

BID DEPOSIT FORM
2019-2020 ADOPTION OF TEXTBOOKS

PUBLISHING COMPANY _____

Check Number: _____ Amount: _____

Notice of receipt and deposit of check should be sent to the person designated below:

Name: _____

Telephone Number: _____ Fax Number: _____

Return Warrant (Check) should be made payable to the company name given below and mailed to the attention of the person designated at the following address:

Company Name: _____

Attention of: _____

Address: _____

Post Office or Street Address

City State Zip

Signature of Official of Company _____

IMPORTANT: Please attach **Vendor Self Service (VSS) Substitute Form W-9, Request for Taxpayer Identification Number and Certification.**

For state use only

Signed: _____
State Textbook Office Date Check Received

Signed: _____
Accounting, Alabama State Department of Education Date Check Deposited

Signed: _____
Accounting, Alabama State Department of Education Date Return Warrant Mailed