November 6, 2019

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Alabama Teacher Professional Development Workshops – Examining the ACT Writing Test

The Alabama State Department of Education (ALSDE), Student Assessment Section, and ACT, Inc., are providing Alabama Teacher Professional Development Workshops – Examining the ACT Writing Test to be held on November 19-21, 2019. These half-day workshops will cover in detail the writing test format, content (writing domains), how the test is scored, and will provide the writing rubrics.

Participants will leave the workshop with a deeper understanding of the ACT Writing Test and can immediately incorporate this new knowledge and understanding to benefit their students in mastering skills on the ACT Writing Test.

These workshops are designed for system test coordinators, curriculum directors, lead teachers, school counselors, and administrators directly responsible for the educational planning and instructional program at the system and/or school.

To find more information about the workshops (dates, times, locations, etc.) and to register to attend, please visit https://cvent.me/OKmXP3.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Address</th>
<th>Meeting Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 19</td>
<td>University of South Alabama</td>
<td>6348 Fincher Road Mobile, AL 36688</td>
<td>The Facility Club</td>
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<tr>
<td>November 20</td>
<td>Auburn University</td>
<td>7500 East Drive Montgomery, AL 36117</td>
<td>Library Tower East Room</td>
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<tr>
<td>November 21</td>
<td>Birmingham Southern College</td>
<td>900 Arkadelphia Road Birmingham, AL 35254</td>
<td>The Norton Campus Center – Bruno Great Room</td>
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If you have questions concerning the workshop, please contact Mrs. Maggie Hicks, Student Assessment, at mhicks@alsde.edu or 334-694-4817.

EGM/MH

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