

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Mobile County Board of Education

Date of Administrative Review (Entrance Conference Date): January 15, 2019

Date review results were provided to the School Food Authority: January 18, 2019

Date review summary was publicly posted: March 20, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
X	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
			X	Certification and Benefit Issuance
			X	Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
(1) WD Robbins school's <i>Meal Counts by Eligibility</i> did not match the actual meal counts for "Staff Breakfast Meals" and "Staff Lunch Meals".				
(2) Chastang-Fournier school's <i>Meal Counts by Eligibility</i> did not match the actual meal counts for "Adult Visitor Lunch Meals" and "Staff Lunch Meals".				
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
		X		Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
(1) Fluid milk was not available in at least two varieties at AW Holloway Elementary as required by regulations.				
(2) All required components were not available for the duration of meal service at Calcedeaver Elementary and Chastang-Fournier.				
(3) The Schools' Pre-K meal pattern was not followed at WD Robbins Elementary and Whitley Elementary. Also, fruit was not available on the serving line prior to the beginning of breakfast service at WD Robbins Elementary.				

		<p>(4) Offer versus serve was not implemented properly at AW Holloway Elementary, John Will Elementary, Morningside Elementary, Whitley Elementary and Howard Elementary.</p>		
		<p>(5) John Will Elementary and Chastang-Fournier schools' production reports were incomplete.</p>		
X		C. School Nutrition Environment		
		YES	NO	
		X		Food Safety
		X		Local School Wellness Policy
		X		Competitive Foods
		X		Other
		Finding(s) Details:		
		<p>(1) The Hazard Analysis Critical Control Point (HACCP) plan did not reference correct Food Code. Mobile County Training, WD Robbins Elementary, Howard Elementary, John Will Elementary, Chastang-Fournier, and Whitley Elementary schools' staff were not following HACCP policies and procedures.</p>		
		<p>(2) Smart Snacks in School and Exempt Fundraisers forms were incomplete, listed more than the allowable 30 fundraisers, and showed incorrect information.</p>		
		<p>(3) AW Holloway Elementary, Calcedeaver Elementary, Howard Elementary, Peter F. Alba Middle and Whitley Elementary schools did not comply with United States Department of Agriculture's (USDA's) Smart Snack regulations.</p>		
		<p>(4) Chastang-Fournier did not adhere to USDA's Fresh Fruit and Vegetable Program (FFVP) requirement to offer fruit or vegetable outside the meal service times for the National School Lunch and School Breakfast Programs. The FFVP was not publicized throughout the school.</p>		
		<p>(5) The local education authority did not comply with State's financial management accounting requirements.</p>		
		<p>(6) Procurement procedures were not in accordance with federal, state and local regulations. AW Holloway Elementary and Peter F. Alba Middle schools fresh produce did not comply with the "Buy American" clause.</p>		
		<p>(7) Professional Standards for School Nutrition Program were not met.</p>		
		<p>(8) Chastang-Fournier's scheduled meal service time for breakfast was not followed.</p>		
X		D. Civil Rights		
		Finding(s) Details:		
		<p>The local Wellness Policy and menus posted at the schools did not contain the correct nondiscrimination statement.</p>		