

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority on the State agency's publicly available website no later than 30 days after the State agency provides the final results of the administrative review to the School Food Authority. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Birmingham City Board of Education

Date of Administrative Review (Entrance Conference Date): March 5, 2018

Date review results were provided to the School Food Authority: March 8, 2018

Date review summary was publicly posted: August 1, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), the School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the School Food Authority's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
X	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
		1) Lunch meal counts were understated.		
2)				
	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
			X	Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
1)				
2)				

X		C. School Nutrition Environment			
		YES	NO		
		X		Food Safety	
			X	Local School Wellness Policy	
		X		Competitive Foods	
		X		Other	
		Finding(s) Details:			
		1) Temperatures logs indicated temperatures did not meet required standards.			
		2) Items in the school store did not meet Smart Snack standards.			
		3) The school food authority did not follow proper procurement procedures.			
		4) The school food authority did not have copies of the Exempt Fundraisers Forms for all schools, and some forms were not signed prior to the deadline.			
5) The school food authority did not utilize appropriate function codes for revenues.					
	X	D. Civil Rights			
		Finding(s) Details:			
		1)			
		2)			