

**STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority on the State agency's publicly available website no later than 30 days after the State agency provides the final results of the administrative review to the School Food Authority. The State agency must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:**

Pickens County Board of Education

**Date of Administrative Review (Entrance Conference Date):**

April 1, 2019

**Date review results were provided to the School Food Authority:**

April 4, 2019

**Date review summary was publicly posted:**

August 30, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), the School Food Authority's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the School Food Authority's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

**Review Findings**

3. Were any findings identified during the review of this School Food Authority?

Yes  No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X		<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		X		Certification and Benefit Issuance
			X	Verification
			X	Meal Counting and Claiming
Finding(s) Details:				
1) Certification and benefit issuance documents for Pre-K students' eligibility were incorrect.				
	X	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
			X	Meal Components and Quantities
			X	Offer versus Serve
			X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
1)				

X		<b>C. School Nutrition Environment</b>			
		<b>YES</b>	<b>NO</b>		
		X		Food Safety	
		X		Local School Wellness Policy	
		X		Competitive Foods	
		X		Other	
		Finding(s) Details:			
		1) Aliceville Elementary and Gordo High Schools did not comply with Hazard Analysis and Critical Control Point Plan food storage requirements.			
		2) Potential stakeholders were not informed that they could participate in the development of the Wellness Policy.			
		3) Gordo Elementary and High Schools did not comply with Smart Snack requirements.			
		4) The school stores and vending machines were accessible to students at times that completed with meal service.			
5) The Charge Meal Policy was inadequate, and school staff did not follow the policy.					
6) The Returned/Worthless Check Policy was inadequate, and policy was not followed.					
7) The professional standards Tracking Tool indicated the required training hours were not met for managers and full-time staff .					
8) Procurement procedures were not in accordance with federal regulations.					
X		<b>D. Civil Rights</b>			
		Finding(s) Details:			
		1) The Student Code of Conduct Handbook and the Summer Feeding Program Outreach public media releases did not include the correct nondiscrimination statement.			