MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey, Ed.D.
State Superintendent of Education

SUBJECT: Additional Certification for Driver and Traffic Safety Education Teachers

To assist local education agencies in seeking Driver and Traffic Safety Education (DTSE) teachers, the Alabama State Department of Education (ALSDE) offers the Additional Certification in Driver and Traffic Safety Education.

The Additional Certification in Driver and Traffic Safety Education approach is for an applicant who already holds a valid Alabama Professional Educator Certificate or Professional Leadership Certificate. The individual will need to successfully complete and earn credit for the required ALSDE basic and advanced Driver Education courses. Application forms and information pertaining to this approach can be found at http://www.alsde.edu/CertificationForms (click Additional Certification in Driver and Traffic Safety Education).

The basic course will be taught December 2-6, 2019, and the advanced course will be taught December 9-13, 2019, at the site indicated in the first column below. Space will be limited.

The institution listed in the second column will award credits. A map and an update will be provided upon receipt of the enclosed information sheet.

<table>
<thead>
<tr>
<th>Attendance Location</th>
<th>Institution Awarding Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lakeshore Crossings</td>
<td>Jacksonville State University</td>
</tr>
<tr>
<td>201 London Parkway, Suite 450</td>
<td></td>
</tr>
<tr>
<td>Birmingham, AL 35211</td>
<td></td>
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</tbody>
</table>

Registration and payment will occur on the first day of class. Course credit must appear on a Jacksonville State University transcript. The cost for these classes is $1,000 for undergraduate credit. Any individuals never before enrolled with Jacksonville State University will also be required to pay a $35 processing fee.

We can offer the courses if we have 15 commitments by November 4, 2019, and we will notify everyone on that date to confirm whether or not we have enough commitments to offer the December certification course.

Please complete and return the enclosed Alabama State Department of Education Registration Form. If additional information is needed, you may contact Mr. Jeremy Seamon or Mr. Brian Carter at 334-694-4845 or by email at jseamon@alsde.edu or bcarter@alsde.edu. For additional information concerning the classes offered, check our Department’s website at www.alsde.edu under Education Professionals and Driver and Traffic Safety Education.

EGM/JS/FT

Enclosures

cc: High School Principals
    Driver Education Teachers
    Mr. Chad Carpenter

FY20-3000
ALABAMA STATE DEPARTMENT OF EDUCATION
DRIVER AND TRAFFIC SAFETY EDUCATION
REGISTRATION FORM
PROFESSIONAL CERTIFICATION PROGRAM

_____ I will attend the Basic and Advanced Driver Education Courses on December 2-6, 2019, and December 9-13, 2019.

_____ I currently hold a valid Alabama Professional Educator Certificate.

**Cost of courses will be:** $1,000.00 (6 Hours) + Processing fee $35.00

Jacksonville State University will accept Credit Card, Check, or Cash.

PLEASE NOTE: Both courses must be successfully completed, in order, prior to submission of the request for a Professional Educator Certificate endorsed in Driver and Traffic Safety Education through the Additional Certification in Driver and Traffic Safety Education Approach (TSE).

*Offering of the courses is pending on having 15 commitments by November 4, 2019. We will notify everyone on that date to confirm whether or not we have enough enrolled to offer the December certification courses.*

Full Legal Name _______________________________________________________________

First                                              Middle                                            Last

TCH Number       _______________________________________________________________

Email ________________________________________________________________

Cell Number (         ) ______________________________________________

School System and School Name __________________________________________________

School Telephone Number (        ) ______________________________________________

Special Accommodations for a Disability____________________________________________

Location for Attendance:  Lakeshore Crossings
                        201 London Parkway, Suite 450
                        Birmingham, AL 35211

Please mail to:
Alabama State Department of Education, Driver and Traffic Safety Education, P.O. Box 302101, 5350 Gordon Persons Building, Montgomery, AL  36130-2101 or fax to 334-694-4975 or email to ftoles@alsde.edu. If you have any questions, please contact Mr. Jeremy Seamon or Mr. Brian Carter at 334-694-4845 or by email at jseamon@alsde.edu or bcarter@alsde.edu.