Notification Required by
Act No. 2006-196
School Fiscal Accountability Act

Date________________    Control Number________________

School Board:

Chief School Financial Officer:

E-mail:

Phone:

FINANCIAL TRANSACTION
Notification is provided because the financial transaction described below is deemed:

- A. Non-routine
- B. Unusual
- C. Without legal authorization
- D. Not in compliance with fiscal management policies of the board

DESCRIPTION OF FINANCIAL TRANSACTION:

Responsible individual(s):_______________________________________________________

Date(s) of transaction:__________________________________________________________

Description of financial transaction:

- Additional Information Attached
- Recommended Corrective Action Attached
- Response From Responsible Individual(s) Attached

This notification is required by Act No. 2006-196. A copy of this notification is provided to each board member and the local superintendent of education. This notification shall be recorded in the minutes of the board by the president of the local board of education.

Signature of Chief School Financial Officer    Date