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# AP Coordinator's Fall Webinar

**November 1, 2018**

**Janet Swandol, K-12 Senior Director**

**The College Board**

**[jfswandol@collegeboard.org](mailto:jfswandol@collegeboard.org)**





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# Agenda

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- Getting Started: The Basics
  - What's New?
  - Janet's Top Online Resources
  - What's Coming: AP2019

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# Getting Started

## Participating and Planning



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# AP Coordinators

To avoid any conflict of interest, the AP coordinator **cannot:**

- be the AP coordinator in the year they are an AP teacher.
- be the AP coordinator in the year an immediate family or household member may be taking an AP Exam at the school where the AP coordinator works or at any other school. Coordinators have access to all AP Exams, which presents a conflict of interest.
- be employed part or full time at a test preparation company.
- participate in any coaching activity that addresses the content of secure College Board tests.
- proctor an AP Exam in a subject area they currently teach or have taught.





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# New 2018-19 Coordinators


- Write a letter on school letterhead signed by the school principal indicating you are the new coordinator
- Include the name, phone number, and email address for the new AP coordinator and send the letter via email to AP Services for Educators.
- After AP Services for Educators has been notified of a coordinator change, the contact information in the AP Exam Ordering website will be updated.

# Participation Materials

In late September or early October, each school receives its yearly AP Participation Mailing, including:

- AP Participation Form (shown)
  - Signed by principal and AP coordinator
  - Serves as agreement to follow exam administration policies outlined in the *AP Coordinator's Manual*
- AP Participation Survey
- Return everything by **November 15**.

Mailing also includes the *AP Program Guide*.



**RETURN THIS FORM BY  
NOVEMBER 15, 2018**

**2018-19 AP<sup>®</sup> Participation Form**

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**Step 1: Provide Exam Administration Information**

**Your Exam Administration:** Please check one:

We expect to administer AP Exams at this school.

Our students' AP Exams will be ordered by another school or by our district office. The school code of the other school or district office that will order our students' AP Exams is:

**Note:** If you select this option, these AP Exams **must** be administered at a central location.

**Bulletin for AP Students and Parents:** The *Bulletin for AP Students and Parents* is a publication your school is responsible for distributing to each student taking AP courses or exams this year. It contains information about AP Exam administration policies and procedures designed to provide all students with a fair and uniform testing experience. Copies of the *Bulletin* will be shipped to your school midway through the academic year. On exam day, all students must attest that they have read and agree to the policies and procedures in the *Bulletin*.

Print the estimated number of copies of the *Bulletin for AP Students and Parents* that you will need:

(To order the Spanish-language version of the *Bulletin*, visit [collegeboard.org/aptreepubs](http://collegeboard.org/aptreepubs) starting January 2, 2019. To order the large-font version of the *Bulletin*, call 877-274-6474.)

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**Step 2: Enter Required Contact Information**

**Address:** Print corrections to Principal and AP Coordinator information as needed in the spaces below.

**CB School Code:**

**School Name & Address:**

**Principal**

<small>FIRST NAME</small>	<small>MI</small>	<small>LAST NAME</small>
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**AP Coordinator**

<small>FIRST NAME</small>	<small>MI</small>	<small>LAST NAME</small>
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<small>TELEPHONE</small>
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<small>FAX</small>
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The AP Program uses email for official communications with AP coordinators and administrators at schools participating in the AP Program. By providing your email address below, you acknowledge and agree to receive email communications from the College Board related to the AP Program and the AP Exam administration. The email address provided will also be used to validate a caller's identity to AP Services for Educators.\*

An email address is **required** to order AP Exams. If you have an existing College Board Educator Professional Login, enter the same email address that is used on that account to ensure you receive all College Board related communications.

**AP Coordinator's Email**

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**Principal's Email**

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**Additional Authorized Staff Person (Optional):** If you would like to authorize another person to speak on behalf of your AP coordinator when contacting AP Services and to receive AP Exam administration-related communications, please complete the fields below. Note: The AP coordinator remains the person primarily responsible for the AP Exam administration at your school. Any additional authorized staff must abide by the same policies and procedures as the AP coordinator, as set forth in the *AP Coordinator's Manual*.

<small>FIRST NAME</small>	<small>MI</small>	<small>LAST NAME</small>
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**Additional Authorized Staff Person's Email**

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\*To ensure that collegeboard.org email is not incorrectly identified as spam by your email program's filtering mechanism, please add collegeboard@e.collegeboard.org to your address book.

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# Filling Out the Participation Form

## Provide Exam Information:

- **Important:** Indicate whether exams will be ordered by and administered at your school or another school.
- Indicate the number of copies of the *Bulletin for AP Students and Parents* needed. The *Bulletin* is available online in Spanish.

## Enter Required Contact Information:

- AP coordinator's name and **email address** (if you have an existing Educator Professional Login account, enter the same email address) to be used for most future communications, including distribution of access codes for the exam ordering website
- If applicable, the name and email address of an additional authorized staff person, who will be authorized to conduct any necessary transactions on behalf of the AP coordinator
- Your principal's email address



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# Filling Out the Participation Form

- **Confirm AP Course Audit Information:**
  - Schools offering AP courses in 2018-19 must review and initial a series of statements about AP Course Audit participation.
- **Agree to AP Participation Policies:**
  - The principal and AP coordinator must attest to meeting exam administration requirements by initialing each statement in this section and then signing the bottom.



# After Returning Participation Materials

- You'll receive a confirmation email.
- Starting in late fall, you'll receive shipments of informational materials:
  - *AP Coordinator's Manual*
  - Copies of the *Bulletin for AP Students and Parents* for distribution to students who will take AP Exams
- In January, you'll receive an email with an access code for ordering AP Exams online.



# 2018-19 Coordinator Planning Guide

P. 11 of *AP 2018-19 Coordinator's Manual*

## 2018-19 AP Coordinator Planning Calendar

This calendar was designed by AP coordinators to help you plan your school's AP Exam administrations. Refer to the 2019 Exam Ordering Deadlines table on page 19 to aid your planning.

### September 2018

- **Deadline 9/15:** Last day for schools to order 2018 free-response booklets for available forms.
- *AP Studio Art Portfolio Requirements* are mailed to the attention of AP Studio Art teachers.
- Annual AP participation materials are mailed to schools to the attention of the principal.
- Hold discussions with teachers and departments to build consensus on how to prepare students for AP courses and exams.
- Schedule an AP information session for students and parents. Download a PowerPoint presentation from [collegeboard.org/shareap](http://collegeboard.org/shareap).
- Print or make copies of the 2019 AP Exam schedule and distribute it to teachers and administrators.
- Confirm the 2019 AP administration dates are noted on the school calendar.
- Visit [collegeboard.org/apcoordinator](http://collegeboard.org/apcoordinator) for updated information and resources.
- Register for a free AP Coordinator Workshop through AP Central<sup>®</sup>.
- Join the AP Coordinator Community, an online collaboration space moderated by a fellow AP coordinator, where you can connect with colleagues, share resources, and discover and exchange ideas. Visit [apcommunity.collegeboard.org/web/apcoordinators](http://apcommunity.collegeboard.org/web/apcoordinators).

### October 2018

- **10/1, for AP Capstone:** Deadline for teachers to complete the AP Course Audit form and submit a course syllabus for Research and Seminar. Principals (or designated administrators) must approve the Course Audit form before this date.
- **10/15:** Preferred date by which administrators should renew previously authorized courses.
- Meet with the SSD coordinator to discuss the eligibility process and applicable AP students.

### November 2018

- 2018 AP large-volume school rebates, addressed to the attention of the AP coordinator, are received at large-volume schools.
- **Deadline 11/15:** AP participation materials are due: Participation Form and AP Survey. (Don't forget to indicate how many copies of the *2018-19 Bulletin for AP Students and Parents* you'll need.)
- For planning purposes, compile an initial list of AP Exams that the school intends to administer.
- Estimate the probable numbers of exam takers. Include exams for homeschooled students and students from other schools.
- Outline your school's procedures and schedule the student registration process for ordering exams.
- Determine how the fees will be collected. If the school requires a deposit for each exam ordered (e.g., \$15 to cover the unused exam fee), collect it.
- Check the school schedule for possible conflicts with the AP Exam administration (academic and/or athletic).
- AP Course Ledger of authorized 2018-19 AP courses is available online.

### December 2018

- AP Potential<sup>™</sup> becomes available. Principals and AP coordinators receive their access codes, which are also available in the K12 score reporting portal. Visit [appotential.collegeboard.org](http://appotential.collegeboard.org).
- Schools that returned their participation materials will receive copies of the *2018-19 Bulletin for AP Students and Parents* and the *2018-19 AP Coordinator's Manual* in separate shipments.
- Carefully read the *2018-19 AP Coordinator's Manual*, making note of AP Program changes and items that will need follow-up.
- Create a master schedule for scheduling exams, testing rooms and locations, proctors, equipment, etc. (Visit [collegeboard.org/apdownloads](http://collegeboard.org/apdownloads) for a template.)
- Determine if off-site testing is needed to ensure compliance with exam administration and security procedures. Begin negotiations for securing facilities away from the school.
- Create a spreadsheet for tracking exam registrations and fees. (Visit [collegeboard.org/apdownloads](http://collegeboard.org/apdownloads) for a template.)
- Distribute the *2018-19 Bulletin for AP Students and Parents* to all AP students and encourage them to read it, as students agree to the terms therein on exam day. Encourage students to share the bulletin with their parents.
- Identify and generate a list of students who are eligible for College Board fee reductions.
- View the AP Coordinator Tutorial videos for an overview of your responsibilities before, during, and after the AP Exam Administration. Visit [collegeboard.org/apcoordinatortutorial](http://collegeboard.org/apcoordinatortutorial).

# 2019 AP Exam Dates

## Week 1

View the schedule online:  
[collegeboard.org/  
apexamdates](https://collegeboard.org/apexamdates)

## 2019 AP Exam Schedule

Week 1	Morning 8 a.m.	Afternoon 12 p.m.
Monday, May 6	United States Government and Politics	Chinese Language and Culture  Environmental Science
Tuesday, May 7	Seminar  Spanish Language and Culture	Japanese Language and Culture  Physics 1: Algebra-Based
Wednesday, May 8	English Literature and Composition	European History  French Language and Culture
Thursday, May 9	Chemistry  Spanish Literature and Culture	German Language and Culture  Psychology
Friday, May 10	United States History	Computer Science Principles  Physics 2: Algebra-Based
Studio Art—last day for coordinators to submit digital portfolios (by 8 p.m. ET) and to gather 2-D Design and Drawing students for physical portfolio assembly.  Teachers should have forwarded students' completed digital portfolios to coordinators before this date.		

# 2019 AP Exam Dates

## Week 2

View the schedule online:  
[collegeboard.org/  
apexamdates](https://collegeboard.org/apexamdates)

<b>Week 2</b>	<b>Morning 8 a.m.</b>	<b>Afternoon 12 p.m.</b>	<b>Afternoon 2 p.m.</b>
<b>Monday, May 13</b>	Biology	Physics C: Mechanics	Physics C: Electricity and Magnetism
<b>Tuesday, May 14</b>	Calculus AB Calculus BC	Art History Human Geography	
<b>Wednesday, May 15</b>	English Language and Composition	Italian Language and Culture Macroeconomics	
<b>Thursday, May 16</b>	Comparative Government and Politics World History	Statistics	
<b>Friday, May 17</b>	Microeconomics Music Theory	Computer Science A Latin	

# 2019 Late Testing Schedule

	Morning 8 a.m.	Afternoon 12 p.m.
<b>Wednesday, May 22</b>	English Language and Composition European History Microeconomics Physics C: Mechanics Psychology Statistics	Art History Chemistry Computer Science A Japanese Language and Culture Music Theory Physics C: Electricity and Magnetism
<b>Thursday, May 23</b>	Biology Computer Science Principles Environmental Science Physics 1: Algebra-Based United States History World History	Chinese Language and Culture French Language and Culture Italian Language and Culture Latin Physics 2: Algebra-Based
<b>Friday, May 24</b>	Calculus AB Calculus BC English Literature and Composition Human Geography Seminar United States Government and Politics	Comparative Government and Politics German Language and Culture Macroeconomics Spanish Language and Culture Spanish Literature and Culture

# Late-Testing Policy

No Additional Fee Incurred	Additional Fee Incurred: \$45 per exam*
<ul style="list-style-type: none"><li>• Academic contest/event*</li><li>• Athletic contest/event*</li><li>• Conflict with IB or Cambridge exam</li><li>• Conflict with nationally, province-, or state-mandated test</li><li>• Disabilities accommodation issues</li><li>• Emergency: bomb scare or fire alarm</li><li>• Emergency: serious injury, illness, or family tragedy</li><li>• High school graduation*</li><li>• Language lab scheduling conflict</li><li>• Religious holiday/observance</li><li>• School closing: election, national holiday, or natural disaster</li><li>• Strike/labor conflict</li><li>• Student court appearance*</li><li>• Two AP Exams on the same date and time</li></ul> <p>*Added for 2018-19</p>	<ul style="list-style-type: none"><li>• Conflict with non-AP, non-IB, or non-Cambridge exam</li><li>• Family/personal commitment</li><li>• Ordering error</li><li>• Other school event</li><li>• School closing (local decision, non-emergency)</li></ul> <p>* Students who qualify for College Board Fee Reductions will not incur the \$45 charge if alternate testing is required for one of these reasons.</p> <p>Should you have an exceptional circumstance not covered in the list, contact AP Services for Educators at 212-632-1781 or 877-274-6474</p>

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# More Facts about Late Testing

- Alternate exams are equivalent in depth and difficulty to the regularly scheduled exams.
- Students' alternate (late-testing) exam scores may be delayed up to one month (until August). Make sure your students know this.
- Students' free-response booklets from alternate exams are not available for purchase.
- AP Instructional Planning Reports do not include data from alternate exams.
- If a school fails to follow AP security procedures and doesn't administer the alternate exams on the specified dates at the specified times, scores for those exams will be canceled, and the school may be prohibited from offering AP Exams in the future.

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# What's New?

**Important Changes  
for 2018-19**





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# 2019 Exam Fees

Regular Exams	
Student pays school	\$94 per exam
School pays the College Board	\$85 per exam
School rebate	\$9 per exam

AP Capstone: AP Seminar and AP Research	
Student pays school	\$142 per exam
School pays the College Board	\$133
School rebate	\$9 per exam

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# Fee Reductions for Alabama Low-Income Students

- The College Board provides a \$32 fee reduction per exam for students with financial need.
- Schools are expected to forgo their \$9 rebate for these students, resulting in a cost of \$53 per exam.

## 2019 AP Exams

- Exam Fee - \$94
- College Board Rebate \$32
- School Rebate: \$9
- Alabama contribution \$53
- **Student/District contribution \$0**

## 2019 AP Capstone Exams

- Exam Fee - \$142
- College Board Rebate \$32
- School Rebate: \$9
- Alabama Contribution \$101
- **Student/District Contribution \$0**



# Other Fees

Alternate Exams for Late Testing	
Late-testing fee (reason: school mistake, student conflict, etc.)	\$45 per exam in addition to the exam fee

Other Fees	
Unused exams	\$15 per exam
Late exam orders	\$55 for each order received after the extension deadline
Late exam return	Twice the exam fee for each exam in shipments received after June 1
Late payment	\$225 for payments postmarked after June 15



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# Large-Volume Exam Rebate

Schools administering 150 or more AP Exams receive a rebate based upon the number of exams administered:

- \$250 for schools giving 150–499 exams
- \$500 for schools giving 500–749 exams
- \$1,000 for schools giving 750–999 exams
- \$1,500 for schools giving 1,000–1,999 exams
- \$3,000 for schools giving 2,000 or more exams

The check is sent to the AP coordinator in November.

Your principal receives a copy of the letter outlining approved uses for the rebate.



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# Upcoming Course and Exam Changes

## 2018-19

- **AP U.S. Government and Politics:** AP U.S. Government and Politics has been redesigned for the 2018-19 school year. For more information, go to **[collegeboard.org/apusgopo](https://collegeboard.org/apusgopo)**.
- Teachers of previously authorized AP U.S. Government and Politics courses *must* submit a syllabus that meets the revised curricular requirements through the AP Course Audit in 2018-19.

## 2019-20

- **AP World History:** Starting in the 2019-20 school year, there will be changes to the AP World History course and exam. For more information, go to **[collegeboard.org/apworldhistory2019](https://collegeboard.org/apworldhistory2019)**.
- Teachers won't be required to submit a syllabus for review and approval. Instead, they will simply confirm awareness of these changes on their 2019-20 AP Course Audit form.

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# Additional Changes

## **Assistive Technology Compatible (ATC) Exams**

- ATC-format exams are available for most subjects. Students must be approved for this accommodation by the College Board's SSD office, and the ATC exams must be ordered by the AP coordinator through the [AP Ordering website](#).

## **Social Security Number Removal**

- To protect student privacy, as of July 2018, Social Security numbers will no longer be included in students' score reports.

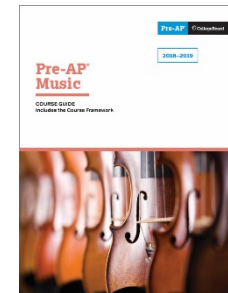
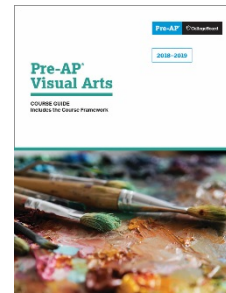
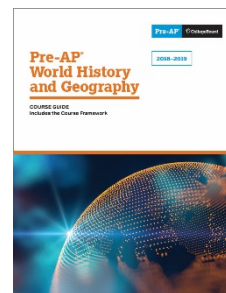
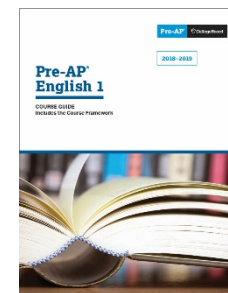
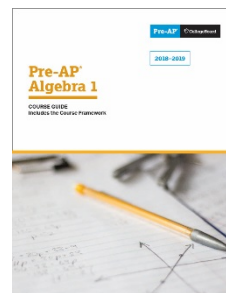
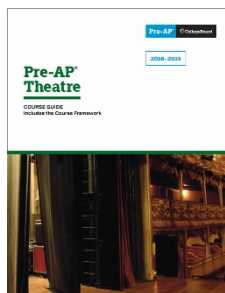
# 8 New Pre-AP Courses

The Pre-AP Program aims to:

- Significantly increase the number of students able to access and complete college-level work before leaving high school
- Improve the college readiness of all students

Pre-AP launched in fall 2018 with **eight** new courses for ninth grade, and more [to follow](#).

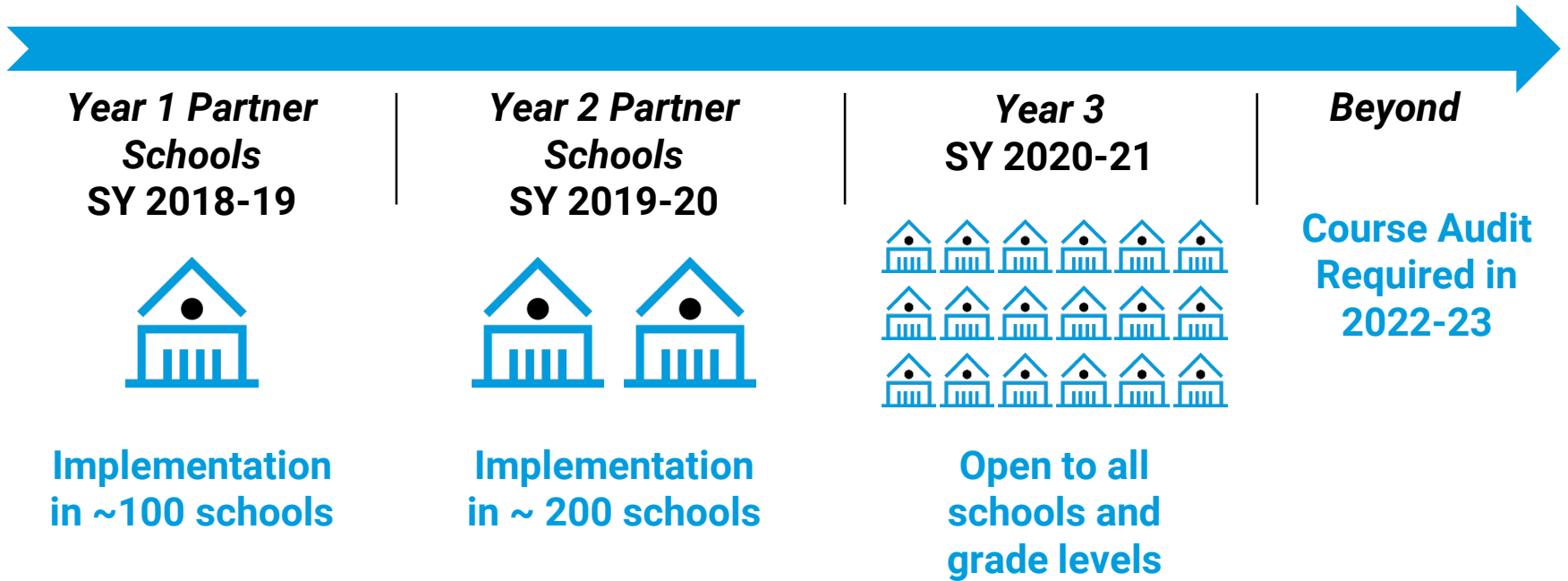
Pre-AP is open to [ALL](#) students



<https://pre-ap.collegeboard.org>



# Timeline

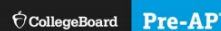




# Pre-AP Professional Learning

## One-Day Workshops Available for Districts

[pre-ap.collegeboard.org/professional-learning](http://pre-ap.collegeboard.org/professional-learning)



### Pre-AP Readiness Workshops

Schools and districts not participating in the initial launch of the Pre-AP program but interested in learning more about Pre-AP content and instructional best practices can purchase Pre-AP Readiness Workshops. These workshops, intended for grades 6–12 teachers, are a great way help build readiness for future Pre-AP teachers.

### English Language Arts

#### Pre-AP ELA: Texts Take Center Stage

Texts take center stage in the Pre-AP ELA classroom, inspiring and preparing all students for close, critical reading. This workshop addresses the three key areas of focus within a Pre-AP ELA classroom: reading deeply, valuing evidence, and noticing language choice. Through engagement with a close reading protocol, participants will explore how these areas of focus help the reader to observe the small details within a text in order to arrive at a deeper understanding of the whole.

#### Pre-AP ELA: From Sentence to Synthesis

The Pre-AP ELA classroom trains the writer to focus on crafting complex sentences as the foundation for writing in order to facilitate complex thinking and to communicate ideas clearly. Writing instruction and practice are linked to reading comprehension as students learn to create clear sentences that incorporate textual evidence. By first focusing attention on sentences and paragraphs, teachers will learn how to support students in acquiring a strong foundation for later work with essays and other types of writing.

### Visual and Performing Arts

#### Documenting the Process of Thinking and Creating in Pre-AP Arts Classrooms

In the Pre-AP Arts classroom, teachers help students record their creative processes and reflect on the development of their artistic works. This workshop will focus on the idea that students who are reflective about their artistic choices will become more adept in building skills in their disciplines. Participants will learn how to help students trace the evolution of their thinking, including idea generation, ongoing revision and refinement, and presentation of their work for a particular audience. Specific activities in the workshop include an examination of the Pre-AP Arts Course Frameworks, as well as work with formative assessments, inquiry-led dialogues, and exploratory critiques.

#### Facilitating Risk-Taking, Inventiveness, and Experimentation in the Pre-AP Arts Classroom

The Pre-AP Arts classroom facilitates risk-taking, inventiveness, and experimentation in order to engage students more deeply in the creative process on their way to producing visual and performing art. This workshop focuses on how the power of encouraging trial and error in the arts classroom can help support students who are more confident and willing to improve their skills. Participants will learn how to provide guided, structured opportunities for student choice and agency throughout each phase of the creative process.

### Sciences

#### Pre-AP Science: Developing Inquiry Mindsets in the Science Classroom

Developing inquiry mindsets is a focus of the Pre-AP science classroom. In this workshop, participants examine the characteristics of an effective, collaborative science classroom through the lens of the Pre-AP Biology Framework, areas of focus, and shared instructional principles. Teachers will actively engage in modeling focused on building a safe classroom environment where students develop inquiry skills while accessing critical content through close observation and analysis, higher-order questioning, evidence-based writing, and academic conversation. Participants will then plan for the inclusion of observation and analysis, collaborative group structures, and academic conversations in their daily instruction.

#### Using Analytical Reading and Writing to Promote Conceptual Understanding in Pre-AP Science

In this workshop, participants explore how the Pre-AP science classroom emphasizes analytical reading and writing to support students' ability to build deep conceptual understandings of scientific phenomena. Through the modeling of purposeful tiered questioning connected to complex scientific texts, teachers will examine the characteristics of questions that spark student curiosity, motivate thought, promote productive lingering, and support students as they build evidence-based claims and justifications. Participants will then create a plan to engage students in analytical reading and writing tasks for the purpose of gaining, retaining, and applying scientific knowledge by purposefully integrating higher order questioning and evidence-based writing opportunities into an upcoming lesson.

### History and Social Studies

#### Fostering Disciplinary Reasoning Skills in the Pre-AP History and Social Studies Classroom

Fostering disciplinary reasoning skills is a key focus of the Pre-AP social studies classroom. This workshop explores the four disciplinary reasoning skills that appear in Pre-AP and AP course frameworks: causation, comparison, contextualization, and change and continuity over time. Participants will design activities that utilize the Pre-AP shared instructional principles and invite students to make meaning out of primary and secondary source sets in the way that historians and geographers do.

#### Effective Use of Source Sets in the Pre-AP History and Social Studies Classroom

This workshop explores the three areas of focus in a Pre-AP social studies classroom: evaluating evidence, incorporating evidence, and explaining historical relationships. With these shifts in mind, participants will experience the Pre-AP model of disciplinary apprenticeship by leveraging source sets in the way that historians and geographers do. Participants will leave the workshop with an understanding of the characteristics that make a source set useful, Pre-AP shared instructional principles and strategies to guide work with source sets, and time to engage in peer feedback on new source sets.

### Mathematics

#### Pre-AP Math: Developing Mathematical Mindsets Through a Learner-Centered Classroom

In this workshop, participants examine the characteristics of an effective, collaborative mathematics classroom through the lens of the Pre-AP Algebra 1 Framework, areas of focus, and shared instructional principles. Teachers will actively engage in modeling focused on building a safe classroom environment where students access critical content through close observation and analysis, higher-order questioning, evidence-based writing, academic conversation, and mathematical argumentation. Participants will then plan for the inclusion of observation and analysis, collaborative group structures, and higher-order questions that promote academic conversations in their daily instruction.

#### Using Higher-Order Questioning to Support Contextualization in the Pre-AP Math Classroom

The Pre-AP shared instructional principles of higher-order questioning and academic conversation support students' ability to bridge concepts and representations develop fluency through deep conceptual understanding. Through the modeling of purposeful tiered questioning and academic conversations, participants in this workshop will examine characteristics of questions that motivate student thinking and encourage productive lingering that promotes student access to rigorous content. Participants will then create a plan to support students in grappling with and making sense of contextual problems by purposefully integrating higher order questioning and academic conversation opportunities into an upcoming lesson.

#### Pre-AP Math Content Seminar: Proportional Relationships and Linear Functions

In this workshop, participants will use the Pre-AP Algebra 1 Course Framework as a foundation for exploring the use of proportional relationships and multiple representations to build a clear, conceptual understanding of linearity. Participants will examine college and career readiness standards and analyze the progression of student understanding connecting proportional relationships with "slope as a rate of change" and "linear functions."

# Pre-AP Website

[preap.collegeboard.org](http://preap.collegeboard.org)

- About Pre-AP
- Course Frameworks
- Instructional Approach
- Assessments
- Units at a Glance
- Professional Learning
- Pricing



**Pre-AP**

[Home](#) [About Pre-AP](#) [Courses](#) [Professional Learning](#) [Join Pre-AP](#) [FAQs](#)

## Pre-AP Launches in Fall 2018. Be a Part of It!

Prepare the next generation to learn and grow in the classroom and beyond. Apply to participate in the Pre-AP Program beginning fall 2019.

[Apply Now](#)

### Upcoming Dates

 MAY 1, 2018

Application open

 JUL 2, 2018

Application deadline for early acceptance

 OCT 1, 2018

Application closes

# AP with WE Service

## Service Learning modules for all AP courses and free to all AP teachers to use!

- ✓ Identify local priorities for students to problem-solve
- ✓ Students must engage in 20 hours of service
- ✓ Teachers plan up to 10 hours of in-class service learning instruction

## AP with WE Service

### Initiatives

Initiatives at a Glance

AP + Project Lead The Way

AP with WE Service

- o Program Overview
- o Participate in AP with WE Service
- o Teaching AP with WE Service

AP Digital Edge

AP Opportunity Program

AP Advocates Program

AP STEM Access Program



### Incorporating Service Learning into AP Courses

Imagine ...

... **your AP Environmental Science** students proposing a solution to reduce biodiversity loss.

... **your AP Human Geography** students developing an action plan that addresses hunger in their community.

... **your AP Studio Art: 2-D Design** students painting a mural to demonstrate their individual perspectives on man-made and natural environments.

AP already brings college-level learning into the high school classroom. Now, in partnership with educational partner WE, AP is bringing the classroom into the world.

### Participate

Are you an AP teacher eager to offer AP with WE Service at your school?

Apply here.

### AP with WE Service Teacher Community

Visit the official AP Teacher Community for teachers of AP with WE Service. Connect with colleagues, discuss relevant topics, share and review resources, and more.

Visit the Teacher Community.

### WE

**WE** is an educational partner that delivers service-based learning programs for WE Schools in the United States, Canada, and the UK.

Participation Forms at [www.we.org/ap/](http://www.we.org/ap/)

Applications will be accepted until **October 31st, 2018**.

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# Janet's Top Online Resources

# Janet's Top 5 Online AP Resources



- 1. AP Central**
- 2. AP Course Audit**
- 3. AP Potential**
- 4. AP Online Score Reports**
- 5. AP2019**

# AP Central

The screenshot shows the AP Central website homepage. At the top, there is a navigation bar with the CollegeBoard logo, an 'AP' tab, a 'Sign In' button with a user icon, and a search bar. Below the navigation bar, there is a main header with 'AP Central' and a menu with links for 'Home', 'About AP', 'AP Courses & Exams', 'AP Scores', 'Professional Development', and 'AP Coordinators'. The main content area features a large blue banner with a circular image of students in a school hallway. The banner text reads '2018 AP Score Reports Are Available' and 'Gain invaluable insight into your AP program with score reports available to educators.' Below this text are two buttons: 'View Reports' and 'Learn More'. Underneath the banner, there are three circular icons with corresponding text: 'Join the AP Teacher Community', 'Search for Professional Development Workshops', and 'Learn How You Can Participate in the Official Pre-AP Program'. At the bottom, there is a section titled 'Upcoming Events' with three entries: 'OCT 1, 2018' (Preferred submission and renewal deadline for Capstone and CSP course materials), 'OCT 15, 2018' (Preferred deadline for administrators to renew previously authorized courses), and 'NOV 1, 2018' (AP Course Ledger becomes available).





# About AP

The screenshot displays the AP Central website interface. At the top left, the logo 'AP Central' is visible. The main navigation bar includes 'AP Courses', 'Professional Development', and 'AP Coordinators'. A large blue banner features the text 'Outreach and Support Resources' and 'Use these resources to...'. Below the banner, a breadcrumb trail reads 'AP Central / About AP / Start & Grow AP / Outreach and Support Resources'. A left sidebar lists navigation options: 'About AP', 'Start & Grow AP', and 'Outreach and Support Resources'. The 'About AP' dropdown menu is open, listing: 'Overview', 'AP at a Glance', 'Discover the Benefits of AP', 'Start & Grow AP', 'How AP Develops Courses and Exams', 'AP Data & Research', 'AP Awards', and 'News & Changes'. An 'On This Page' section is partially visible on the left, listing 'AP Program Overview', 'School Leader Materials', 'AP Online Scores', 'AP Computer Science', and 'YouTube Channel'. The bottom of the page shows a photograph of a woman in a classroom setting.



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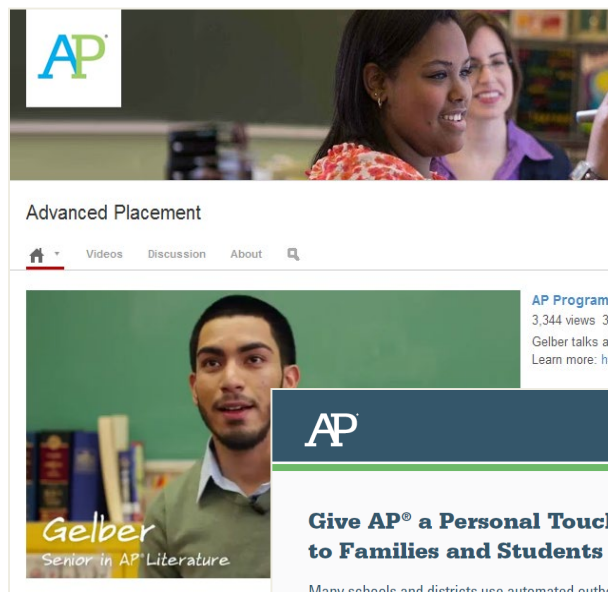
# AP Resources

- **Student Brochure** describing the unique benefits of AP
- **Parents' Night PowerPoint Presentation** to introduce parents to AP
- **Customizable AP Overview PowerPoint** in English and Spanish
- **AP Informational Event Planner** with ideas and tips for planning and promoting successful informational events for parents and students to support participation in AP courses
- **Digital Resources for AP coordinators** to help build student and parental awareness for AP events and activities:
  - Email Template for Parents
  - Email Template for Parents – Spanish
  - Text for "Robocalls" in English and Spanish
  - Banner Ads for School Websites



# AP Resources

- **Conversation Starters** to help students and parents talk to counselors about AP (available in 15 languages)
- **AP YouTube Channel** with videos featuring AP students and teachers that can be used in presentations



## LET'S TALK ABOUT AP®

AP  
exploreap.org

Interested in learning more about AP courses? This conversation starter can help you talk with a counselor or teacher about what makes sense for you.

### What AP course is right for me?

1. **Think about what interests you:**

- Which courses do you enjoy most in school? What subjects do you excel at?
- What college majors are you considering? What careers excite you?

2. **Ask your counselor or teacher the following questions:**

- What AP courses does our school offer?
- Are there AP courses at our school that I'm likely to do well in?
- Are there other courses that can help me succeed in AP or prepare for college and careers?

### What steps do I need to take?

3. **Find out how AP works at your school.**

- Are there any requirements for students to enroll in AP?
- What is our school's enrollment deadline?
- Does our school weight AP grades in our GPAs, and if so, how?
- What is the cost of taking the AP Exam? Is there assistance with payment?

AP  
CollegeBoard

## Give AP® a Personal Touch ... With Outreach Calls to Families and Students

Many schools and districts use automated outbound telephone systems to keep parents and students informed about important school events, deadlines and programs. Counselors and other educators have asked us for ideas about using these automated outreach systems to help build interest and participation in AP® courses.

**Here are scripts you can use and adapt to help you get the word out about AP in your school.**

**"Think AP"** – This message can be used to introduce families to Advanced Placement® opportunities in your school.

This is <<Your Name>> and I'm the <<Your Title>> at <<Your School>>. I'm calling to make sure you know about our

**"AP Enrollment Deadline Approaching"** – This message serves as a reminder so families and students can be sure to meet with their counselors and enroll in AP classes on time for the upcoming school year.

This is <<Your Name>> and I'm the <<Your Title>> at



# AP English Language and Composition

Explore essential resources for AP English Language and Composition, and review teaching strategies, lesson plans, exam questions and other helpful information.

Home

The Course

Course Audit

Classroom Resources

The Exam

Professional Development

DOCUMENT

## AP English Language and Composition Course Description—2014

This is the core document for this course. It clearly lays out the course content and describes the exam and AP Program in general.

PDF | 3.25 MB



ARTICLE



## Online Modules: Teaching Reading and Writing with Complex Sources



DOCUMENT

## Free-Response Questions from the 2018 AP English Language and Composition Exam

PDF | 735.77 KB



ARTICLE



## New Resources Coming in 2019





# AP Coordinator Website

AP Central

[Home](#)

[About AP](#)

[AP Courses & Exams](#)

[AP Scores](#)

[Professional Development](#)

[AP Coordinators](#)



## AP Coordinators

The success of a school's AP program is due in large part to the efforts of a dedicated AP coordinator. AP coordinators assume primary responsibility for organizing and administering the AP programs at their schools. They also manage the ordering, receipt, distribution, administration, and return of AP Exam materials — making sure millions of students worldwide receive their AP scores.

### AP Coordinators

[Overview](#)

[Important Changes](#)

[Annual Calendar & Deadlines](#)

[Exam Ordering & Fees](#)

[Preparing for Exam Day](#)

[Exams Requiring Special Prep](#)

[On Exam Day](#)

[After the Exams](#)

[Resource Library](#)

[AP Coordinator Comment Form](#)

### Section Topics

#### Important Changes

Stay up to date to ensure a successful exam administration for your students.

#### Annual Calendar & Deadlines

Get an overview of the AP year, including exam ordering deadlines.

#### Exam Ordering & Fees

Information on exam ordering, fees, and fee reductions for low-income students.

- [Exam Fees](#)
- [Ordering Exam Materials](#)
- [Late-Testing Policies](#)

#### Preparing for Exam Day

Tools to help you and your students get ready for the big day.

- [Exam Security](#)
- [Seating Policy and Seating Charts](#)

### Related Topics

- [AP Coordinator Community](#)
- [Exam Dates and Fees](#)
- [Late-Testing Dates](#)
- [Score Reports](#)
- [School Ordering Services](#)
- [AP Professional Development Workshop for Coordinators](#)
- [Contact Us](#)

# Coordinator Tutorial

- 8 Web videos with links to related content and resources
- Supports new AP coordinators
- Covers a coordinator's responsibilities before, during, and after the exam administration
- Presented by an AP coordinator

The screenshot displays the AP Central website interface. At the top, the navigation bar includes 'AP Central', 'Home', 'About AP', 'AP Courses & Exams', 'AP Scores', 'Professional Development', and 'AP Coordinators'. The breadcrumb trail reads 'AP Central / AP Coordinators / Resource Library / AP Coordinator Tutorial'. The left sidebar lists various resources under 'AP Coordinators', with 'Resource Library' highlighted. The main content area is titled 'AP Coordinator Tutorial' and features a blue 'Important Updates' box stating: 'The 2018-19 AP Coordinator Tutorial will be available soon.' Below this, a paragraph explains that the tutorial provides an overview of responsibilities before, during, and after the 2017-18 AP Exam administration. A list of eight video topics is provided, each with a right-pointing arrow:

1. The Basics
2. Getting Started
3. Ordering
4. Preparing for the Exams
5. On Exam Day
6. After the Exams
7. Exams Requiring Special Preparation
8. What's New?

[collegeboard.org/apcoordinatortutorial](https://collegeboard.org/apcoordinatortutorial)

# AP Online Community

All AP Teachers and AP Coordinators have a dedicated AP Community, which includes:

- ✓ Discussion Boards
- ✓ Resource Library
- ✓ Browse-able Curriculum
- ✓ Member Directory
- ✓ Email digests and notifications
- ✓ Reply by email



The screenshot shows the AP Coordinator Community website. At the top left is the logo "AP Coordinator Community". Below it is a green navigation bar with "Home" written on it. The main heading reads "Welcome to the AP Coordinator Community". Below the heading is a photograph of four people (three men and one woman) sitting in a library or bookstore, looking at books. To the right of the photo is a yellow callout box with the text "Hello Coordinators! Simply sign in with your College Board Education Professional username and password to begin collaborating with fellow coordinators." Below this is a "Sign In" section with input fields for "Username" and "Password", a blue "Sign in" button, and links for "Forgot username?" and "Forgot password?". At the bottom of the page, there is a section titled "Your Community" with a paragraph of text and a "What You Can Do Here" section with a bulleted list of activities.

**AP** Coordinator Community

Home

Welcome to the AP Coordinator Community

**Hello Coordinators!**  
Simply sign in with your College Board Education Professional username and password to begin collaborating with fellow coordinators.

**Sign In**

Username

Password

**Sign in**

[Forgot username?](#)  
[Forgot password?](#)

**Your Community**

The AP Coordinator Community is a professional learning network connecting AP Coordinators worldwide. You'll see resources and discussion threads as a starting point, but the richness of the community relies on your participation. You can grow this community to support your classroom and others through the power of your contributions.

**What You Can Do Here**

The new community provides easy online tools for educators to:

- Engage in lively discussions organized by topic.
- Find post and rate AP materials and related resources.
- Browse the coordinator overview and share strategies.

To learn more, visit [apcommunity.collegeboard.org](https://apcommunity.collegeboard.org) and sign up.

# AP Coordinator Community

- Get ideas or quick answers from other AP coordinators
- Share concerns and suggestions

The screenshot shows the AP Coordinator Community website. At the top, there is a navigation bar with links for Home, Discussions, Resources, Coordinator Overview, My Library, and Members. Below this is a search bar with the text "Enter Keyword(s)" and a dropdown menu set to "All". The main content area is titled "Discussion Boards" and includes a "Discussion Boards Home" button. There are tabs for "All", "Latest", "Subscriptions", and "My Posts". A table lists several discussion threads with columns for Thread, Started By, Posts, Views, and Last Post. The threads include "Can a High School Graduate take AP Exam?", "Implementing Capstone", "AP Participation", "International Coordinators", "Not requiring students to take AP exam", and "Number of recommended AP courses". On the right side, there is a "Community Activity" section with tabs for "Community" and "My Network", showing recent activity such as replies and new posts.

Welcome, [Janet Swandol](#) | [My Preferences](#) | [Log out](#) | [Help](#) ?

**AP** Coordinator Community Change

Home Discussions Resources Coordinator Overview My Library Members

Post Resource  All

## Discussion Boards <sup>1</sup>

[Discussion Boards Home](#)

All Latest Subscriptions My Posts

Thread	Started By	Posts	Views	Last Post
<a href="#">Can a High School Graduate take AP Exam?</a>	<a href="#">Janet Lazzaroni</a>	2	8	Date: 10/23/18 3:12 PM By: <a href="#">Debra L Dresser</a> <a href="#">Subscribe</a>
<a href="#">Implementing Capstone</a>	<a href="#">Angela Curry</a>	1	3	Date: 10/22/18 11:16 PM By: <a href="#">Angela Curry</a> <a href="#">Subscribe</a>
<a href="#">AP Participation</a>	<a href="#">Christa L Tucker</a>	1	4	Date: 10/22/18 9:18 PM By: <a href="#">Christa L Tucker</a> <a href="#">Subscribe</a>
<a href="#">International Coordinators</a>	<a href="#">Antonia Strong-Etheridge</a>	6	35	Date: 10/22/18 8:53 AM By: <a href="#">Mona Fairley-Nelson</a> <a href="#">Subscribe</a>
<a href="#">Not requiring students to take AP exam</a>	<a href="#">Leslie Lundberg</a>	1	13	Date: 10/17/18 2:51 PM By: <a href="#">Leslie Lundberg</a> <a href="#">Subscribe</a>
<a href="#">Number of recommended AP courses</a>	<a href="#">Elizabeth W Newby</a>	4	53	Date: 10/8/18 4:59 PM By: <a href="#">Michael Heblath</a> <a href="#">Subscribe</a>

### Community Activity

Community My Network

Yesterday

- [Debra L Dresser](#) replied to [Janet Lazzaroni's](#) discussion board post, RE: [Can a High School Graduate take AP Exam?](#).
- [Janet Lazzaroni](#) wrote a new discussion board post, [Can a High School Graduate take AP Exam?](#).
- [Yvette Sanchez-Lazo](#) and [Paul B Henry](#) are now connected.
- [Meredith Tanner](#) and [A P Coordinator Newsletter](#) are now connected.

October 22

- [Angela Curry](#) wrote a new discussion board post, [Implementing Capstone](#).
- [Christa L Tucker](#) wrote a new discussion board post, [AP Participation](#).
- [Mona Fairley-Nelson](#) replied to [Robin Montgomery's](#) discussion board post, RE: [International Coordinators](#).

October 17



# AP Course Audit

[collegeboard.org/apcourseaudit](https://collegeboard.org/apcourseaudit)



The screenshot shows the AP Central website's AP Course Audit page. At the top, the navigation bar includes 'AP Central', 'Home', 'About AP', 'AP Courses & Exams', 'AP Scores', 'Professional Development', and 'AP Coordinators'. The main header features a circular image of a student and a teacher talking at a desk, with the text 'AP Course Audit' and a welcome message. A yellow 'Sign In' button is prominent. Below the header, there are navigation tabs for 'Upcoming Dates', 'Overview', 'How It Works', and 'Key Offerings'. The 'Upcoming Dates' section lists three key dates: October 1, 2018 (for Capstone and CSP materials), October 15, 2018 (for course renewals), and November 1, 2018 (for the AP Course Ledger).

**AP Central** Home About AP AP Courses & Exams AP Scores Professional Development AP Coordinators

## AP Course Audit

Welcome to the AP Course Audit. We've got a new look, but you'll still find everything you need to understand and complete the AP Course Audit here. Sign in to get started.

[Sign In](#)

Upcoming Dates Overview How It Works Key Offerings

### Upcoming Dates

Date	Event
OCT 1 2018	Preferred submission and renewal deadline for Capstone and CSP course materials in order to access the digital portfolio.
OCT 15 2018	Preferred deadline for administrators to renew previously authorized courses that are again offered in the 2018-19 school year.
NOV 1 2018	AP Course Ledger becomes available.



---

# Course Audit Process

Only AP courses offered during the 2018-19 school year should be renewed. Eligible courses not renewed for the current year will be available for renewal in future years if the AP course is again offered.

## New AP Teachers

### Submitting Your Course Materials

---

#### Sign in to AP Course Audit

Teachers sign in to or create their [AP Course Audit account](#).

#### Add course

Teachers click [Add New Course](#) and choose the subject.

#### Fill out form

Teachers fill out the online AP Course Audit form and submit it.

#### Approve form

The school AP Course Audit administrator—the principal or a principal’s designee—signs in to [AP Course Audit](#) and approves the form.

#### Submit syllabus

Teachers upload and submit their course syllabus. (The deadline for submission is January 31.)



# Course Audit Calendar

## Advanced Placement Program® (AP®) 2018-19 Course Audit Calendar



The following table outlines important dates and corresponding responsibilities for the role of Teacher.

Dates	Teacher Responsibilities
<b>March 1, 2018</b>	AP teachers begin submitting materials (a syllabus and Course Audit Form) for new courses to be offered in the 2018-2019 school year.
<b>October 1, 2018</b>	Preferred submission deadline for Capstone and CSP course materials in order to access the digital portfolio for these AP courses.
<b>January 31, 2019</b>	Deadline to complete the initial submission of course materials (a syllabus and Course Audit Form) for the 2018-19 school year.

The following table outlines important dates and corresponding responsibilities for the role of AP Course Audit Administrator.

Dates	AP Course Audit Administrator Responsibilities
<b>March 1, 2018</b>	AP Course Audit administrators begin approving Course Audit forms for new courses to be offered in the 2018-2019 school year.
<b>August 1, 2018</b>	AP Course Audit administrators begin renewing previously authorized courses for the 2018-19 school year. AP Course Audit administrators begin adding <b>Online/Distance Learning</b> courses through the School Status page.
<b>October 1, 2018</b>	Preferred submission and renewal deadline for Capstone and CSP course materials in order to access the digital portfolio for these AP courses.
<b>October 15, 2018</b>	Preferred date for administrators to: Renew previously authorized courses for the 2018-19 school year ( <b>ensures the inclusion of these courses in the AP Course Ledger in November</b> ). Remove inactive teachers or courses not offered in the 2018-19 school year from the School Status page.
<b>January 31, 2019</b>	Deadline to: Approve Course Audit forms for initial submissions. Renew previously authorized courses for the 2018-19 school year. Remove teachers not teaching or courses not being taught during the 2018-19 school year. Add Online and Distance Learning courses being taught during the 2018-19 school year.

# AP Potential

Define Pool	Subject	2018 Potential AP Students	2017 AP Students	
			Exam Takers	Exams 3 or Higher
60 ▼	Art History	22	0	0
60 ▼	Biology	3	0	0
60 ▼	Calculus AB	0	1	1
60 ▼	Chemistry	2	1	0
60 ▼	Comparative Government & Politics	3	0	0
60 ▼	Computer Science A	3	0	0
60 ▼	English Language	67	0	0
60 ▼	English Literature	22	0	0
60 ▼	Environmental Science	8	0	0
60 ▼	European History	30	7	0
60 ▼	Human Geography	18	0	0
60 ▼	Macroeconomics	2	0	0
60 ▼	Microeconomics	7	0	0
60 ▼	Music Theory	8	0	0
60 ▼	Physics 1	0	0	0
60 ▼	Physics C: Electricity & Magnetism	0	0	0
60 ▼	Physics C: Mechanics	2	0	0
60 ▼	Psychology	42	0	0
60 ▼	Statistics	5	0	0
60 ▼	U.S. Government & Politics	3	0	0
60 ▼	U.S. History	15	1	0
60 ▼	World History	30	0	0

Update Pool

Next

# Invite Potential Students to AP

Show  students Showing 1 to 50 of 377

Student	Grade	Student
AALIYAH, A	10th Grade	12346
AALIYAH, A	10th Grade	12346
AALIYAH, A	10th Grade	12346
AARON, A	10th Grade	12346
AARON, A	10th Grade	12346
AARON, A	10th Grade	12346
ABRAHAM, A	10th Grade	12345
ABRAHAM, A	10th Grade	12345
ABRAHAM, A	10th Grade	12345
ADAN, A	10th Grade	12346
ADAN, A	10th Grade	12346
ADAN, A	10th Grade	12346
ADDISON, A	10th Grade	12346
ADDISON, A	10th Grade	12346
ADDISON, A	10th Grade	12346
ADRIANNA, A	10th Grade	12346
ADRIANNA, A	10th Grade	12346
ADRIANNA, A	10th Grade	12346

## AP Potential

Home

Select Administration Year

Select Subjects

Select Pool

Student Roster

Score Correlations

Expectancy Tables

Help

## Generate Letters to Parents/Guardians

Click below to create a mail merge of letters you can send to parents/guardians and students, based upon the student roster you generated. Send these letters to inform families of their child's potential to succeed in specific AP courses. The letters are generated only for AP courses for which students have the level of AP Potential you selected.

[Go Back to Results](#)

**Customize and generate your letters in 3 easy steps:**

**1. Enter the contact information for the staff member that students can contact to learn more information about Advanced Placement:**

ex: Jane Doe at 301-555-1212, or Jane Doe at janedoe@example.com

**2. Enter the name for the signature line on the letters:**

ex: Jane Doe

**3. Generate Letters to Parents/Guardians: English or Spanish**



# AP Online Score Reports

## AP<sup>®</sup> Online Reports for Educators

The College Board is pleased to offer a secure, Web-based system delivering AP reports to secondary schools and districts. Authorized teachers, AP coordinators, principals, and other administrators can access these reports. To access this site, enter your College Board Education Professional user name and password below.

### Existing Users: Sign In

Please enter your Education Professional user name and password.

User name:

Password:

[Forgot User Name?](#)

[Forgot Password?](#)

[Need Help?](#)

[Sign In](#)

### New Users: Sign Up

Don't have an account?

[Sign Up](#)



### Announcements

**Now available:** 2017 AP<sup>®</sup> Reports

Learn more at [AP Score Reports and Data](#).

For AP student questions visit [AP Online Scores for Students](#).

AP Teachers: Interested in becoming an AP Exam Reader?  
[Learn more here.](#)



## Subject Score Roster

Roster for each AP subject listing all students and their AP scores. If your school designated class sections on students' answer sheets, the data displayed are specific to particular sections/teachers of a course.

[View PDF](#)

## AP Instructional Planning Report

Subject-specific report showing the performance of students on the multiple-choice and free-response sections and on specific topics within that AP Exam, compared to all students. Available for each AP subject offered at your school.

If your school designated class sections on students' answer sheets during the exam administration, administrators, AP teachers and district administrators will see this report displayed by individual class section for any applicable subjects.

[View PDF](#)

## School Summary by Student Demographics

Report summarizing your school's AP scores by education level, race/ethnicity, gender, and fee reduction status.

[View PDF](#)

## School Summary with Comparable Groups

Report comparing the AP scores at your school to comparable groups, overall and by individual subject.

[View PDF](#)

## Current Year Score Summary

Report listing the total numbers of each AP score (1 to 5) for each AP subject offered at your school.

[View PDF](#)

## Five-Year School Score Summary

Report containing five years of data at the school, state and global levels, and subject-specific summaries of total exams, scores and mean scores.

[View PDF](#)

## School Score Roster

Roster showing all AP students who tested during a specific exam year, and their AP scores. This report is customizable to display these students' scores from previous years.

[View PDF](#)

## School Scholar Roster

Roster showing all students who earned an AP Scholar Award, or AP Capstone Award, and their AP Exam scores.

[View PDF](#)

## Student Score Report

Individual, cumulative report for each AP student in your school, listing scores for each AP Exam taken by that student.

[View PDF](#)

## College and University Totals

Report listing which colleges and universities received your students' AP scores.

[View PDF](#)

## AP Equity and Excellence

Report displaying the percentages of your school's entire 10th, 11th and 12th grade classes who scored a 3 or higher on at least one AP Exam and the percentage of the senior class that scored a 3 or higher on at least one AP Exam during high school.

[View PDF](#)

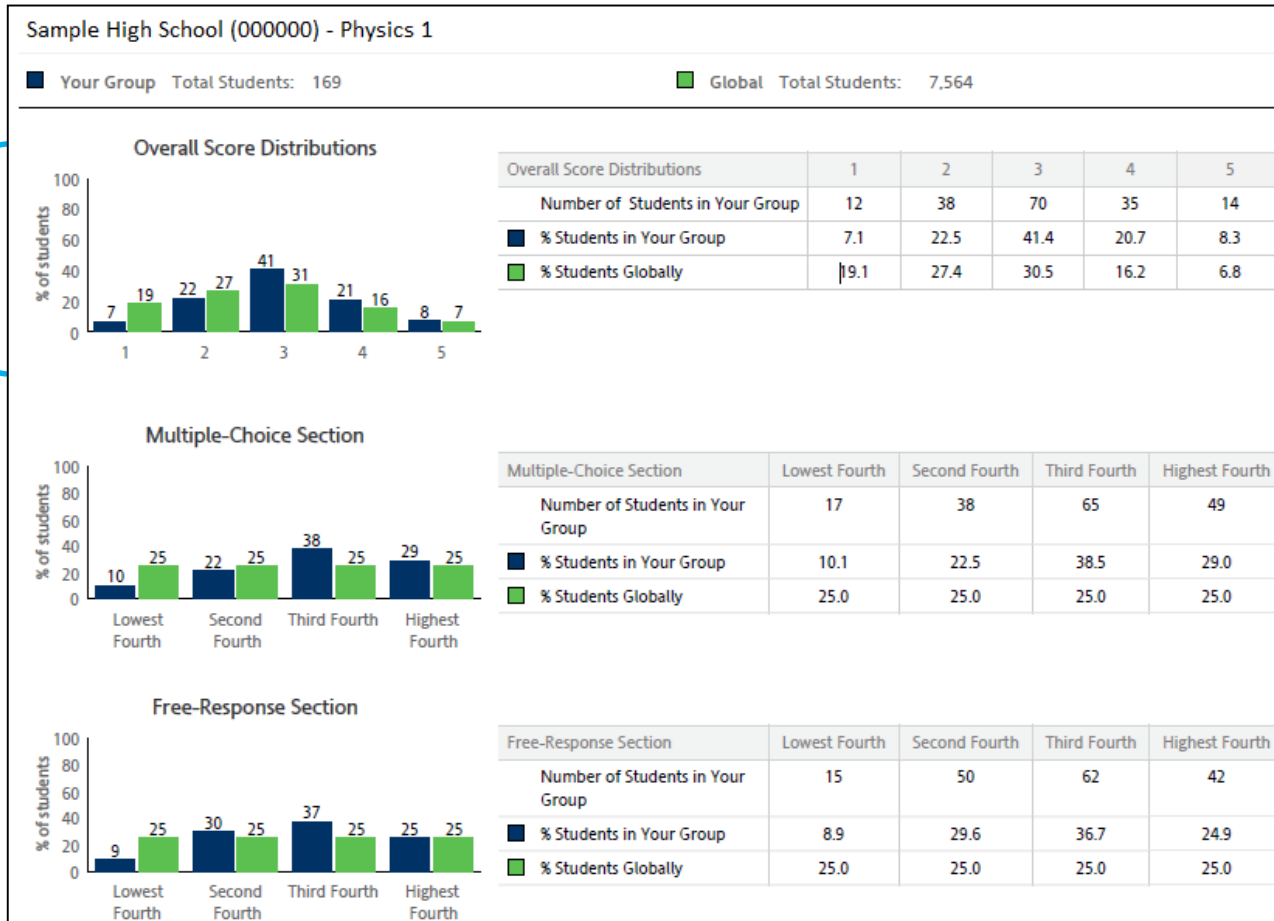
### Need help?

Check out the Help section of this site for more information on using all of its features.

There's also information available on our [technical tips page](#) in the score reporting section of the College Board's site for education professionals.

# AP Instructional Planning Report (Page 1)

A. Shows how your group of students performed versus the global population overall by score.



B. Shows your students' performance on multiple-choice and free-response sections by quartiles or fourths compared to the global population.

**Note:** If viewing a report for Seminar or Research, the quartile distributions are across content areas and performance tasks. If viewing a Computer Science Principles report, distributions will be across the multiple choice exam and performance tasks.





# AP Instructional Planning Report (Page 2)

This page provides a detailed view of students' performance on specific content categories on the multiple-choice and free-response sections.

- The **Global Mean** column provides the average scores of AP students worldwide.
- The **Group Mean** column provides the average scores for your students.

Sample High School (000000) - Physics 1							
Performance on Multiple-Choice Section (Maximum Possible Score = 40)							
Content Area	Number of Questions	Global Mean	Group Mean	Number of Students in Your Group			
				Lowest Fourth	Second Fourth	Third Fourth	Highest Fourth
B11: OBJECTS AND SYSTEMS	1	xx	xx	xx	xx	xx	xx
B12: FIELDS IN SPACE AND INTERACTIONS	2	xx	xx	xx	xx	xx	xx
B13: INTERACTIONS BETWEEN OBJECTS	17	7	6	2	1	4	2
B14: INTERACTIONS BETWEEN SYSTEMS	8	7	7	0	5	1	3
B15: CONSERVATION LAWS	15	10	9	3	2	3	1
B16: WAVE MODELS AND APPLICATIONS	5	2	2	1	0	4	4
SP1: USES REPRESENTATIONS AND MODELS TO COMMUNICATE SCIENTIFIC PHENOMENA AND SOLVE PROBLEMS	19	2	2	1	2	5	1
SP2: USES MATHEMATICS APPROPRIATELY	20	3	3	1	3	3	2
SP3: ENGAGES IN SCIENTIFIC EXPLANATIONS AND THEORIES	0	xx	xx	xx	xx	xx	xx
SP4: PLANS AND IMPLEMENTS DATA COLLECTION STRATEGIES	2	xx	xx	xx	xx	xx	xx
SP5: PERFORMS DATA ANALYSIS AND EVALUATION OF EVIDENCE	5	5	4	2	1	5	1
SP6: WORKS WITH SCIENTIFIC EXPLANATIONS AND THEORIES	17	18	17	3	1	3	2
SP7: CONNECTS AND RELATES KNOWLEDGE ACROSS SCALES, CONCEPTS, REPRESENTATIONS, AND DOMAINS	7	##	##	##	##	##	##
<b>Multiple-Choice Summary</b>		32	30	3	2	2	2




# News and Changes

The screenshot shows the AP Central website interface. At the top left is the 'AP Central' logo. To its right are navigation links: Home, About AP (with a dropdown arrow), AP Courses & Exams (with a dropdown arrow), AP Scores (with a dropdown arrow), Professional Development (with a dropdown arrow), and AP Coordinators (with a dropdown arrow). The 'About AP' dropdown menu is open, listing several options: Overview, AP at a Glance, Discover the Benefits of AP, Start & Grow AP, How AP Develops Courses and Exams, AP Data & Research, AP Awards, and News & Changes. A large red arrow points to the 'News & Changes' option. Below the navigation is a blue banner with the text 'News and Changes' and 'Get the latest information about course and exam news and other program news.' Below the banner are three columns: 'About AP' with a list of links (Overview, AP at a Glance, Discover the Benefits of AP, Start & Grow AP, How AP Develops Courses and Exams, AP Data & Research, AP Awards, and News & Changes); 'Section Topics' with three items: 'New AP Resources and Processes for 2019' (with sub-links for Teachers, Coordinators, Principals, and FAQ), 'AP Capstone Diploma Program', and 'AP Computer Science Principles'; and 'Related Topics' with two bullet points: 'AP Computer Science Principles in the News' and '2019-20 AP World History Changes'.



# AP 2019

**AP Central** [Home](#) [About AP](#) [AP Courses & Exams](#) [AP Scores](#) [Professional Development](#) [AP Coordinators](#)

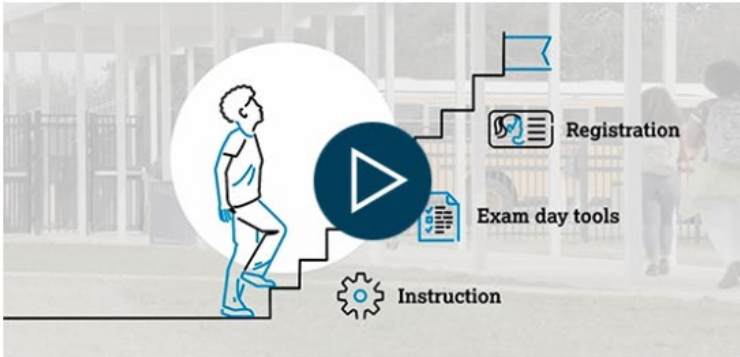


## Launching in 2019: New AP Resources and Processes

We're making changes to better support AP students, teachers, and coordinators.

[Find Out Why](#)

[What's Changing?](#) [How to Get Ready](#) [Timeline](#) [FAQ](#) [Downloads](#)



### Get Ready for the Future of AP

We're making some improvements to the way AP works, including giving students and teachers new resources to support them all year.

[Watch Video](#)

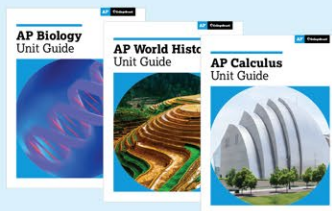
# New Resources and Supports for AP in 2019-20

Designed to motivate students and improve the AP<sup>®</sup> classroom experience

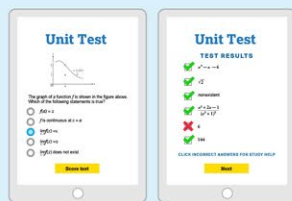
## Instructional Resources



AP Question Bank



Unit Guides



Personal Progress Checks

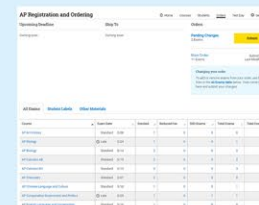


Performance Dashboards

## Ordering and Administration Supports



Digital Activation



Streamlined Ordering



Personalized Labels



# Personal Progress Checks

Delivers actionable feedback throughout the year.

Formative AP questions that provide students with feedback on the areas where they need to focus. The checks:

- Measure content and skills through multiple-choice questions with rationales to explain correct and incorrect answers
- Provide scoring guidelines aligned to the AP rubric

The screenshot displays the 'AP Course' interface. At the top, there are navigation links: 'AP Course', 'UNITS', 'TEACHER MODULE', 'ASSESSMENTS', 'QUESTION BANK', and 'MY CLASSES'. Below these are tabs for 'Assignments', 'Progress', and 'Results'. The main heading is 'Unit 1 Progress Check: Limits and Continuity', with a 'Back to Dashboard' button. A sidebar on the left has 'Topics and Practices' and 'Questions' sections. The main content area shows the student's name 'Sean Peters' and a progress bar indicating '4/8' questions completed. Below this is a list of questions:

Question	Score	View
Question 1	✗ 0/1 MC point	View
Question 2	✓ 1/1 MC point	View
Question 3	✗ 0/1 MC point	View
Question 4	✓ 1/1 MC point	View
Question 5	● 2/4 FRQ points	
Part A	✓ 2/2	View
Part B	✗ 0/2	View




# AP Question Bank

Boosts student practice with 15,000+ on-demand AP Exam questions.

A library of real AP Exam questions that teachers can access. The bank:

- Can be filtered by course topics and skills
- Can be used to create customized practice and tests that can be assigned online or on paper as in-class assignments or homework
- Enables teachers to create their own questions or edit existing questions
- Enables students to practice and get feedback on each question

AP Statistics 

UNITS TEACHER MODULE ASSESSMENTS **QUESTION BANK** MY CLASSES

Create Assign Progress Results

Source	Title	Question Type	Topic	Stimulus Type	Preview	Add
+ Choose	2018 International Form Section I Q1	MCQ	1.B	Graph	Preview	Add
Question Type + Choose	2018 International Form Section I Q2	MCQ	1.E	Table	Preview	Add
Topic + Choose	2018 International Form Section I Q3	MCQ	1.V.B	Text-Based	Preview	Add
Stimulus Type + Choose	2018 International Form Section I Q4	MCQ	1.B	Text-Based	Preview	Add
Publically Available + Choose	2018 International Form Section I Q5	MCQ	1.II.D	Table	Preview	Add
	2018 International Form Section I Q6	MCQ	1.II.B	Graph	Preview	Add
	2018 International Form Section I Q7	MCQ	1.II.E	Text-Based	Preview	Add
	2018 International Form Section I Q8	MCQ	1.V.B	Graph	Preview	Add
	2018 International Form Section I Q9	MCQ	1.II.D	Text-Based	Preview	Add



# Performance Dashboard

Highlights students' progress and focus areas.

Interactive reports that track and measure students' performance on critical concepts and skills:

- Gives students and educators immediate feedback starting at the beginning of the year
- Monitors performance over time across assessments and skills
- Identifies strengths and key support areas with recommended resources to improve

**SKILL** Requires Action ⓘ

Drawing Conclusions

STUDENT ASSESSMENT RESULTS:

8 1 1

BELOW EXPECTED ABOVE

SKILL HAS BEEN ASSESSED 4 times

MORE DETAIL

**SKILL** Requires Action ⓘ

Reasoning

STUDENT ASSESSMENT RESULTS:

8 1 1

BELOW EXPECTED ABOVE

SKILL HAS BEEN ASSESSED 4 times

MORE DETAIL

**SKILL** Requires Action ⓘ

Justification

STUDENT ASSESSMENT RESULTS:

8 1 1

BELOW EXPECTED ABOVE

SKILL HAS BEEN ASSESSED 4 times

MORE DETAIL

**Assessment Progress**

This skill has been assessed: 4 times | Next assessment: 05/09/2017

Unit	Date	Percentage at or above expectation
UNIT 1	11/09/2016	60
UNIT 2	01/05/2017	42
UNIT 3	05/09/2017	50
UNIT 4	04/09/2017	25
UNIT 5	05/09/2017	0

**Optimize Your Plan**

This skill appears again: Unit 5

This skill is a building block for:  
[Applications](#) [Reasoning](#)  
[Modeling](#)

**Assign Practice**

Read: Chapter 5, p. 20-25

[Assign Homework](#)

Questions	Answered correctly
Q2 <span>Ⓢ</span> The interactions described in the inscriptions are best understood in the context of which of the following? <a href="#">See answers &gt;</a>	8/10
Q3 <span>Ⓢ</span> Which of the following conclusions about the period 600 B.C.E. to 600 C.E. is most directly supported by the following passage? <a href="#">See answers &gt;</a>	7/10
Q7 <span>Ⓢ</span> Which of the following changes to Mauryan religious policy occurred under Changragupta's grandson, Emperor Ashoka? <a href="#">See answers &gt;</a>	4/10

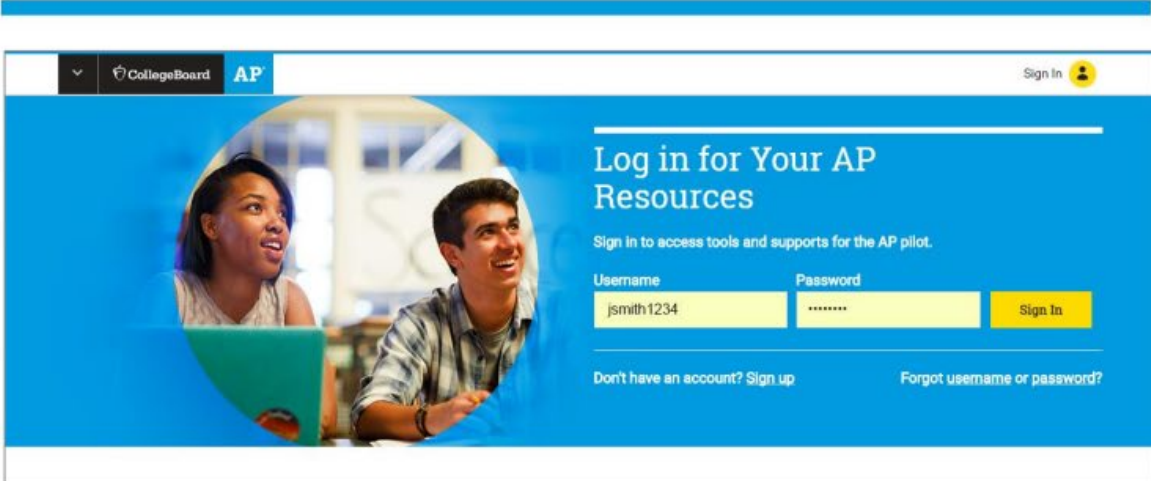


# Digital Activation

**A few clicks unlock the new tools and resources.**

AP teachers and students will sign in to a new AP Support System and complete a simple activation process at the start of the school year. Digital activation will:

- Give students and teachers access to the new resources throughout the school year
- Allow teachers to organize their AP students by the sections they teach
- Allow students to register for exams



CollegeBoard AP Sign In

## Log in for Your AP Resources

Sign in to access tools and supports for the AP pilot.

Username Password

jsmith1234 .....

Sign In

Don't have an account? [Sign up](#) [Forgot username or password?](#)

# Streamlined Ordering

Online student rosters speed up exam ordering.

AP coordinators will use an improved AP Registration and Ordering system to place AP Exam orders in the fall. With the new system:

- AP coordinators will be able to access rosters of AP students and review, adjust, and submit that information as the school's exam order

AP Registration and Ordering

Home Courses Students Orders Test Day

Courses Exam Date Order Exam? Teachers AP Fee Status

Student Name	Course Name	Exam Date	Order Exam?	AP Fee Status
Abaker, Sarona	AP Computer Science Principles	Standard 5/11 12 PM	No	Standard
Clewley, James	AP Human Geography	Standard 5/14 8 AM	Yes	Reduced
	AP Microeconomics	Standard 5/14 8 AM	Yes	Standard
Crain, John	AP Music Theory	Standard 5/14 8 AM	Yes	Standard
Evelyn, James	AP Music Theory	Standard 5/14 8 AM	Yes	Standard
Francis, Shawn	AP World History	Standard 5/17 8 AM	Yes	Standard
	AP Calculus BC	Standard 5/15 8 AM	Yes	Reduced
Gant, Charles	AP World History	Standard 5/17 8 AM	No	Reduced
Ghivica, Mada	AP Japanese Language and Culture	Standard 5/09 12 PM	Yes	Standard
Heisenberg, Tommy	AP Calculus BC	Standard 5/15 8 AM	Yes	Standard

# Student Registration Labels

Eliminates over two million hours of pre-exam bubbling.

For each student included in an exam order, schools will receive a set of personalized AP ID registration labels. The labels:

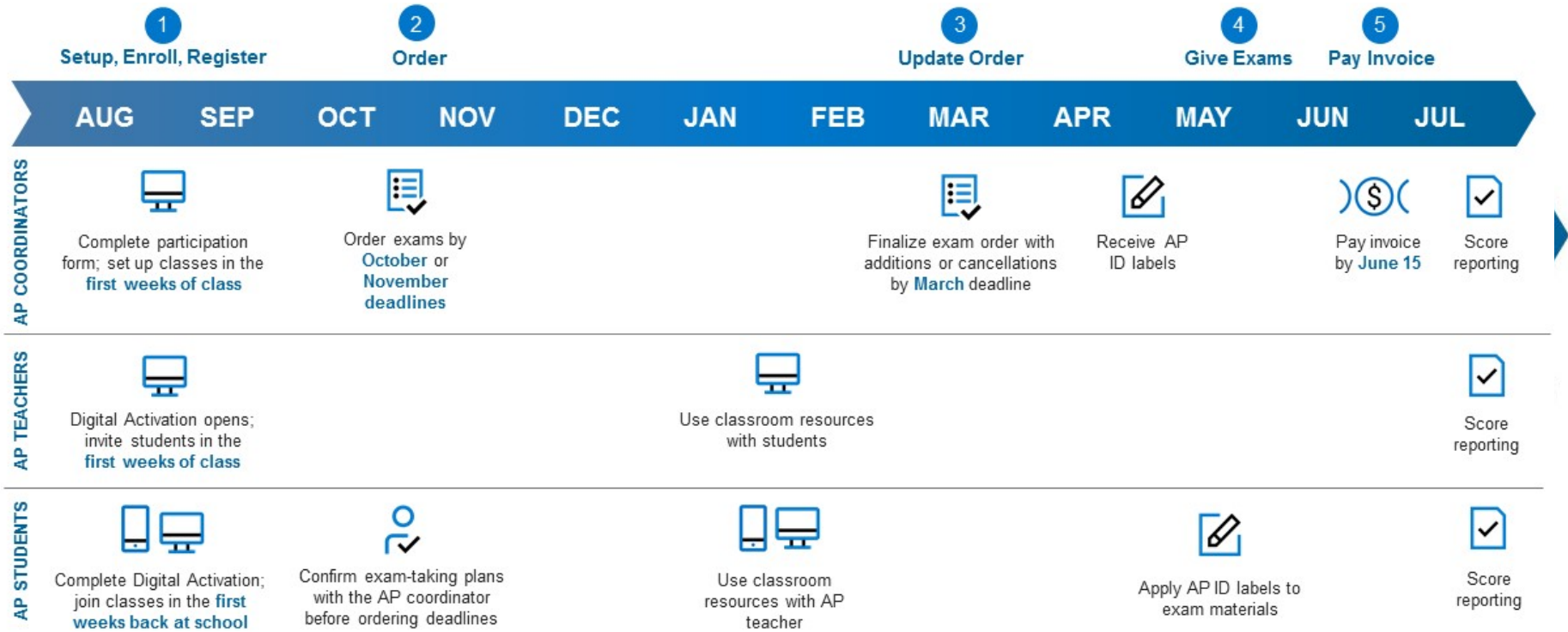
- Connect students' exam materials with their registration information
- Reduce the time spent on bubbling student information before the exam

The image shows a sample of the AP Answer Sheet 2019 registration form. At the top, it features the CollegeBoard AP logo and a barcode. The form is divided into several sections: 'Legal Name' with fields for Last Name and First Name; 'AP Student ID' with a grid for bubbling; 'Date of Birth' with fields for Month, Day, and Year; 'AP Exam Pre-Taking' with fields for Exam Name, Point, and Exam Code; 'Multiple-Choice Bubble Social Studies' with a grid for bubbling; 'Date' and 'Start Time' with fields for Month, Day, and Year; and a 'Certification Statement' section with a signature line and date. A blue arrow points to the 'AP Student ID Label' box at the bottom left of the form.

The image shows a sample of the AP ID Labels registration form. At the top, it features the CollegeBoard AP logo and a barcode. The form includes the following information: NAME: Sam, Janet C.; AP ID: 16FJ1003; DOB: 05/12/1999; GRADE: 12; SCHOOL CODE: 160704; FIRST EXAM: French Language; EXAM ADMIN: Retailer. Below this information, there is a section titled 'AP ID Labels' with the instruction: 'Use your AP ID labels as directed for all AP Exams you take. No one else may use your AP ID labels.' The main part of the form consists of a grid of 10 rows and 2 columns of labels. Each label contains a barcode and the text '16FJ 100 3 JCF'. A vertical label '160016' is printed on the left side of the grid.



# 2019-2020 Timeline: Overview



# 2019-20 Deadlines: Exam ordering deadlines

Three key deadlines for  
ordering 2020 exams.

Deadline	Description
<b>Preferred Deadline</b> October 4, 2019	This is the recommended deadline to submit May 2020 exam orders.
<b>Final Deadline</b> November 15, 2019, 11:59 pm ET	<p>This is the deadline to order exams for all AP courses that begin before November 15.</p> <p>Exams ordered after November 15 and by March 13 will incur a late order fee of \$40 per exam in addition to the exam fee.</p>
<b>Spring Course Orders and Fall Order Changes Deadline</b> March 13, 2020, 11:59 pm ET	<p>This is the deadline to order exams for AP courses that begin after November 15 (the \$40 unused/canceled exam fee is not applied), and to update the exam order with any late orders.</p> <p>To ensure timely processing and accuracy of your exam shipment, schools are encouraged to submit any known cancellations by this date.</p>

# 2019-20: Fees

	Description	Cost Per Exam
<b>On-time order</b>	Exam ordered by November 15	<b>\$94</b>
<b>Late order</b>	Exam ordered between November 16 and March 13	<b>\$134</b>
<b>Unused/canceled exam</b>	Exam that is canceled or not taken by the student	<b>\$40</b>

- **Capstone, International:** The base exam fee is higher for these exams. No change from 2018-19.
- **Low-income:** Deduct the College Board fee reduction, \$9 per exam school rebate, and any state/local subsidies from the above amounts, except for unused/canceled exam fee.
  - If a state previously provided a subsidy and eliminates the funding in 2020, any unused/canceled fees would be waived for eligible students.
- **Spring-semester/block:** The late order fee does not apply as long as these exams are ordered by March 13.
- **Alternate exams given on late-testing dates:** Depending on the reason for late-testing, an additional \$40 per exam fee may apply.

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“Although I had my doubts . . . [the] result was that the **students stayed engaged** in the subject through the spring semester. In the past, students who were not signed up for the exam tended to lose focus towards the end of the school year.”

—Teacher

# Helping Schools Prepare

Ensure a successful AP Exam administration & support teaching and learning

Download now at [collegeboard.org/ap2019](https://collegeboard.org/ap2019)

## WHAT YOU NEED TO KNOW

### New AP<sup>®</sup> Resources Coming in the 2019-20 School Year



#### Getting Ready

##### What to do in the 2018-19 School Year

- Fall 2018:** Meet with AP teachers and counselors to discuss the 2019-20 changes to AP.
- Before the 2019-20 class registration period:** Communicate new AP Exam ordering deadlines, policies, and fees to students and parents for 2019-20.
- Spring 2019:** Connect AP teachers with overview videos on new AP resources and annual processes.
- Before summer break:** Meet with AP teachers and the AP coordinator to remind them of the changes.

##### What to do in the 2019-20 School Year

###### Before school starts:

- Ensure teachers of new AP courses complete the Course Audit form and have it approved by your designated administrator.
- Allot time for the AP coordinator or AP teachers to set up class sections in the system.
- Provide AP teachers with opportunities to incorporate Unit Guides and Unit Assessments into their sequence and pacing calendars.
- Connect AP teachers with best practices on using the AP Question Bank for daily checks on student understanding.
- First week of school:** Provide opportunities for students to use join codes to enroll in their AP classes in the system.
- Second week of school:** Ensure rosters in the system match official class rosters.
- After add/drop period:** Confirm rosters in the system match official class rosters.
- Last week of September:** Follow local process to secure student commitments to take AP Exams.
- First week of October:** Verify students' exam registration status in the system.
- By October-November:** Submit school's exam order by published deadlines.
- March:** Make final updates to your order, if needed, by the published deadline.

#### Best Practices

##### Announcing New AP Features to Your School Community

- Update course catalogs and school web pages.
- Ensure local processes to confirm student decisions to take AP Exams align with fall ordering deadlines.
- Communicate AP Exam registration policies and deadlines to homeschooled students.

##### Activating the Resources

- Ensure AP teachers are aware of the new system before summer break.
- Connect AP teachers with online overview videos.
- Allot time for AP teachers to learn how to use the system.
- Assess the availability of computers and mobile devices for use in AP classrooms.
- Ensure the school's Wi-Fi infrastructure is working well and College Board web pages have been whitelisted so they can be accessed from within your school's network.

##### Ordering Exams

- Ensure students and parents know when students need to confirm their exam registration decision.
- Communicate exam fees and ordering deadlines.
- Ensure special materials are ordered as needed for students who require accommodations.

##### Supporting Classroom Instruction

- Connect AP teachers with online tutorials.
- Throughout the year: Set aside time with AP teachers to discuss student progress at the end of each unit.
- Use the Unit Guides and Performance Dashboard during coaching conversations.
- Use classroom and hallway bulletin boards to chart class progress toward skill mastery.
- Ensure Wi-Fi infrastructure continues to work well throughout the year.
- Ensure AP teachers have access to computers, tablets, and smart phones for students to take Unit Assessments.

# Important Links

*P. 3 of AP 2018-19  
Coordinator's Manual*

- AP Exam Ordering Website [collegeboard.org/apordering](https://collegeboard.org/apordering)
- General Information for Coordinators [collegeboard.org/apcoordinator](https://collegeboard.org/apcoordinator)
- AP Resource Library [collegeboard.org/apdownloads](https://collegeboard.org/apdownloads)
- AP Capstone™ Information for Coordinators [collegeboard.org/apcapstonecoordinator](https://collegeboard.org/apcapstonecoordinator)
- AP Course Audit [collegeboard.org/apcourseaudit](https://collegeboard.org/apcourseaudit)
- Online Score Reports for Educators [scores.collegeboard.org](https://scores.collegeboard.org)
- Online Score Reports for Students [apscore.org](https://apscore.org)
- Services for Students with Disabilities [collegeboard.org/ssd](https://collegeboard.org/ssd)
- AP Computer Science Principles [collegeboard.org/apcsp](https://collegeboard.org/apcsp)
- AP Studio Art Digital Submission Application [apstudio.ets.org](https://apstudio.ets.org)
- Digital Audio Submission Portal for AP World Languages and AP Music Theory [apaudio.ets.org](https://apaudio.ets.org)
- AP Exam Instructions [collegeboard.org/apexaminstructions](https://collegeboard.org/apexaminstructions)
- AP Students [apstudents.org](https://apstudents.org)
- Free AP Publications [collegeboard.org/freepubs](https://collegeboard.org/freepubs)
- Low-Income Student Exam Fee Assistance [collegeboard.org/ap-essa](https://collegeboard.org/ap-essa)



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# Contact AP

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## AP Services for Educators

- Phone: 877-274-6474 or 212-632-1781
- Fax: 610-290-8979
- Email: **apexams@info.collegeboard.org**

## AP Course Audit

- Phone: 877-274-3570 or 212-632-1781
- Business Hours: Mon.–Fri., 8 a.m.–5 p.m. ET
- Email/Web: Contact Course Audit from your account's Communication Center or the "Contact AP Course Audit" link at [collegeboard.org/apcourseaudit](https://collegeboard.org/apcourseaudit)

## Services for Students with Disabilities

- SSD coordinator Hotline: 212-713-8333
- Email: **ssd@info.collegeboard.org**
- [www.collegeboard.org/ssd](https://www.collegeboard.org/ssd)



# Next Steps

- Complete AP Participation Form and Survey by November 15th
- Authorize/renew AP courses in Audit January 31, 2019
- Share updates with teachers, sign up for updates at [collegeboard.org/ap2019](https://collegeboard.org/ap2019)
- Save the Date: July 18–21 — AP Annual Conference 2019, Orlando, FL
  - Submit session proposals by **Friday, November 9**

## AP Annual Conference

[Home](#)

[About](#)

[Call for Proposals](#)

[Program](#)

[Presenter Info](#)

[CEUs](#)

[2018 Highlights](#)

July 18–21, 2019 | Orlando, FL

## AP Annual Conference

The Call for Proposals is now open.

[Submit a Proposal](#)



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# Thank You!

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