



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

April 1, 2022

**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey *EGM*  
State Superintendent of Education

**RE:** Recommendations for Membership on the 2022-2023 Alabama State Textbook Committee for Career and Technical Education (CTE) Clusters: Architecture and Construction; Information Technology; and Transportation Distribution and Logistics

The State Textbook Law (*Code of Alabama, 1975, §16-36-60*) provides for the composition of the State Textbook Committee, which shall be composed of 23 members. The Alabama State Textbook Committee must include four elementary teachers and four secondary teachers to be appointed one from each of the eight Alabama State Board of Education districts. Four members shall be appointed from the state-at-large. These four members may be either classroom teachers or persons actively engaged in the supervisory or administrative capacity in the field of education. Two members of the committee shall be employees of state institutions of higher learning. The remaining nine members shall be appointed by the Governor of Alabama.

Please recommend three persons who are knowledgeable in the CTE Clusters: Architecture and Construction; Information Technology; and Transportation Distribution and Logistics from your school system to be considered for membership on the 2022-2023 Alabama State Textbook Committee for CTE Grades K-12. Please use the attached form to recommend one elementary teacher, one high school teacher, and one member-at-large who may be a teacher, principal, or supervisor. It would be very helpful if the persons recommended are contacted to verify that they are able to serve before the names are submitted.

Your completed form should be returned by **April 15, 2022**, to the Alabama State Department of Education, State Textbook Program, Post Office Box 302101, Montgomery, Alabama 36130-2101. You may also send the form via email to [cajones@alsde.edu](mailto:cajones@alsde.edu).

If you have any questions, please contact Dr. Carolyn A. Jones, Administrator, State Textbook Program, at telephone number (334) 694-4778 or by email at [cajones@alsde.edu](mailto:cajones@alsde.edu). Thank you for your cooperation in this matter.

EGM:CAJ

Attachments

FY22-2039

Alabama  
State Board  
of Education

Governor Kay Ivey  
President

Jackie Zeigler  
District I

Tracie West  
District II

Stephanie Bell  
District III

Yvette M. Richardson, Ed.D.  
District IV  
Vice President

Tonya S. Chestnut, Ed.D.  
District V

Cynthia McCarty, Ph.D.  
District VI

Belinda McRae  
District VII

Wayne Reynolds, Ed.D.  
District VIII  
President Pro Tem

Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer

**RECOMMENDATIONS**  
**2022-2023 ALABAMA STATE TEXTBOOK COMMITTEE**  
**CAREER TECHNICAL EDUCATION CLUSTERS GRADES K-12**

(Architecture and Construction; Information Technology; and Transportation Distribution and Logistics)

**ELEMENTARY TEACHER:**

Name: \_\_\_\_\_ Type Certificate: \_\_\_\_\_ Endorsements: \_\_\_\_\_

Email Address: \_\_\_\_\_ State School Board District: \_\_\_\_\_ Name of School: \_\_\_\_\_

Home Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

School Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

School Telephone Number: \_\_\_\_\_

Grade Level(s) and/or Subject(s) Taught: \_\_\_\_\_

**SECONDARY TEACHER:**

Name: \_\_\_\_\_ Type Certificate: \_\_\_\_\_ Endorsements: \_\_\_\_\_

Email Address: \_\_\_\_\_ State School Board District: \_\_\_\_\_ Name of School: \_\_\_\_\_

Home Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

School Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

School Telephone Number: \_\_\_\_\_

Grade Level(s) and/or Subject(s) Taught: \_\_\_\_\_

**MEMBER-AT-LARGE: Check One:  Teacher  Principal  Supervisor/Administrator**

Name: \_\_\_\_\_ Type Certificate: \_\_\_\_\_ Endorsements: \_\_\_\_\_

Email Address: \_\_\_\_\_ State School Board District: \_\_\_\_\_ Name of School: \_\_\_\_\_

Home Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

School Address: \_\_\_\_\_ Street Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

School Telephone Number: \_\_\_\_\_

Special Subject Area(s): \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Local Superintendent**

**DATE:** \_\_\_\_\_

## 2022-2023 STATE TEXTBOOK ADOPTION TIMELINE CAREER AND TECHNICAL EDUCATION

*Clusters: Architecture and Construction, Information Technology; and  
Transportation Distribution and Logistics*

March 23, 2022	Email Bid Packet to Publishers
April 6, 2022	Intent to Bid Form/Registration of Representatives of Publishers Due to <b>Alabama State Department of Education (ALSDE)</b>
April 27, 2022	Remaining Bid Forms Due to ALSDE
<b>June 22, 2022</b>	<b>Orientation for Committee Members (Face-to-Face)</b>
June 24, 2022	Textbooks Due to ALSDE
June 27-30, 2022	Publisher Shelving Date
July 1, 2022	Textbook Samples Due to Committee Members/Library Sites
<b>July 5-8, 2022</b>	<b>Publisher Presentations (Participation is not daily for committee members)</b>
July 18, 2022	Deadline for Publishers to Withdraw Textbook Bid
<b>July 19-21, 2022</b>	<b>Committee Review Session (Face-to Face)</b>
<b>August 3-4, 2022</b>	<b>Committee Review Session (Face-to-Face)</b>
<b>August 23-25, 2022</b>	<b>Committee Review Session (Hybrid)</b>
<b>September 13, 2022</b>	<b>Public Hearing (GPB Auditorium)</b>
<b>September 13-15, 2022</b>	<b>Committee Review Session (Hybrid)</b>
October 13, 2022	Alabama State Board of Education <b>Work Session</b> Resolution to Receive Textbook Recommendations (unofficial)
November 10, 2022	Alabama State Board of Education <b>Meeting:</b> <ul style="list-style-type: none"><li>• Receive Textbook Recommendations/Set Formal Public Examination Period (30)</li><li>• Alabama State Board of Education <b>Work Session:</b> Committee Chairperson</li><li>• Presents Overview of Textbooks Adoption Selection Process/Final Resolution</li></ul>
December 8, 2022	Alabama State Board of Education <b>Meeting:</b> Final Adoption of Textbook Recommendations (Resolution)
January 9, 2023	State Textbook Contracts Due to the ALSDE

**Please Note: Information in red is actual workdays for the State Textbook Committee**