



Waiver Information

Local Education Agencies (LEAs) may request to waive certain requirements in the *Alabama Administrative Code 290-1-1*. Waivers are to be requested by the LEA superintendent through the ALSDE Waiver Request process outlined below. Once the request is received, it will be reviewed and if approved the waiver request granted for two academic years.

WAIVER REQUEST PROCEDURES

ALSDE is continuing to streamline the process for submission of LEA waiver requests.

- If the LEA has submitted for the 2021-2022 school year prior to Tuesday, August 10 2021, the LEA does not have to resubmit the waiver request using the new online form.
- Submit any general waiver questions or communication to SuperiWaivers@alsde.edu. Any TEAMS questions or communication must be submitted to TEAMS@alsde.edu.

ALSDE Required Waiver Components

Letter of waiver request from LEA superintendent and corresponding documents to the State Superintendent of Education should consist of the following:

1. Complete the specific waiver option online form (with the exception of TEAMS waiver requests);
2. Submit any required documentation specific to the waiver option which may include academic curriculum plan, course syllabus, course description, and course content standards, LEA plans, etc.;
3. Additional documentation relevant to waiver request, if applicable (Example—letter(s) of support, meeting notes, etc.); and
4. Formal letter request from LEA superintendent on letterhead and addressed to the State Superintendent:

**Alabama State Superintendent of Education
Alabama State Department of Education
50 North Ripley Street
P. O. Box 302101
Montgomery, Alabama 36104-2101**

5. Submit any general waiver questions or communication to SuperiWaivers@alsde.edu. Any TEAMS questions or communication must be submitted to TEAMS@alsde.edu.

All waiver requests, including required documentation, must be submitted according to the outlined procedures below.



TEAMS Act Waiver Requests

The TEAMS “[approved courses](#)” list includes eligible classes as of July 21, 2021. The TEAMS Act defines approved courses as those that appear in the relevant Alabama Courses of Study for grades 6-12, and additional courses will be considered approved by ALSDE as Courses of Study are revised or when substitutions for core courses are submitted for review and approved.

In limited circumstances, waivers to be allowed to teach elective or other courses are being considered. Those waivers are not blanket approvals for electives to be considered “approved courses,” but are limited by the circumstances presented in the waiver request. (For example, a teacher who teaches five geometry classes and one ACT prep course may be eligible for a TEAMS contract.)

Requests for waivers must be made and submitted directly by the LEA to TEAMS@alsde.edu.

For TEAMS Act waiver requests, submit any questions or communication to TEAMS@alsde.edu.