

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency (SA) to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Escambia County Board of Education

Date of Administrative Review (Entrance Conference Date): March 5, 2018

Date review results were provided to the School Food Authority: March 9, 2018

Date review summary was publicly posted: July 31, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), the School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input type="checkbox"/>	Fresh Fruit and Vegetable Program
<input checked="" type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

<input type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
		X		Certification and Benefit Issuance
		X		Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
		1) A review of the benefit issuance documentation revealed that some applications were processed and approved with missing information.		
		2) Review of verification revealed one (1) application was approved at the incorrect benefit level.		
		3) Meal counts were not being taken at the point of service during Afterschool Snack Program.		
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) Production records were incomplete.		
		2)		

X		C. School Nutrition Environment		
		YES	NO	
		X		Food Safety
			X	Local School Wellness Policy
		X		Competitive Foods
			X	Other
		Finding(s) Details:		
		1) The Hazard Analysis and Critical Control Points Plan were not being followed.		
		2) The school store was accessible to students during breakfast. Beverages sold did not meet Smart Snack Standards.		
		3) Vending machines were accessible to students during meal service.		
		4) The Nonprogram Food Revenue Tool indicated that the nonprogram foods revenue did not cover the cost of the nonprogram foods.		
		5) Indirect cost was not transferred timely.		
		6) The number for meals per labor hour was below standard.		
	X	D. Civil Rights		
		Finding(s) Details:		
		1)		
		2)		