

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority on the State agency's publicly available website no later than 30 days after the State agency provides the final results of the administrative review to the School Food Authority. The State agency must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name:	Decatur City Board of Educaiton
Date of Administrative Review (Entrance	January 23, 2018
Date review results were provided to the S	January 25, 2018
Date review summary was publicly posted	July 29, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the School Food Authority's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input type="checkbox"/>	Fresh Fruit and Vegetable Program
<input checked="" type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

<input checked="" type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

 X

Yes

No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
1) Meal counts were based on absences and not meals served. The school was not conducting a point of service meal count for Breakfast in the Classroom.				
2)				
	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
			X	Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
1)				
2)				

X		C. School Nutrition Environment			
		YES	NO		
		X		Food Safety	
			X	Local School Wellness Policy	
			X	Competitive Foods	
		X		Other	
		Finding(s) Details:			
		1) The school food authority did not adhere to Hazard Analysis of Critical and Control Points Plan.			
		2) The operating balance exceeded the United States Department of Agriculture three (3) months operating balance limitation.			
3) The school food authority did not use proper procurement procedures.					
4) The school food authority did not utilize the correct function codes for revenues.					
5) The school food authority's public release did not contain all required information.					
	X	D. Civil Rights			
		Finding(s) Details:			
		1)			
		2)			