MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Budget Related Data Collection

In order to ensure that the Alabama State Department of Education (ALSDE) meets its deadlines for submitting budget preparation data to the Alabama Department of Finance, I wanted to call your attention to the current status of several key data collection inputs. The following items are very important to FY 2021 budget development and timely reporting to the ALSDE is critical.

- **20-Day ADM** – Report was due October 11, 2019. Currently, only 120 of 142 required submissions have been received by the ALSDE. If you have not done so, please submit your system’s data as soon as possible.

- **LEAPS Fall Financials** – Report was due October 11, 2019. Currently, 138 of 142 required submissions have been received by the ALSDE. If you have not done so, please submit your system’s data as soon as possible.

- **FY 2019 General Purpose Financial Statements (GPFS)** - Reports are due on or before November 1, 2019. In submitting your system’s GPFS, please pay particular attention to the accuracy of the computed “Value of 10 Mills” reported on Line 4 of Supplemental Report II as this item directly impacts state funding. I ask that every effort be made to submit your GPFS to the ALSDE by the due date.

Thank you for your cooperation in meeting the timelines outlined above.

EGM:AC:LE

cc: LEA Chief School Financial Officers
    Mr. Andy Craig
    Mr. Ethan Taylor

FY20-3003