graphics (Braille Writer/Braille Note-Taker) (**BR**) **ALSDE APPROVAL**			NO		Tier B (Grades 1-12) Must be ordered in either contracted or uncontracted. Visually Impaired teacher transcribes responses into a test booklet for scoring.
Extended testing of a domain over multiple days (**EM**) **ALSDE APPROVAL**					Only when absolutely necessary due to an illness, disability, or interruption in testing.
Extended Speaking test response time (**ES**)	N/A	N/A		N/A	Twice the recommended time to complete. Test Administrator will pause the CD after the audio file for up to double the allowable time.
Extended testing time within the school day (**ET**)			N/A		Listening, Reading, and Writing domains may have until end of the school day. Speaking domain (see ES).
Human reader for items (**HI**) **Individual Administration Required**		NO			The reader must read item text **exactly** as it appears in the test booklet. Dialogue in the Listening and Speaking *Recording Scripts* may require two trained test administrators. May be provided for students who have a documented need for an in-person support (lip reading, focus attention).
Human reader for repeat of test Items (**RI**) **Individual Administration Required**		NO			Oral repetition of Listening, Speaking, and Writing test items by in-person human reader. Listening items may be repeated **only one time**.
Human reader response options (**HR**) **Individual Administration Required**		NO	N/A	N/A	The reader must read answer choice text **exactly** as it appears in the test booklet.
Human reader for repeat of response options (**RR**) **Individual Administration**		NO	N/A	N/A	Option to **repeat one time only**. The reader must read text **exactly** as it appears in the test booklet.
Interpreter signs **test directions** in ASL (**SD**)					Directions are labeled as "Directions" and refer to administration logistics, test directions, and practice items. The interpreter will sign the directions as they are being read by the Test Administrator. Refer to the *ACAP Integrity Handbook* for additional guidance for Sign Language Interpreters.
Larger Print (**LP**)					18-point font. Responses must be transcribed by two certified personnel immediately after student is finished.
Manual control of item audio (**MC**)		NO		N/A	Allows Test Administrator to ask if the student is ready before each item audio is played.
Repeat item audio (**RA**)		NO		N/A	TA may repeat item audio files. Listening items may be **repeated only one time**. Speaking items can be **repeated multiple times.**
Scribed response (**SR**) **Individual Administration Required**			N/A		Scribe writes directly into the test booklet as the student dictates responses. Refer to the *ACAP Integrity Handbook* for additional guidance.
Student responds using a recording device, which is played back and transcribed by the student (**RD**) **Individual Administration Required**	N/A	N/A	N/A		Student uses a recording device to respond and then the student transcribes the response into the test booklet.
Test may be administered by school personnel in a non-school setting (**NS**) **ALSDE APPROVAL**					Students who are enrolled but unable to attend school due to hospitalization or other extended absence. See the *ACAP Integrity Handbook*.
Word processor or similar keyboarding device to respond to test items (**WD**)			N/A		Two certified personnel must transcribe verbatim immediately after testing. All content on the device must be deleted after transcribing.