## APPENDIX B

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

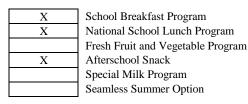
Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority on the State agency's publicly available website no later than 30 days after the State agency provides the final results of the administrative review report available to the public upon request.

	Montgomery County Commission dba Montgomery County Youth Facility	
Date of Administrative Review (Entrance Conference Date):	December 4, 2017	
Date review results were provided to the School Food Authority:	December 6, 2017	
Date review summary was publicly posted:	July 30, 2019	

The review summary must cover access and reimbursement (including eligibility and certification review results), the School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the School Food Authority's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

## **General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)



2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)



## **Review Findings**

3. Were any findings identified during the review of this School Food Authority?

Yes

Х

No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS				
Х		A. Program Access and Reimbursement				
		YES	NO			
			Х	Certification and Benefit Issuance		
			Х	Verification		
		Х		Meal Counting and Claiming		
		Finding(s) Details:				
		1) Clerical errors for the review month, September 2017, resulted in an overcliam of six (6) lunch meals and three (3) breakfast meals.				
		2)				
	Х	B. Meal Patterns and Nutritional Quality				
		YES	NO			
			Х	Meal Components and Quantities		
			Х	Offer versus Serve		
			Х	Dietary Specifications and Nutrient Analysis		
		Finding(s) Details:				
		1)				
		2)				

Х		C. School Nutrition Environment					
		YES	NO				
		Х		Food Safety			
		Х		Local School Wellness Policy			
			Х	Competitive Foods			
		Х		Other			
		Finding(s) Details:					
		<ol> <li>The Hazard Analysis and Critical Control Points Plan did not contain all the required elements.</li> </ol>					
		<ol> <li>The Wellness Policy did not contain the required changes or updates as prescribed by regulations.</li> </ol>					
		<ol> <li>The Afterschool Snack Program was not monitored as required by regulations.</li> </ol>					
		4) The school food authority did not have a Procurement Plan on file, and proper procurement procedures were not followed.					
	Х	D. Civil Rights					
		Finding(s) Details:					
		1)					
		2)					