August 22, 2022

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey
State Superintendent of Education

RE: Required Reporting of Career and Technical Education Program
Declarations for 2021-2022 in PowerSchool

Career and Technical Education (CTE) data reporting is a required part of the Strengthening Career and Technical Education for the 21st Century Act (aka Perkins V). Federal basic reporting requires CTE to collect disaggregated data for its CTE concentrators in the 16 career clusters by program.

All local education agencies (LEAs) must review their program declarations and student declarations for 2021-2022. Regardless of prior submission, all program declarations and student declarations must be verified. If the LEA did not submit declarations, it is imperative that this task be completed immediately. Should the LEA need to make corrections, they may do so at this time. All actions must be completed by the close of business, Monday, August 29, 2022.

It is critical that LEAs make all CTE program declarations at the school and student level requested by the Alabama State Department of Education to assist with federal basic reporting in a way that is timely, concise, complete, and accurate. Failure to report in such a manner may jeopardize the LEAs financial grant for the reporting year.

If you have any questions, please contact Ms. Dawn Morrison, Education Administrator, by telephone at (334) 694-4762 or by email at dmorrison@alsde.edu.

EGM/DM/CF

cc: City and County Career and Technical Education Administrators
City and County Chief School Financial Officers
Mrs. Angela Martin
Dr. Brandon T. Payne
Dr. Jimmy Hull
Mr. Barry Kachelhofer
Mr. Dom Martel
Mrs. Stacy Royster
Ms. Dawn Morrison

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