Appendix B

State agency administrative review summary

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Opp City Board of Education

Date of Administrative Review (Entrance Conference Date): January 23, 2017

Date review results were provided to the School Food Authority: January 26, 2017

Date review summary was publicly posted: June 18, 2018

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- [X] School Breakfast Program
- [X] National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3
Review Findings

3. Were any findings identified during the review of this School Food Authority?

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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<tbody>
<tr>
<td>X</td>
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If yes, please indicate the areas and what issues were identified in the table below.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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### A. Program Access and Reimbursement

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>X</td>
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</tbody>
</table>

- Certification and Benefit Issuance
- Verification
- Meal Counting and Claiming

Finding(s) Details:

1) One application was miscalculated. Six applications were approved with missing the social security number.

2) 

### B. Meal Patterns and Nutritional Quality

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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<tbody>
<tr>
<td>X</td>
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- Meal Components and Quantities
- Offer versus Serve
- Dietary Specifications and Nutrient Analysis

Finding(s) Details:

1) 

2)
### C. School Nutrition Environment

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>Food Safety</th>
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<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td></td>
<td>Local School Wellness Policy</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td>Competitive Foods</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td>Other</td>
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</table>

Finding(s) Details:

1) The Wellness Policy did not have goals with measurable outcomes and periodic reviews were not being conducted.

2) The Board’s Meal Charge Policy was not followed.


4) The online application was not updated to reflect the correct meal service time for lunch.

5) Meals per labor hour were below standard.

6) The snack store at Opp High School had several items that were not in compliance with Smart Snacks Standards. Also, the snack store was selling items at a time that was in conflict with the lunch meal service.

### D. Civil Rights

Finding(s) Details:

1) 

2) 
