Program Declaration in Chalkable

Please see your District Chalkable Contact for the rights you will need to perform this. Please perform declare programs for school year 2019 and 2020.

Start at the home screen

Enter the name of the school

Click on the CT Programs
Click on Academic Year.

Choose “2020.”

Click on blue “Add” button.
Click on Program Location – System: Choose your system

Click on Program Location – School: Enter the School Name for Cluster and Program Declaration

Click on Cluster — Choose cluster from drop down menu

Click on Program – Choose program from drop down menu

Click create

A data certification statement will pop up. Certify that the program entered is correct.
First complete school year 2019.

Then complete school year 2020.

Complete for all schools that have **CTE PROGRAMS**.

**This should be completed by DECEMBER 10, 2019.**