

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Linden City Board of Education

Date of Administrative Review (Entrance Conference Date): January 7, 2019

Date review results were provided to the School Food Authority: January 10, 2019

Date review summary was publicly posted: April 8, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

| | |
|---|-----------------------------------|
| X | School Breakfast Program |
| X | National School Lunch Program |
| | Fresh Fruit and Vegetable Program |
| | Afterschool Snack |
| | Special Milk Program |
| | Seamless Summer Option |

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

| | |
|---|---------------------------------|
| X | Community Eligibility Provision |
| | Special Provision 1 |
| | Special Provision 2 |
| | Special Provision 3 |

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

| YES | NO | REVIEW FINDINGS | | |
|-----|----|---|----|------------------------------------|
| | X | A. Program Access and Reimbursement | | |
| | | YES | NO | |
| | | | X | Certification and Benefit Issuance |
| | | | X | Verification |
| | | | X | Meal Counting and Claiming |
| | | Finding(s) Details: | | |
| | | 1) | | |
| 3) | | | | |
| | X | B. Meal Patterns and Nutritional Quality | | |
| | | YES | NO | |
| | | | X | Meal Components and Quantities |
| | | | X | Offer versus Serve |
| | X | Dietary Specifications and Nutrient Analysis | | |

| | | | | |
|---|--|---|-----------|------------------------------|
| | | Finding(s) Details: | | |
| | | 1) | | |
| | | 2) | | |
| | | 3) | | |
| X | | C. School Nutrition Environment | | |
| | | YES | NO | |
| | | X | | Food Safety |
| | | X | | Local School Wellness Policy |
| | | X | | Competitive Foods |
| | | X | | Other |
| | | Finding(s) Details: | | |
| | | 1) Food items were not properly dated to ensure first-in first-out method of inventory management. | | |
| | | 2) Outside foods were not packaged in accordance with the guidelines in the local Wellness Policy. | | |
| | | 3) Snacks sold to students were immediately following meal service and consumed at various times throughout day during meal service. | | |
| | | 4) The Nonprogram Revenue Tool indicated nonprogram food costs were not covered by revenues generated form the sale of the nonprogram food items. | | |
| | | 5) Bid documents and Community Eligibility Provision Rosters were not maintained on file as required by regualtions. | | |
| X | | D. Civil Rights | | |
| | | Finding(s) Details: | | |
| | | 1) A written Civil Rights policy was not available for review. | | |
| | | 2) | | |