

APPENDIX B

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Tuscaloosa Child Care Association, Inc.

Date of Administrative Review (Entrance Conference Date): February 4, 2019

Date review results were provided to the School Food Authority: February 6, 2019

Date review summary was publicly posted: June 18, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

| | |
|-------------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | School Breakfast Program |
| <input checked="" type="checkbox"/> | National School Lunch Program |
| <input type="checkbox"/> | Fresh Fruit and Vegetable Program |
| <input checked="" type="checkbox"/> | Afterschool Snack |
| <input type="checkbox"/> | Special Milk Program |
| <input type="checkbox"/> | Seamless Summer Option |

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

| | |
|--------------------------|---------------------------------|
| <input type="checkbox"/> | Community Eligibility Provision |
| <input type="checkbox"/> | Special Provision 1 |
| <input type="checkbox"/> | Special Provision 2 |
| <input type="checkbox"/> | Special Provision 3 |

Review Findings

3. Were any findings identified during the review of this School Food Authority?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

| YES | NO | REVIEW FINDINGS | | |
|-----|----|---|----|--|
| | X | A. Program Access and Reimbursement | | |
| | | YES | NO | |
| | | | X | Certification and Benefit Issuance |
| | | | X | Verification |
| | | | X | Meal Counting and Claiming |
| | | Finding(s) Details: | | |
| | | 1) | | |
| | | 2) | | |
| 3) | | | | |
| | X | B. Meal Patterns and Nutritional Quality | | |
| | | YES | NO | |
| | | | X | Meal Components and Quantities |
| | | | X | Offer versus Serve |
| | | | X | Dietary Specifications and Nutrient Analysis |

| | | | | |
|---|---|---|-----------|------------------------------|
| | | Finding(s) Details: | | |
| | | 1) | | |
| | | 2) | | |
| | | 3) | | |
| X | | C. School Nutrition Environment | | |
| | | YES | NO | |
| | | X | | Food Safety |
| | | | X | Local School Wellness Policy |
| | | | X | Competitive Foods |
| | | X | | Other |
| | | Finding(s) Details: | | |
| | | 1) Food items in storage were not dated. Temperature logs for the cooler and dry storage showed temperatures were recorded above the required temperatures without documented corrective actions. | | |
| | | 2) The Hazard Analysis Critical Control Point Policy was not updated to reflect the current Food Code. Also, the school food authority did request two annual food safety inspections from health department. | | |
| | | 3) The USDA Nonprogram Food Revenue Tool or a USDA-Approved alternative method was not completed to determine if the nonprogram food costs were covered by the nonprogram food revenues. | | |
| | | 4) The procurement plan was not in compliance with federal requirements. The "Buy American" provision was not followed. | | |
| | X | D. Civil Rights | | |
| | | Finding(s) Details: | | |
| | | 1) | | |
| | | 2) | | |