## APPENDIX B

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

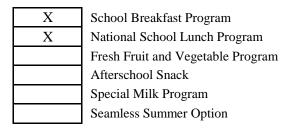
Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the state accept of the final administrative review report available to the public upon request.

School Food Authority Name:	Linden City Board of Education	
Date of Administrative Review (Entran	January 7, 2019	
Date review results were provided to th	January 10, 2019	
Date review summary was publicly pos	ted: April 8, 2019	

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

## **General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)



2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

Х	Community Eligibility Provision	
	Special Provision 1	
	Special Provision 2	
	Special Provision 3	

## **Review Findings**

3. Were any findings identified during the review of this School Food Authority?

Yes

X

No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	<b>REVIEW FINDINGS</b>		
	Х	A. Program Access and Reimbursement		
		YES	NO	
			х	Certification and Benefit Issuance
			Х	Verification
			х	Meal Counting and Claiming
		Finding(s) Details:		
		1)		
		3)		
	Х	<b>B.</b> Meal Patterns and Nutritional Quality		
		YES	NO	
			Х	Meal Components and Quantities
			Х	Offer versus Serve
			х	Dietary Specifications and Nutrient Analysis

	Finding(s)	Finding(s) Details:		
	1)			
	2)			
	3)			
Х	C. School Nutrition Environment			
	YES	NO		
	Х		Food Safety	
	Х		Local School Wellness Policy	
	Х		Competitive Foods	
	Х		Other	
	<ul><li>Finding(s) Details:</li><li>1) Food items were not properly dated to ensure first-in first-out method of inventory management.</li></ul>			
	2) Outside foods were not packaged in accordance with the guidelines in the local Wellness Policy.			
	3) Snacks sold to students were immediately following meal service and consumed at various times throughout day during meal service.			
	4) The Nonprogram Revenue Tool indicated nonprogram food costs were not covered by revenues generated form the sale of the nonprogram food items.			
	5) Bid documents and Community Eligility Provision Rosters were not maintained on file as required by regualtions.			
Х	D. Civil Rights			
	<ul><li>Finding(s) Details:</li><li>1) A written Civil Rights policy was not available for review.</li></ul>			
	2)			