



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

Alabama  
State Board  
of Education

**FOR IMMEDIATE RELEASE**  
**January 19, 2021**

**Contact: Communication**  
**(334) 694-4686**  
[comm@alsde.edu](mailto:comm@alsde.edu)

Governor Kay Ivey  
President

**SPECIAL EDUCATION RECORDS TO BE DESTROYED**

Jackie Zeigler  
District I  
Vice President

The Alabama State Department of Education (ALSDE) has scheduled the destruction of certain special education records for February 28, 2021. Records to be destroyed pertain to special education State Written Complaints, mediations, and due process hearing requests filed between January 1, 2015, and December 31, 2015.

Tracie West  
District II

If you are the parent of a child (or a student aged 19 or older, or a former student aged 19 or older) involved in a special education State Written Complaint, mediation, or due process hearing request, with records maintained at the ALSDE during this timeframe, you may request the State Written Complaint, mediation, or due process hearing request records pertaining to your child (or yourself), by mailing or faxing a signed written authorization to release the records to:

Yvette M. Richardson, Ed.D.  
District IV  
President Pro Tem

Ms. Bernice Rush-Harrison  
Alabama State Department of Education  
Special Education Services  
Post Office Box 302101  
Montgomery, AL 36130-2101  
Email: [sesdr@alsde.edu](mailto:sedr@alsde.edu)

Tonya S. Chestnut, Ed.D.  
District V

The written authorization to release the records must be received by 4:00 p.m., February 24, 2021. Your letter should include the student's name, current mailing address, and telephone number. Unless we receive, a signed, written request for the State Written Complaint, mediation, and/or due process hearing request records, these records will be destroyed on March 1, 2021.

Cynthia McCarty, Ph.D.  
District VI

Belinda McRae  
District VII

Wayne Reynolds, Ed.D.  
District VIII

If you have questions, please contact Ms. Rush-Harrison at (334) 694-4782.

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Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer