Alabama State Department of Education
Administrative and Financial Services

Name of School

Name of LEA

Professional Development
Proposed Budget - FY 2020

1. **Total amount allocated for Professional Development:**

   \[
   \text{No. of units} \times \$100.00 = \text{\$}\ldots
   \]

2. **Amount budgeted for Common Purchases:**
   (See attached list)

   \[
   \text{No. of units} \times \text{Amount per unit} = \text{\$}\ldots
   \]

3. **Amount available for individual teacher purchases:**
   ($100.00 less the amount per unit from #2)

   \[
   \text{No. of units} \times \text{Amount per unit} = \text{\$}\ldots
   \]

Certification to local superintendent:
We certify that we have developed the proposed budget presented above in accordance with procedures outlined in Section 16-1-8.1 of the *Code of Alabama*.

Budget Committee

1. ____________________ 2. ____________________
Signature of Teacher            Signature of Teacher

3. ____________________ 4. ____________________
Signature of Teacher            Signature of Teacher

5. ____________________
Signature of Principal
or
Principal's Designee
### Professional Development Common Purchases - FY 2020

<table>
<thead>
<tr>
<th>Description of Item</th>
<th>Unit Cost</th>
<th>No. of Items</th>
<th>Total Cost</th>
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