June 26, 2019

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Duplicate Staff Accounts In Chalkable Professional Development (PD)

This memo is to remind you of the pressing need to clean up duplicate staff accounts in your Chalkable PD accounts in preparation for the switch to PowerSchool. You received an email from Mr. Larry Raines, Educational Technology Section, on June 14, 2019, that expressed the immediate need to clean up your accounts and a document containing instructions for merging duplicate accounts in Chalkable PD. Please see that your accounts are completed by your Local Education Agency Professional Development Manager before the deadline of June 30, 2019.

Thank you for your continuing efforts to best serve our schools and all that you do to make these institutions successful. If you have any questions, please contact Mr. Rhett Cutts or Mrs. Devlynne Barnes by telephone at 334-694-4641 or via email at rcutts@alsde.edu or dbarnes1@alsde.edu.

EGM:LWR:LE

FY19-2104