August 14, 2019

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
       State Superintendent of Education

SUBJECT: Future Teachers of Alabama (FTA) Program Director Stipend Grant

Attached is the Fiscal Year (FY) 2020 Future Teachers of Alabama (FTA) Program Director Stipend Grant application and budget. The purpose of the grant is to support Future Teachers of Alabama programs by funding stipends in the amount of $500 for teachers to serve as FTA program directors in each Alabama senior high school with Grades 9-12.

A maximum of 500 grants of $500 each will be awarded. Funds are available for obligation from October 1, 2019, through September 30, 2020. The deadline to submit this grant is Tuesday, September 3, 2019, at 4:30 p.m. Please send applications to Mr. Tommy Glasscock, Assistant State Superintendent for Career and Technical Education/Workforce Development, Alabama State Department of Education, ATTN: Mrs. April Shrader, Education Specialist, P. O. Box 302101, Montgomery, Alabama 36130-2101.

Once the grant is approved, payment of the stipend by the local education agency to the FTA program director shall be made for $500 less the required employer and employee match for applicable fringe benefits.

If you have any questions, please contact Mrs. Shrader at 334-694-4852 or by email at ashrader@alsde.edu.

EGM/TG/AS

Attachment

cc: City and County Chief School Financial Officers
    City and County Career and Technical Education Administrators
    High School Counselors and Career Coaches
    Dr. Daniel Boyd
    Mr. Andy Craig
    Mr. Tommy Glasscock
    Mrs. Lynn Shows
    Mr. Barry Kachelhofer
    Mrs. April Shrader

FY19-2106
**Future Teachers of Alabama Program Director**  
**Teacher Stipend Grant—Fiscal Year 2020**

**Instructions:** Complete this cover sheet and the budget page and return on or before 4:30 p.m. on Tuesday, September 3, 2019. Mail to: Mr. Tommy Glasscock, Assistant State Superintendent for Career and Technical Education/Workforce Development, Alabama State Department of Education, ATTN: Mrs. April Shrader, P. O. Box 302101, Montgomery, Alabama 36130-2101 or hand-deliver to: Mr. Tommy Glasscock, Assistant State Superintendent for Career and Technical Education/Workforce Development, Alabama State Department of Education, ATTN: Mrs. April Shrader, Education Specialist, 50 North Ripley Street, Montgomery, Alabama 36104. No faxed or electronic copies will be accepted. Submit original and two copies. Please use blue ink for the signatures.

<table>
<thead>
<tr>
<th>School District:</th>
<th>System Code:</th>
<th>Amount Requested:</th>
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</table>

<table>
<thead>
<tr>
<th>School Site Administrator</th>
<th>Teacher</th>
</tr>
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<tbody>
<tr>
<td>Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>School Name:</td>
<td>School Name:</td>
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<td>Address:</td>
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**Purpose:** To support Future Teachers of Alabama (FTA) programs by funding stipends in the amount of $500 for teachers to serve as FTA directors at Alabama schools.

**Requirements for Funding:** Please complete and submit to Dr. Pamela Fossett, State Aspiring Educator Coordinator, Alabama Education Association, by email at pamelaf@ala.edu.org on or before June 30, 2020, the following:
- Notice of Chapter Participation Form.
- List of chapter members including elected officers.
- Chapter Bylaws.
- Calendar of events for the school year.
- Attendance at the FTA Conference in April 2020.
- Proof of FTA activities (ongoing membership recruitment, one meeting per month during the school year October through May).
- At least two community service activities and two local campus activities.
- Proof that student members participated in at least one job shadowing day (as allowed by school/system administration).
- Participate in the Future Educators’ Signing Day.

**Funding Availability:** A maximum of $500 per teacher for stipend and benefits.

**Date of the Award:** Funds will be available for obligation from October 1, 2019–September 30, 2020.

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**CERTIFICATION:**
I have reviewed the attached application/budget. The proposed expenditures appear to be coded properly and will be incorporated into the LEA systemwide budget.

Chief School Financial Officer Signature  
Date

I certify that I am authorized by the governing board of the above-named school system to submit this application; that all assurances, certifications, and disclosures submitted with the Program Application and Accountability Plans for Career and Technical Education will be observed; that the program will be implemented as described; and that the governing board is responsible for complying with all state and federal requirements, including the resolution of any audit exceptions.

Local Superintendent’s Original Signature  
Date

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FOR ALSDE USE ONLY

Approved:  
Eric G. Mackey, State Superintendent of Education
Future Teachers of Alabama Program Director

Teacher Stipend Grant—Fiscal Year 2020

PROPOSED BUDGET SUMMARY

Revenue Code=1254;  Program Code=3700;  Fund Source=1254

<table>
<thead>
<tr>
<th>Function Code</th>
<th>Object Code</th>
<th>Description</th>
<th>Budget (Round to whole dollars.)</th>
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<tbody>
<tr>
<td>1100</td>
<td>191</td>
<td>Supplements (See note below)</td>
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<tr>
<td>1100</td>
<td>199</td>
<td>Other Compensation (See note below)</td>
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<tr>
<td></td>
<td></td>
<td>Benefits: (As applicable)</td>
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<tr>
<td>1100</td>
<td>230</td>
<td>Social Security (6.2%)</td>
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<tr>
<td>1100</td>
<td>240</td>
<td>Medicare (1.45%)</td>
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<tr>
<td>1100</td>
<td>220</td>
<td>Retirement (Tier I, 12.43%; Tier II, 11.34%)</td>
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<tr>
<td>1100</td>
<td>250</td>
<td>Unemployment Compensation (LEA individual rate)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE:
1. NO ADDITIONAL BUDGET ITEMS MAY BE ADDED

TOTAL (round all dollar values up to the nearest whole dollar) $_______

Note: The benefits that must be budgeted are social security, Medicare, retirement, and unemployment compensation. Round all dollar values up to the nearest whole dollar.

No additional budget items may be included other than those listed above. Supplanting is not allowable. An application may be disqualified for modifying the budget.