Presented by
Alabama State Department of Education

April 1, 2021

9:00 - 9:15 Introduction
   New Sponsor Checklist/Application
   Official Letter to Participate
   STAARS Vendor Self Service (VSS)
   New Sponsor Requirements Guide
   Sharon Allison
   Education Specialist
   School Programs

9:15 - 10:30 Certification of Compliance
   Meal Pattern/Menu Workbook
   Production Records
   Chad Langston
   Education Specialist
   School Programs

10:30 - 11:30 Free & Reduced-Price Meal
   Application
   Income Eligibility Guidelines
   Public Release
   Verification
   Provisions
   Wellness Policy
   Julie Autrey
   Education Specialist
   School Programs

11:30 - 12:15 Policies: Meal Charge & Bad Check
   Smart Snacks & Fundraisers
   After School Snack Program
   School Review Forms
   Seamless Summer Options (SSO)
   Robbie Scott
   Education Specialist
   School Programs

12:15 - 12:45 Lunch

“If you find it in your heart to care for somebody else, you will have succeeded.”
Maya Angelou
# Potential New NSLP Sponsor Workshop

## Virtual Training Agenda

*Presented by*

**Alabama State Department of Education**

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<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Presenter</th>
<th>Department</th>
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<tbody>
<tr>
<td>12:45</td>
<td><strong>Food Safety Plan (HACCP)</strong>&lt;br&gt;Civil Rights&lt;br&gt;Professional Standards Hiring &amp; Training&lt;br&gt;Paid Lunch Equity (PLE)&lt;br&gt;Non-Program Foods</td>
<td>Lakecia Love</td>
<td>Education Specialist</td>
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<td>School Programs</td>
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<td>1:45</td>
<td><strong>Special Needs</strong>&lt;br&gt;Meal Counting &amp; Claiming&lt;br&gt;Daily Edit Check/Daily Record of Meals Served</td>
<td>Sharon Allison</td>
<td>Education Specialist</td>
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<td>School Programs</td>
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<td>2:30</td>
<td><strong>ALSDE/CNP Website</strong>&lt;br&gt;Online Application&lt;br&gt;Monthly Site Data Claim&lt;br&gt;Plate Cost Reimbursement&lt;br&gt;CNP Calendar&lt;br&gt;Procurement</td>
<td>Sharon Allison</td>
<td>Education Specialist</td>
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<td>School Programs</td>
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<td>3:00</td>
<td><strong>USDA Foods &amp; Statewide Bid</strong></td>
<td>Brantley Tucker</td>
<td>Food Distribution</td>
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<td>3:15</td>
<td><strong>Administrative Review</strong></td>
<td>Joe Clark</td>
<td>Auditor</td>
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<td>Financial Management &amp; Compliance</td>
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<td>3:30</td>
<td><strong>Evaluation &amp; Questions</strong></td>
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**April 1, 2021**

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*Thank you for attending!*