

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Chambers County Board of Education

Date of Administrative Review (Entrance Conference Date): October 22, 2018

Date review results were provided to the School Food Authority: October 26, 2018

Date review summary was publicly posted: August 14, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), the School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the School Food Authority's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

 X

Yes

No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
1) The meal counts for Breakfast in the Classroom were consolidated and claimed incorrectly. Point of service meal counts were not taken correctly.				
2)				
3)				
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
		X		Offer versus Serve
		X		Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
1) Offer versus serve was not implemented correctly for Breakfast in the Classroom.				
2) Required meal components were not offered and served for Breakfast in the Classroom.				
3) Meal contribution reports were not completed.				

X		C. School Nutrition Environment			
		YES	NO		
		X		Food Safety	
			X	Local School Wellness Policy	
		X		Competitive Foods	
		X		Other	
		Finding(s) Details:			
		1) Community Eligibility Provision supporting documentation was not maintained.			
		2) The Charge Meal Policy did not meet the requirements established by Alabama State Department of Education.			
		3) Bid documentation was not maintained. Bid documentation did not include all required clauses.			
		4) The Procurement Plan did not include all the required information. Proper procurement procedures were not used for purchases.			
5) Temperature logs were not maintained for dry storage.					
6) Potable water not available to students during meal service.					
X		D. Civil Rights			
		Finding(s) Details:			
		1) The school food authority did not have a written policy for receiving and processing complaints alleging Civil Rights discrimination. The incorrect nondiscrimination statement was used on program material, and Civil Rights training was not conducted.			
2)					