

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Eufaula City Board of Education

Date of Administrative Review (Entrance Conference Date): December 12, 2016

Date review results were provided to the School Food Authority: December 16, 2016

Date review summary was publicly posted: April 13, 2018

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
X	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
1) The Afterschool Snack Program meal counts did not match edit checks.				
2)				
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
1) Production records for the review month did not list the items served in the Afterschool Snack Program.				
2)				

X		C. School Nutrition Environment		
		YES	NO	
		X		Food Safety
		X		Local School Wellness Policy
			X	Competitive Foods
		X		Other
		Finding(s) Details:		
		1) The Hazard Analysis and Critical Control Points Plan did not include required information to ensure food safety.		
		2) The Wellness Policy's required changes, updates, and reviews had not been implemented with an appointed committee.		
		3) The school food authority had a Charge Meal Policy; however, the policy did not contain the required wording in accordance with State requirements.		
		4) The Afterschool Snack Program was not monitored within the first four weeks of operation.		
		5) The USDA Nonprogram Food Revenue Tool indicated additional revenue was needed to comply with federal regulation.		
		6) Signage was not posted on the service line to assist students in identifying a reimbursable meal.		
		7) Breakfast meals were served outside the approved meal service time.		
		8) Indirect costs were not transferred monthly.		
	X	D. Civil Rights		
		Finding(s) Details:		
		1)		
		2)		