

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Alabama Youth Services

Date of Administrative Review (Entrance Conference Date): November 15, 2016

Date review results were provided to the School Food Authority: November 17, 2016

Date review summary was publicly posted: July 27, 2018

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
	X	A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
			X	Meal Counting and Claiming
		Finding(s) Details:		
1)				
2)				
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
1) Production records used by the food service management company were not approved for use by the State Agency. Production records were not complete.				
2) Signage was not posted on the service line to assist students in identifying a reimbursable meal.				

X		C. School Nutrition Environment		
		YES	NO	
		X		Food Safety
		X		Local School Wellness Policy
			X	Competitive Foods
		X		Other
		Finding(s) Details:		
		1) The Wellness Policy's required changes, updates, or reviews were not implemented to comply with regulatory requirements.		
		2) Training was not conducted to comply with the requirement for Professional Standards. An approved tracking tool was not used to track training.		
		3) The Hazard Analysis and Critical Control Points plan had not been updated to comply with the latest food code. The food service management company did not receive two (2) food safety inspections during the school year.		
		4) Potable water was not provided during meal services.		
		5) The food service management company's contract awarded by school food authority did not contain all of the required provisions as applicable under "Appendix II to Code of Federal Regulations 2 Part 200". Additionally, the school food authority did not properly manage the contract.		
X		D. Civil Rights		
		Finding(s) Details:		
		1) Civil rights training was not conducted for the required participants.		
		2)		