

APPENDIX B

**STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Bullock County Board of Education

**Date of Administrative Review (Entrance Conference Date):** January 22, 2019

**Date review results were provided to the School Food Authority:** January 24, 2019

**Date review summary was publicly posted:** April 23, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
X	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

Yes  No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		<b>A. Program Access and Reimbursement</b>		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
X				Meal Counting and Claiming
Finding(s) Details:				
1) One (1) lunch meal was underclaimed.				
2)				
3)				
	X	<b>B. Meal Patterns and Nutritional Quality</b>		
		YES	NO	
			X	Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
1)				
2)				
3)				

X		<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		X		Food Safety
			X	Local School Wellness Policy
		X		Competitive Foods
		X		Other
		Finding(s) Details:		
		1) Temperature logs were not being maintained as required by federal regulations.		
		2) The school was selling items in the vending machine and store that were Smart Snack compliant.		
		3) Items in the vending machine were available for sale prior to the one (1) hour prior to, during and after the breakfast meal service.		
		4) The local education authority did not comply with State agency's financial management fund accounting requirements.		
		5) Procurement procedures were not in accordance with federal, state and local regulations.		
		6) Training was not completed in compliance with the Professional Standards and future training was not planned. The school food authority did not have a tracking tool with all required fields.		
X		<b>D. Civil Rights</b>		
		Finding(s) Details:		
		1) Program materials did not contain the correct United States Department of Agriculture appropriate nondiscrimination statement.		