

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Opelika City Board of Education

Date of Administrative Review (Entrance Conference Date): November 26, 2018

Date review results were provided to the School Food Authority: November 30, 2018

Date review summary was publicly posted: January 8, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
X	Fresh Fruit and Vegetable Program
X	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		A. Program Access and Reimbursement		
		YES	NO	
		X		Certification and Benefit Issuance
		X		Verification
		X		Meal Counting and Claiming
		Finding(s) Details:		
		1) Two (2) applications were classified incorrectly during the verification process.		
		2) Afterschool Snack Program meal counts were not consolidated correctly. Tally sheets were missing. Meal counts were not taken at the point of service.		
3) An application was approved with missing information.				
X		B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X		Meal Components and Quantities
		X		Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis

		Finding(s) Details:		
		1) Signage was not posted on the service lines to assist students in identifying what must be selected to have a reimbursable meal.		
		2)		
		3)		
X		C. School Nutrition Environment		
		YES	NO	
		X		Food Safety
			X	Local School Wellness Policy
			X	Competitive Foods
		X		Other
		Finding(s) Details:		
		1) The Hazard Analysis Critical Control Point Plan was not up-to-date and was not followed. Food items were not dated as they were being received and stored. Food items were not stored to maintain adequate temperatures.		
		2) Water was not available for students during the meal service.		
		3) The online application did not reflect the correct meal service time for each school.		
		4) The Fresh Fruit and Vegetable Program was administered during meal service.		
		5) The Fresh Fruit and Vegetable Program was not publicized throughout the school.		
		6) A vendor did not charge the contract price.		
		7) Meals per labor hour at Jeter Primary School were below the standard of 16 to 19.		

X		D. Civil Rights
		Finding(s) Details:
		1) The school food authority did not have a written Civil Rights policy.
		2) "And Justice For All" poster was not displayed in cafeteria.