PowerSchool Implementation and Training Overview

PowerSchool Rollout & Trainings
Questions?

We’ve set up a form to capture and manage your questions.

• Please submit your questions via the [Question Entry Form](#).
• To view questions & answers, please reference: [Webinar Questions](#).

We will place the link to the forms in the chat box.

Be sure to refresh regularly to see new questions and answers!

Please keep yourself on mute at all times during the Webex!!
ALSDE/LEA Communication Plan

Where can LEA staff and school educators find the latest information about PowerSchool?

Office of Student Learning Newsletters: Weekly from Elisabeth Davis. Technology Coordinators are cc'd on that newsletter.

ALSDE Website

Twice Monthly newsletters from ALSDE Program Manager and PowerSchool Program Manager.

ALSDE / PowerSchool Website
Level Data – State Data Validation Suite (SDVS)

• Level Data is an ALSDE and PowerSchool partner that is providing a statewide data validation suite.
• Their team has, or will be, reaching out to ensure their services are installed and enabled on your SIS. This service automates your data validation process, improves the quality of your school’s data, and enhances your state data submissions.
• They will schedule a brief call with you to go over some details about SDVS and your upcoming migration. Including:
  o What PowerSchool looks like before and after Level Data services are enabled
  o Identify training opportunities for you and your staff
  o How to request additional rules or to contact the Level Data help desk
  o Previewing valuable information for your upcoming PowerScheduler training
  o Introduce you to your main contact at Level Data
  o Answer any questions you may have

• Book a date & time with Level Data Directly
# ALSDE Program Management

<table>
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<tr>
<th>Name</th>
<th>Position/Role</th>
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<tr>
<td>Angela Martin</td>
<td>Assistant State Superintendent</td>
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<td>Jean Scott</td>
<td>PowerSchool Program Manager</td>
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<tr>
<td>Charles Sullivan</td>
<td>Information Systems/SIS/ODS</td>
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<td>Charles Stringham</td>
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<td>Kesha Hooks</td>
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<td>Steve Blair</td>
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<td>Devlynne Barnes</td>
<td>Schoology/Data Dictionary</td>
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Jean
PowerSchool Program Management

Jennifer Lindsay – PS Program Director
Lane Rushing – PS Program Manager
Rae Ann Cook – PS Technical Program Manager
PowerSchool SIS Implementation Team

Kristi Rhodes - Lead
Arohi Aggarwal
Bradley Catalan
Brian Mueller
Matt Miller
SIS Office Hours

Recurring SIS Implementation Office Hours and Webinars

• Beginning Oct 15, 2021
  o Office Hours — open sessions to ask questions with PS Implementation subject-matter experts
  o Webinars — topical sessions germane to the implementation timeline

SIS Office Hours Schedule and Agendas

Zoom meetings – TuesDays & ThursDays @ 2:00 PM
Fall 2020 Implementation

- Prepare your SIS server for scheduling
- Data cleanup
- Setup Security in PS SIS
- Importing/Updating Teachers, Staff, and Rooms
- Setup Parent Student Access (for 2021-2022 requesting courses)
PowerScheduler Training: Part I - Prepare to Build

- Agenda: configuration and steps necessary to build a master schedule in PowerSchool SIS
- Schedule - Oct 19 thru Dec 9; configuration and steps necessary to build a master schedule in PowerSchool SIS
- Duration: 3 Days
- Delivery - Zoom/Remote
- Prerequisites ([PowerSchool PD+](#))
  - [PowerSchool SIS: Basics for Admin Users Part 1](#)
  - [PowerSchool SIS: Basics for Admin Users Part 2](#)
  - [PowerSchool SIS: Basics for Admin Users Part 3](#)
- Audience - each LEA should send 3 attendees
  - Attendees must have a strong knowledge of building master schedules
  - Attendees should include Tech Coordinator or PS SIS data manager and 2 out of the following roles:
    - School Administrator
    - School Counselor
    - Scheduling Coordinator

Same 3 attendees will participate in both Prep to Build and Build Workshop courses and should plan to attend sessions as a group.
The onsite event for PSU Mobile, AL is now a virtual 10-days event called **PSU Remote Plus Winter**.

Event is open to all PowerSchool customers. **60 hours** training | **$1,000 per person**

**Register for PSU Remote Plus Winter by Nov 1 to be entered into a drawing for a chance to win over $6,000 worth of giveaways, including electronic prizes and PowerSchool services.**

**Training and curriculum for the following:**

- PowerSchool SIS, including PowerTeacher Pro and Unified Classroom
- PowerScheduler
- PowerSchool Enrollment
- Performance Matters
- Special Programs
- Schoology
- BusinessPlus
- eFinancePlus
- Achievement Practices
Winter 2021 Implementation

- Product Overviews
  - Working with students
  - Logs
  - Tests
  - Standards
  - Graduation Planner
- Complete District Setup
PowerScheduler Training: Part II - Build Workshop

- Agenda: Hands-on course; building your schedule in PowerSchool SIS
- Schedule: Feb thru Apr 2021
- Duration: 4 Days
- Delivery: Zoom/Remote
- Prerequisites: PowerScheduler Part I: Prepare to Build training in Oct or Nov 2020
- Audience:
  - Each LEA should send same 3 attendees from Scheduler Part I - Prep to Build training
  - LEA users should attend session together
- Post Training: attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned Tentative – subject to change pending training feedback

Rae Ann
Special Programs Training

• Agenda: Training for educators working with Special Education, ELL, Gifted and 504 Students
• Schedule: Proposed Feb/Mar 2021
• Duration: 2 Days
• Delivery: Zoom/Remote
• Post Training - attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned
Spring 2021 Implementation

- Import:
  - Historical Courses
  - Report Card Comments
  - Incidents prior to 2020-21
  - Tests Prior to 2020-2021
- Data Validation
- Schedule Commit and EOY in PowerSchool
SIS Initial Product Training (IPT)

- Agenda: Initial Product Training for Student Information System
- Schedule: Proposed for Mar/Apr 2021
- Duration: 4 Days
- Delivery: Zoom/Remote or Onsite
- Audience: principals, counselors and clerks
- Post Training - attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned
SIS Reporting Training

- Agenda: LEA Reporting for PowerSchool SIS
- Schedule: Proposed May/Jun 2021
- Duration: 3 Days
- Delivery - Zoom/Remote or Onsite Duration: 3 Days
- 3 Days training on SIS reporting for LEAs
- Audience – 1 to 2 LEA reporting specialists/Tech Coordinators
- Post Training - attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned.

Kristi
DDA Superuser Training

- Agenda: Direct Database Access (DDA) for admin users
- Schedule: Proposed for Apr/May 2021
- Duration: 4 hours
- Delivery: Zoom/Remote
- Audience: Technology Administrators who need direct access to the database.
- Training is required for data managers/admins who will need direct access to the database.
Summer 2021 Implementation

**Critical Data Window (Dates Pending ALSDE)**

Import & Validation:

- Student Updates
- Student Email
- Student Race Code
- Re-enrollments
- Staff Updates
- Student Contacts
- Historical Grades for 2020-21
- Incidents for 2020-21
- Students
  - Tests/Assessments for 2020-21
- Student Transportation Records
- Student Health

*ALSDE coordinating with PowerSchool to define these dates while recognizing the impact of COVID-19 to LEA calendars

Rae Ann
Final Data Delivery

- Import Student Historical Grades (5 years)
- Import Summer School Graduates
- Import Summer School Grades
- Report Card Planning and Compliance
- Final Troubleshooting
- Closing/Sign Off
Elementary Scheduling in PowerSchool

- Elementary Scheduling in PowerSchool SIS
- Agenda: Elementary Scheduling in PowerSchool SIS
- Schedule: Proposed Jun/Jul 2021
- Duration: 4 Hours
- Delivery: Zoom/Remote
- Agenda: Scheduler training for Elementary Schools
- Post Training: attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned

Rae Ann
Schoology Training

- Agenda: Schoology LMS training for PowerSchool SIS
- Schedule: Jun/Jul 2021; grouped by RIC
- Duration: 2, 3-hour sessions over 2 days
- Delivery: Zoom/Remote
- Audience: Curriculum and Educational Technology Staff
- Post Training: attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned
Performance Matters Analytics Training

- Agenda – Creating and Maintaining Analytics Reports
- Schedule - Proposed Jul/Sep 2021
- Duration - 2 Days
- Delivery – Zoom/Remote
- Audience - LEA personnel who will be creating and maintaining reports
- Post Training - attendees are expected to redeliver training to others within their LEA including software use, documentation, checklists and procedures learned

Rae Ann
SIS Implementation & Training Timeline

- Analytics Imp
  - Schoology Imp (integrated with PS SIS)
  - Special Programs Imp

- SIS Office Hours

- PS SIS Imp
  - Setup Security
  - Parent/Student Access Setup (for 20-21 course requests)
  - Data Cleanup
  - Finalize District Setup
  - Critical Data Window
  - Final Data Delivery
  - Product Overviews
  - Assigning of PS SIS
  - Importing/Updating Teachers, Staff, & Rooms

- 2020
  - Oct: PowerScheduling Training: Prep to Build
  - Nov: PowerScheduling Training: Build Workshop
  - Dec: PSU (opt)
  - Jan: SIS IPT
  - Feb: SIS Reporting
  - Mar: DDA SuperUser Training
  - Apr: Elementary Scheduling
  - May: Special Programs Office Hours
  - June: PM Analytics Training
  - July: Schoology Training

- Staff
Project Resources & Links

• Jean Scott — ALSDE Program Manager - jscott@alsde.edu
  • PowerSchool AL Services
  • ALSDE/PowerSchool Website