



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

June 30, 2021

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**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey   
State Superintendent of Education

**RE:** Gifted Requirements Reminders

Gifted Education is mandated under the *Alabama Exceptional Child Education Act*, and the *Alabama Administrative Code (AAC) 290-8-9-.12 Gifted*. Therefore, all local education agencies (LEAs) must develop and implement, according to state guidelines, a written plan for serving gifted students.

The following reminders will assist LEAs in ensuring compliance with requirements of the Alabama State Department of Education (ALSDE):

- ***LEA Plan for Gifted***

Each LEA must review the plan annually and make revisions as needed. Plans must include current staff signatures to ensure knowledge of said plan. If revisions are made, the plan must be submitted to the ALSDE gifted specialists for approval.

The LEAs who requested and were granted Academic and/or Innovation/Flexibility waivers must be aware that these are approved on a two-year basis and my need to request additional waivers. To request a waiver, contact Instructional Services at 334-694-4768 or email [SuperiWaivers@ALSDE.edu](mailto:SuperiWaivers@ALSDE.edu).

- **Annual Reporting**

The following reports are due annually:

- *Gifted Referral Tracking*
- *Enrichment Tracking Log (for Enrichment model systems only)*
- *LEA Gifted Profile Needs Assessment*
- *Second Grade Child Find LEA Summary Report*

- **Staffing**  
Each LEA must have appropriate staff in place for administration of gifted services:
  - Designation of staff member to have the responsibility for the development, supervision, and implementation of gifted services.
  - Gifted specialist for the purpose of providing gifted services.
  
- **Second Grade Child Find**  
All second grade students will be observed as potential gifted referrals. The memorandum dated July 22, 2020 (Required Second Grade Child Find Procedures), granted a one-year waiver to LEAs. The LEAs who completed the Plan of Action requesting a waiver must plan for the timely completion of the procedures with the third grade students for the 2021-2022 school year.

Additionally, LEAs opting to submit a grant application for the Gifted and Talented Students Education Program must do so by August 20, 2021.

If you have any questions or concerns regarding Gifted Requirements, please contact Mrs. Emily P. Hurst by email at [ehurst@alsde.edu](mailto:ehurst@alsde.edu) or Mrs. Ashley Strickland by email at [ashley.strickland@alsde.edu](mailto:ashley.strickland@alsde.edu).

EGM/EPH/MLP

cc: City and County Special Education Coordinators  
City and County Gifted Coordinators  
Dr. Daniel Boyd  
Mrs. Angela Martin  
Mrs. Shanthia Washington  
Mr. Sean J. Stevens  
Dr. DaLee Chambers  
Ms. Alicia Hodge  
Mrs. Emily P. Hurst

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